The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in regular session on Monday, April 18, 2016 in the Ephrata Middle School Media Center, 957 Hammon Ave., Ephrata, as advertised on July 20, 2015 in LNP News.

Board Members Present: Vice-President, Jenny L. Miller; Treasurer, Kristee Reichard; Secretary, Stephanie A. Gingrich; Members: Judy S. Beiler, Glenn R. Martin, Robert E. Miller, and Chris Weber

Board Members Absent: Ted Kachel, Neal Reichard, Timothy W. Stayer, and Tim Stauffer

School District Representatives Present: Superintendent, Dr. Brian Troop; Assistant Superintendents, Dr. Jacy Clugston Hess and Richard Hornberger; District Solicitor, Susan Friedman; Community Relations Coordinator, Sarah McBee; and Student Representative, Taylor Mahlandt

District Staff Members Present: Kevin Deemer, Scott Galen, and Gregg Shulenberger

Visitors Present: Cameron and Tammy Bigley; Christian Buskirk and parents; Cheryl Fritz; Lisa and Kevin Helock; Heather and Jansen Honberger; Denise, Karl, and Shiloh Keeler; Sally Kieffer; Fran and Kaleigh Lafferty; John Lander; Alex and Kai Mast; Amy and Lily Moore; Michelle and Todd Moyer; Sean and Vicki Raney; Todd Ruth; Aaron and Stephanie Strous; Grace, Noah, and Rachel Young; and Dennis and Julie Zimmerman

Media: Gary Klinger, Ephrata Review; Robin Meadows, LNP News

CALL TO ORDER BY BOARD VICE PRESIDENT
Vice President Miller called the meeting to order at 7:00 PM.

MOMENT OF SILENT MEDITATION, PLEDGE OF ALLEGIANCE, AND RECITATION OF THE MISSION STATEMENT
Vice President Miller asked for a moment of silent meditation followed by the Pledge of Allegiance and the recitation of the District Mission Statement.

WELCOME AND COMMENTS/QUESTIONS FROM VISITORS
Vice President Miller welcomed visitors to the meeting. She opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.

- None

CELEBRATING PUBLIC EDUCATION
Winners of the Ephrata Middle School Makerspace Challenge presented their designs and research on Makerspaces.

SCHOOL BOARD RESOLUTIONS
Resolutions were presented to Cameron Bigley, Christian Buskirk, Robert Crossgrove, Dr. Scott Galen, Kevin Helock, and Mark Njenga.

SECTION 2 – GENERAL BOARD ACTION ITEMS

Motion
It was moved by Mr. Martin, seconded by Mr. Miller, that the Ephrata Area Board of School Directors approve all of the following items set forth below.

Roll call vote -- all members present voting yes. Motion passed.

I. SECRETARY REPORT – Stephanie A. Gingrich
A. Regular Board and Committee Meeting Minutes
Minutes of the March 21, 2016 Regular Board Meeting and the April 4, 2016 Committee Meetings
B. **2016-2017 Board of Education Meeting Dates (Attachment #1)**
Approved the 2016-2017 Board of Education meeting dates

C. **School Board Resolutions (Attachment #2)**
Approved resolutions to Mark Njenga for qualifying for the State Indoor Track Meet; Robert Crossgrove (grade 11), Cameron Bigley (grade 8), and Christian Buskirk (grade 8) for qualifying for the national MathCON competition; Kevin Helock for receiving a National Silver Key award; and Dr. Scott Galen for earning a Doctorate in Education.

II. **BUDGET & FINANCE + PROPERTY COMMITTEE – Timothy W. Stayer**

*Budget & Finance*

A. **Treasurer’s Report (Attachment #3)**
Treasurer’s Report for March 1, 2016 through March 31, 2016

B. **List of Bills (Attachment #4)**
Payment of the following List of Bills for individual accounts for April 18, 2016

<table>
<thead>
<tr>
<th>Account Description</th>
<th>Amount</th>
<th>Account Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$352,870.62</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AP Direct Deposit</td>
<td>$418,366.23</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Fund ACH Items</td>
<td>$4,280,150.77</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Reserve</td>
<td>$31,041.58</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food Service</td>
<td>$91,115.88</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Activities</td>
<td>$12,279.77</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,185,824.85</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

C. **Exonerations (Attachment #5)**

- **Real Estate**
  - Ephrata Township 2015-2016: $11,001.10
  - **Total**: $11,001.10

- **Per Capita**
  - Akron Borough 2015-2016: $150.00
  - Clay Township 2015-2016: $230.00
  - Ephrata Borough 2015-2016: $750.00
  - Ephrata Township 2015-2016: $340.00
  - **Total**: $1,470.00

D. **General Fund Budgetary Transfers**
General Fund Budgetary transfers for 2015-2016:

<table>
<thead>
<tr>
<th>TRANSFER FROM</th>
<th>TRANSFER TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account</td>
<td>Description</td>
</tr>
<tr>
<td>110519M</td>
<td>EMS Field Trip Transportation</td>
</tr>
<tr>
<td>110762M</td>
<td>EMS Replace Cap Equipment</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
</tr>
</tbody>
</table>

E. **2016-2017 Dual Enrollment Agreements**
Agreements between the Ephrata Area School District and the following institutions for higher learning for the 2016-2017 fiscal school year. Dual enrollment is for eligible students currently enrolled in the Ephrata High School, who attend college classes to receive college credits while they are in high school. Students pay for the credits directly to the college.

- Millersville University, Lancaster, PA, approximate cost for tuition and fees for a three credit course is $480.00 per class taken during the 2016-2017 fiscal school year
- Penn State Berks, Reading, PA, approximate cost for tuition and fees for a three credit course is $1,007.00 per class taken during the 2016-2017 fiscal school year
• HACC, Harrisburg, PA, approximate cost for tuition and fees is $100.00 per credit for up to 8 credits per semester for the 2016-2017 fiscal school year

• HACC, Harrisburg, PA, “College in the Classroom” approximate tuition cost per 3 credit course is $150.00 for classes taken during the 2016-2017 fiscal school year

• Thaddeus Stevens College of Technology, Lancaster, PA, approximate cost for the 2016-2017 fiscal year is $3,700.00; this is for two semesters with 12 – 18 credits per semester

F. 2016-2017 Proposed Lancaster-Lebanon IU 13 Budget

<table>
<thead>
<tr>
<th>Budget</th>
<th>2015-2016 Budget</th>
<th>2016-2017 Proposed Budget</th>
<th>Dollar – increase or decrease</th>
<th>Percent increase or decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Media Services</td>
<td>$815,550.00</td>
<td>$815,550.00</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>EASD Contribution to IMS Budget</td>
<td>$30,645.39</td>
<td>$30,645.39</td>
<td>0</td>
<td>0%</td>
</tr>
</tbody>
</table>

G. Agreement with Barbara Coloroso
Agreement with Barbara Coloroso who will present at a workshop for District Administration and School Board members on August 3, 2016 at a cost of $3,000, including travel expenses

H. Agreement with Computertots/Computer Explorers
Agreement with Computertots/Computer Explorers to supply classes for the 2016 Summer Enrichment Program. The fee for the course is covered by the participants.

I. Agreement with Science Explorers
Agreement with Science Explorers to supply classes for the 2016 Summer Enrichment Program. The fee for the course is covered by the participants.

J. Food Service - Student Breakfast and Lunch Prices 2016-2017
Increase school meal prices for 2016-2017 by $0.10. The school breakfast and lunch prices for 2016-2017 are as follows:

<table>
<thead>
<tr>
<th>School</th>
<th>Breakfast</th>
<th>Lunch</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elementary</td>
<td>$1.25</td>
<td>$2.45</td>
</tr>
<tr>
<td>Ephrata Intermediate/Middle School</td>
<td>$1.55</td>
<td>$2.65</td>
</tr>
<tr>
<td>Ephrata High School</td>
<td>$1.55</td>
<td>$3.00</td>
</tr>
</tbody>
</table>

K. Agreement with Frontline
Renewal agreement with Frontline for MLP Oasys - Teachscape. The cost for this agreement is $8,439.00 for 2016-2017.

Property
A. Bids for Track Storage, Grandstand Building, and Track Renovations Projects
Awarded the following bid for the Track Storage and Grandstand Building Project and Ephrata Middle School Track Renovations Project

• Track Storage and Grandstand Building Project:

1. General Construction

<table>
<thead>
<tr>
<th>Bid Amount</th>
<th>Award</th>
<th>Reject</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Balton Construction Inc.</td>
<td>$145,900.00</td>
<td>$145,900.00</td>
</tr>
<tr>
<td>Total Bid</td>
<td>$145,900.00</td>
<td>$145,900.00</td>
</tr>
</tbody>
</table>

2. Electrical Construction

<table>
<thead>
<tr>
<th>Bid Amount</th>
<th>Award</th>
<th>Reject</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid</td>
<td></td>
<td></td>
</tr>
<tr>
<td>McCarty &amp; Sons Inc.</td>
<td>$14,715.00</td>
<td>$14,715.00</td>
</tr>
<tr>
<td>Total Bid</td>
<td>$14,715.00</td>
<td>$14,715.00</td>
</tr>
</tbody>
</table>
• Ephrata Middle School Track Renovations Project

1. **General Construction**

<table>
<thead>
<tr>
<th></th>
<th>Bid Amount</th>
<th>Award</th>
<th>Reject</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nagle Athletic Surfaces Inc.</td>
<td>$431,500.00</td>
<td>$431,500.00</td>
<td></td>
</tr>
<tr>
<td>Alt # 1 (Sealed Impervious Surface – Red)</td>
<td>($28,000.00)</td>
<td>($28,000.00)</td>
<td></td>
</tr>
<tr>
<td><strong>Total Bid</strong></td>
<td><strong>$431,500.00</strong></td>
<td><strong>$431,500.00</strong></td>
<td><strong>($28,000.00)</strong></td>
</tr>
</tbody>
</table>

B. **Costars Contract - Degler-Whiting, Inc.**

Contract with Degler-Whiting, Inc., pending the track project approval. Contract is through costars with Degler-Whiting, Inc., for outdoor bleacher seating for the Track Storage and Grandstand Building Project.

<table>
<thead>
<tr>
<th>Base Bid</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Degler-Whiting, Inc.</td>
<td>Outdoor aluminum bleacher, seating capacity is 452 persons at 18 inch per person</td>
<td>$140,440.00</td>
</tr>
<tr>
<td>Alternate Bid 1</td>
<td>Degler-Whiting, Inc. Provide powder coated riser planks in one color choice</td>
<td>$3,400.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$143,840.00</strong></td>
</tr>
</tbody>
</table>

Total cost for the Ephrata Middle School Track Storage and Grandstand Building Project and Track Renovations Project will be $735,955.00.

C. **Clerk of Works Service Agreement**

Pending the track project approval, an agreement with Parks Consulting, LLC to provide Clerk of Works services during the construction renovations of the Middle School Track Project. The cost for these services is $45.00 per hour.

III. PERSONNEL COMMITTEE – Judy Beiler

A. **Retirement and Agreement**

- Kerry Hyman, Intermediate/Middle School Physical Education/Health, effective at the conclusion of the 2015-2016 school year

B. **Resignations**

- Deana Cilento, Fulton Health Tech, effective June 3, 2016
- Melissa Witmer, Girls Volleyball Assistant Coach, effective March 30, 2016
- Cindy Zimmerman, Fulton Title I Aide, effective April 22, 2016
- Dana Zimmerman, District Office Confidential Secretary – Taxes, effective April 6, 2016

C. **Leaves**

- Ingrid Brubacher, High School Custodian, effective February 29, 2016 until a date to be determined
- Wendy Dickersheid, Fulton Secretary, intermittent leave, effective January 30, 2016 through January 29, 2017
- Yvonne Peifer, Highland Grade 3, effective approximately April 25, 2016 through approximately May 8, 2016
- Howard Pfautz, High School Custodian, intermittent leave, effective October 29, 2015 through October 28, 2016
- Todd Ream, Intermediate School Grade 5, intermittent leave, effective March 15, 2016 through March 14, 2017
- Susan Snyder, Middle School Math, intermittent leave, effective March 15, 2016 through March 14, 2017
- Sonia Straley, Clay and Fulton Music, intermittent leave, effective March 16, 2016 through March 15, 2017
- Denice Weaver, Intermediate School Grade 5, intermittent leave, effective March 29, 2016 through March 28, 2017
• Jessica Werntz, Highland Grade 3, intermittent leave, effective March 14, 2016 through a date to be determined

D. Transfers
• Karen Eichenlaub, Clay Personal Care Assistant – Learning Support to EHS@Washington Personal Care Assistant – Life Skills Support, effective March 29, 2016, replacing Jessica Yancoskie who resigned
• Ryan Hough, Middle School Grade 8 Science to Middle School Grade 7 Science, effective August 22, 2016, replacing Patrick Ross who transferred to another position
• Linda Nicholas, High School Media Center Aide to High School Clerical – Library, effective August 22, 2016, replacing Deborah Sardina who is retiring
• Yvonne Peifer, Highland Grade 3 to Highland Intervention Specialist, effective August 22, 2016, replacing Patricia Orwig who is retiring
• Jennifer Trout, Middle School Grade 8 English to Middle School Grade 8 Science, effective August 22, 2016, replacing Ryan Hough who transferred to another position
• Amy Zimmerman, Middle School General Cafeteria to Clay Personal Care Assistant – Learning Support, effective April 18, 2016, replacing Karen Eichenlaub who transferred to another position

E. Appointments
Support
• Paula Garman, Middle School General Cafeteria, effective April 18, 2016, replacing Amy Zimmerman who transferred to another position
• Kristine Stoppard, Tax/Census/Accounting Specialist, effective on a date to be determined, replacing Dana Zimmerman who resigned

Extracurricular
• Lisa Brimhall, HS Ski Club Advisor – 20 Units
• Allen Harding, Football Assistant Coach, effective immediately
• Todd Moyer, Girls Basketball Head Coach, effective immediately
• Patrick Ross, Football Assistant Coach, effective immediately
• Joshua Shortuse, HS Ski Club Advisor – from 40 Units to 20 Units

The HS Ski Club Advisor was already appointed, but units are being adjusted for the 2015-16 school year to accommodate an additional HS Ski Club Advisor.

F. 2016 Summer School Teachers
• Matt Edmiston – Science
• Dan Delaney – Physical Education
• Christina Thomas – Math
• Dan Ullrich – Social Studies & Assistant for Summer School
• Rachel Young – Language Arts

G. 2016 Pre-K Summer Program Teachers and Aides
• Linda Jensen – Aide
• Marie Muscarelli – Aide
• Carol Nolt – Health Tech

• Kristen Selzer – Teacher
• David Trout – Teacher

H. 2016 Summer Enrichment Program Teachers
• Deb DeHaven
• Stephen Goss
• Lynda Jensen
• James Kimmel

• Kristie Ohlinger
• Alice Snader
• Sonia Straley
• Michele Ullrich
I. Sports Volunteer Coach for the 2015-16 School Year
   • Austin Lowrey – Baseball

J. Extra Contracted Days for the 2016-17 School Year

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Extra Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>Perry, Michelle</td>
<td>Literacy Coordinator</td>
<td>10</td>
</tr>
<tr>
<td>Lyons, Beth</td>
<td>School Guidance Counselor (Elem)</td>
<td>5</td>
</tr>
<tr>
<td>Miller, Kyle</td>
<td>School Guidance Counselor (Elem)</td>
<td>5</td>
</tr>
<tr>
<td>Penchansky, Diane</td>
<td>School Guidance Counselor (Elem)</td>
<td>5</td>
</tr>
<tr>
<td>Adams, Lisa</td>
<td>School Guidance Counselor (EIS)</td>
<td>10</td>
</tr>
<tr>
<td>Mahlandt, Angela</td>
<td>School Guidance Counselor (EIS)</td>
<td>10</td>
</tr>
<tr>
<td>Crow, Jay</td>
<td>School Guidance Counselor (EMS)</td>
<td>10</td>
</tr>
<tr>
<td>Mowbray, Alane</td>
<td>School Guidance Counselor (EMS)</td>
<td>10</td>
</tr>
<tr>
<td>Batdorf, Kerri</td>
<td>School Guidance Counselor (EHS)</td>
<td>12</td>
</tr>
<tr>
<td>Habowski, Stephen</td>
<td>School Guidance Counselor (EHS)</td>
<td>12</td>
</tr>
<tr>
<td>Moore, Stefanie</td>
<td>School Guidance Counselor (EHS)</td>
<td>12</td>
</tr>
<tr>
<td>Chrusch, Terry</td>
<td>School Psychologist</td>
<td>12</td>
</tr>
<tr>
<td>Cordivari, Jennifer</td>
<td>School Psychologist</td>
<td>12</td>
</tr>
<tr>
<td>Mitra-Itle, Nanda</td>
<td>School Psychologist</td>
<td>12</td>
</tr>
<tr>
<td>Graff, Brooke</td>
<td>School Psychologist – 0.5</td>
<td>6</td>
</tr>
<tr>
<td>Wilczek, Brenda</td>
<td>School Psychologist - 0.5</td>
<td>6</td>
</tr>
<tr>
<td>Flora, Nicole</td>
<td>Special Education Consultant</td>
<td>10</td>
</tr>
<tr>
<td>Stauffer, Sarah</td>
<td>Vo-Ag</td>
<td>20</td>
</tr>
</tbody>
</table>

K. Boyo Aides & Drivers
   • Cindy Dixon, #17161404 – Driver
   • Susan Wilkinson, #15517041 - Aide

IV. POLICY COMMITTEE – Tim Stauffer
A. Policies for Second Reading (Attachment #6)
   • Policy 613, Cooperative Purchasing
   • Policy 615, Payroll Deductions
   • Policy 616, Payment of Bills
   • Policy 619, District Audit

B. Policies for First Reading (Attachment #7)
   • Policy 622, GASB Statement 34
   • Policy 701, Facilities Planning
   • Policy 702, Gifts, Grants, donations
   • Policy 703, Sanitary Management
   • Policy 704, Maintenance
   • Policy 705, Safety

V. PUBLIC AFFAIRS & PLANNING + CURRICULUM COMMITTEE – Jenny L. Miller
   
   Curriculm
   
   A. Special Education Plan Report

Public Affairs & Planning
No Action Items

SECTION 3 – MISCELLANEOUS ACTION ITEM

I. Resignation of Board Member
   It was moved by Mr. Martin, seconded by Mr. Weber, to accept the resignation of School Board
   member Neal Reichard, effective immediately.

   Roll call vote -- all members present voting yes. Motion passed.
SECTION 4 – INFORMATION ITEMS

I. PERSONNEL COMMITTEE – Judy S. Beiler
   A. Vacancies
      Professional
      • Art
      • Behavioral Specialist
      • Elementary
      • Emotional Support Teacher
      • High School ELL
      • Itinerant Autistic Support Teacher
      • Library/Media Specialist
      • LTS Gifted Teacher (2nd Semester, 2016-2017 school year)
      • Middle School English
      • School Nurse
      • Secondary School Guidance
      • Speech and Language Therapist
      • Technology Integrator

      Support
      • District-wide Maintenance/Construction
      • District-wide Maintenance/HVAC Refrigeration Technician Assistant
      • EIS Inclusion Aide (3)
      • Fulton Health Tech
      • Fulton Title I Aide
      • High School Media Center Aide
      • Highland Health Tech
      • Middle School Custodian

      Extracurricular
      • Cross Country Assistant Coach
      • Field Hockey Assistant Coach
      • Football Assistant Coach
      • Girls Volleyball Assistant Coach
      • Marching Band Assistant Director

SECTION 5 – REPORTS

I. REPORT OF STUDENT REPRESENTATIVE – Taylor Mahlandt
   A report was provided about various activities being held in buildings throughout the District.

II. REPORT OF LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Jenny Miller
   • A work-around for PlanCON financing is moving through.
   • The CTC Administrative team has been asked to research ways to create more classroom space and is considering options involving the former greenhouse.

III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer
   • No report

IV. REPORT OF PSBA REGION IX LIAISON – Glenn R. Martin
   • The Region 9 meeting will be held at the end of May, and a new Region 9 Director will be elected.
   • A Truancy Reform bill is being considered.
   • Legislation is being considered to ensure Basic Education Funding will be distributed even if a state budget has not been approved annually by August 15.
V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Chris Weber
   • No report

VI. REPORT OF THE SUPERINTENDENT – Dr. Brian M. Troop
   • Todd Moyer was introduced as the new Girls’ Varsity Basketball coach.
   • Support is being offered for District students and staff and the family of Ephrata High School junior Zach Shellhammer, who died in early April.
   • The Makerspace and Coding Contest programs offered great opportunities for students to connect to the curriculum.
   • Handouts were provided to the Board that listed the Spring Sport Scholar Athletes and Code Contest winners.
   • A team from the District has been invited to attend the Governor’s Institute entitled *P-3 Collaboration: Working Together for Student Success* in July in Philadelphia.
   • Fulton Elementary School received the designation of *Title I Reward School, High Progress* and is eligible to apply for a grant worth up to $50,000.
   • The Ephrata area was named among the Best Communities for Music by the National Association of Music Merchants.

VII. GOOD NEWS REPORTS
   • Ephrata High School senior Ethan Fasnacht qualified for the All-State Jazz Vocal Ensemble and All-State Chorus. Since both festivals occurred concurrently, Ethan selected to perform in the Jazz Vocal Ensemble.
   • Ethan and fellow senior Stefan Wiebe were selected to be featured soloists in the All-State Jazz Vocal Ensemble and All-State Jazz Band respectively.

SECTION 6 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS
   Vice President Miller opened the floor to visitors for questions or comments except personnel items that are never discussed at public meetings.
   • None

II. OLD BUSINESS
   • None

III. NEW BUSINESS
   • Those who attended the National School Boards Association (NSBA) conference will share information about the best practices they learned about at the recent conference.

IV. ADJOURNMENT
   The meeting adjourned at 7:59 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors