DATE: April 3, 2017

CHAIRMAN: Timothy W. Stayer

ASSIGNED MEMBERS Glenn Martin and Chris Weber

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Glenn Martin, Tim Stauffer, Timothy W. Stayer and Chris Weber

OTHERS IN ATTENDANCE: Brian Troop, Superintendent, Rick Hornberger and Jacy Hess, Assistant Superintendents; Kristee Reichard, Business Manager/Board Treasurer; and Teri Gamez, Food Director

ACTION ITEMS

**Budget & Finance**

I. **Exonerations**
   After review and discussion the Committee endorsed the Administrative recommendation to approve the following per capita exonerations:
   
<table>
<thead>
<tr>
<th>Location</th>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akron Borough</td>
<td>2016-2017</td>
<td>$420.00</td>
</tr>
<tr>
<td>Clay Township</td>
<td>2016-2017</td>
<td>$800.00</td>
</tr>
<tr>
<td>Ephrata Borough</td>
<td>2016-2017</td>
<td>$1,950.00</td>
</tr>
<tr>
<td>Ephrata Township</td>
<td>2016-2017</td>
<td>$1,200.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$4,370.00</strong></td>
</tr>
</tbody>
</table>

II. **General Fund Budgetary Transfers**
   After review and discussion the Committee endorsed the Administrative recommendation to approve the following 2016-2017 General Fund Budgetary transfers:

<table>
<thead>
<tr>
<th>Transfer From</th>
<th>Transfer To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account</td>
<td>Description</td>
</tr>
<tr>
<td>110330240H</td>
<td>HS FCS Substitutes</td>
</tr>
<tr>
<td>1151240H</td>
<td>Fields Trips</td>
</tr>
<tr>
<td>1164240H</td>
<td>Books</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
</tbody>
</table>

III. **2017-2018 Dual Enrollment Agreements**
   After review and discussion the Committee endorsed the Administrative recommendation to approve agreements between the Ephrata Area School District and the following institutions for higher learning for the 2017-2018 fiscal school year. Dual enrollment is for eligible students currently enrolled in the Ephrata High School, who attend college classes to receive college credits while they are in high school. Students pay for the credits directly to the college.

   A. Millersville University, Lancaster, PA, approximate cost for tuition and fees for a three credit course is $519.00 plus tech fees per class taken during the 2017-2018 fiscal school year.

   B. Penn State Berks, Reading, PA, approximate cost for tuition and fees for a three credit course is $1,057.00 per class taken during the 2017-2018 fiscal school year.

   C. HACC, Harrisburg, PA, approximate cost for tuition and fees is $100.00 per credit for the 2017-2018 fiscal school year.

   D. HACC, Harrisburg, PA, “College in the Classroom” approximate tuition cost per 3 credit course is $50.00 for classes taken during the 2017-2018 fiscal school year.
E. Thaddeus Stevens College of Technology, Lancaster, PA, approximate cost for the 2017-2018 fiscal year is $3,900.00; this is for two semesters with a maximum of 18 credits per semester.

F. PA College of Health Sciences, approximate cost for a 3 credit course is $850.00 for the 2017-2018 school year.

IV. 2017-2018 Proposed Lancaster-Lebanon IU 13 Instructional Media Services Budget

After review and discussion the Committee endorsed the Administrative recommendation to approve the proposed Lancaster-Lebanon IU 13 Instructional Media Services Budget for 2017-2018.

<table>
<thead>
<tr>
<th>Budget</th>
<th>2016-2017 Budget</th>
<th>2017-2018 Proposed Budget</th>
<th>Dollar – increase or decrease</th>
<th>Percent increase or decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Media Services</td>
<td>$813,193.00</td>
<td>$808,640.00</td>
<td>($4,553.00)</td>
<td>(0.56%)</td>
</tr>
<tr>
<td>EASD Contribution to IMS Budget</td>
<td>$30,645.39</td>
<td>$30,645.39</td>
<td>0</td>
<td>0%</td>
</tr>
</tbody>
</table>

V. Agreement with Royer Pharmacy

After review and discussion the Committee endorsed the Administrative recommendation to approve a sales agreement with Royer Pharmacy, Inc., 2 East Main Street, Ephrata, PA, to purchase 34 vials of quadrivalent influenza vaccine for the District employees and their spouses for the 2017-2018 fiscal year. The total cost is approximately $6,290.00. The cost of the flu vaccine is reimbursed by Lincoln Benefit Trust.

VI. Special Education Supplemental Contract with Cocalico School District

After review and discussion the Committee endorsed the Administrative recommendation to approve a Service Contract to provide Project Build a Better Future/Emotional Support for a Cocalico secondary student. The cost is prorated at $5,078.40 plus additional related services billed on an hourly basis for the remainder of 2016-2017 fiscal year.

Property
None

DISCUSSION ITEMS

Budget & Finance

I. Food Service Update
Teri Gamez, Food Director, presented a Food Service Department update to the Committee and informed them of the following:

- PDE Review
- Participation Analysis
- A la carte sales
- Food Service Regulations
- Equity in School Lunch Pricing
- Meal Debt
- Budget for 2017-2018
Property

I. **Highland Playground**
The Administration is considering renovations to the Highland Playground depending on the cost.

II. **Summer Facility Projects**
The Committee discussed the following Facility Summer Projects for 2017:
- EIS Barn Staining – Building is 10 years old and needs to be re-stained especially on sun side
- War Memorial Grandstands – Structural Engineer inspection – with mortar repair should last 20-30 years
- HS Parking lot Seal and reline – Receiving quotes
- Band Truck purchase – On order
- MS Storefronts – In Process
- MS Tennis Courts – In Process
- Carpeting – Akron Classrooms –
- Playground – Highland –
- HS Auditorium Sound – Final Phase
- District-wide Signage – Receiving quotes
- District – Concrete Repair – Sidewalks/curbs -
- Re-lamp Project – Highland
- District Wide Paining – HS Gym, EMS Halls and EMS Café

III. **Security Cameras**
The Administration discussed the locations of the security cameras throughout the District.