COMMITTEE: Budget & Finance/ Property Committee
CHAIRMAN: Timothy W. Stayer
ASSIGNED MEMBERS: Glenn Martin and Chris Weber

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Ted Kachel, Glenn Martin, Tim Stauffer, Timothy W. Stayer, Chris Weber and David Wissler

OTHERS IN ATTENDANCE: Brian Troop, Superintendent, Rick Hornberger and Jacy Hess, Assistant Superintendents; Kristee Reichard, Business Manager/Board Treasurer, Sarah McBee and Teri Gamez Food Director

ACTION ITEMS

Budget & Finance

I. Exonerations
After review and discussion, the Committee endorsed the Administrative recommendation to approve the following Per Capita Exonerations:

<table>
<thead>
<tr>
<th></th>
<th>2017-2018</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Akron Borough</td>
<td>2017-2018</td>
<td>$ 70.00</td>
</tr>
<tr>
<td>Clay Township</td>
<td>2017-2018</td>
<td>$ 280.00</td>
</tr>
<tr>
<td>Ephrata Borough</td>
<td>2017-2018</td>
<td>$ 310.00</td>
</tr>
<tr>
<td>Ephrata Township</td>
<td>2017-2018</td>
<td>$ 280.00</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$ 940.00</td>
</tr>
</tbody>
</table>

II. General Fund Budgetary Transfers
After review and discussion, the Committee endorsed the Administrative recommendation to approve the following 2017-2018 General Fund Budgetary transfers:

<table>
<thead>
<tr>
<th>TRANSFER FROM</th>
<th>TRANSFER TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account</td>
<td>Description</td>
</tr>
<tr>
<td>1164190H</td>
<td>Social Studies Books</td>
</tr>
<tr>
<td>1164170H</td>
<td>Math Books</td>
</tr>
<tr>
<td>227158I</td>
<td>EIS Teacher Staff Development</td>
</tr>
<tr>
<td>1161160M</td>
<td>Foreign Language Software</td>
</tr>
<tr>
<td>1161190M</td>
<td>Social Studies Supplies</td>
</tr>
<tr>
<td>110610M</td>
<td>Middle School Supplies</td>
</tr>
<tr>
<td>Total</td>
<td></td>
</tr>
</tbody>
</table>

III. General Fund Budgetary Transfers for Title I and Title II
After review and discussion, the Committee endorsed the Administrative recommendation to approve the 2017-2018 General Fund Budgetary transfers for Title I and Title II total amount of $222,325.18.

IV. 2018-2019 Dual Enrollment Agreements
After review and discussion, the Committee endorsed the Administrative recommendation to approve agreements between the Ephrata Area School District and the following institutions for higher learning for the 2018-2019 fiscal school year. Dual enrollment is for eligible students.
currently enrolled in the Ephrata High School, who attend college classes to receive college credits while they are in high school. Students pay for the credits directly to the college.

A. Millersville University, Lancaster, PA, approximate cost for tuition is $154.50 per credit and $20.00 per technology fee during the 2018-2019 fiscal school year.

B. Penn State Berks, Reading, PA, approximate cost for tuition is $299.00 per credit and $159.00 for fees taken during the 2018-2019 fiscal school year.

C. HACC, Harrisburg, PA, approximate cost for tuition and fees is $125.00 per credit for the 2018-2019 fiscal school year.

D. HACC, Harrisburg, PA, “College in the Classroom” approximate tuition cost per 3 credit course is $225.00 for classes taken during the 2018-2019 fiscal school year.

E. Thaddeus Stevens College of Technology, Lancaster, PA, approximate cost for the 2018-2019 fiscal year is $4,000.00; this is for two semesters with a maximum of 18 credits per semester.

F. PA College of Health Sciences, approximate cost for a 3-credit course is $864.00 for the 2018-2019 school year.

V. 2018-2019 Proposed Lancaster-Lebanon IU 13 Instructional Media Services Budget
After review and discussion, the Committee endorsed the Administrative recommendation to approve the proposed Lancaster-Lebanon IU 13 Instructional Media Services Budget for 2018-2019.

<table>
<thead>
<tr>
<th>Budget</th>
<th>2017-2018 Revised</th>
<th>2018-2019 Proposed Budget</th>
<th>Dollar – increase or decrease</th>
<th>Percent increase or decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Media Services</td>
<td>$1,088,640.00</td>
<td>$1,110,512.00</td>
<td>$21,872.00 Inc</td>
<td>2.01% Inc</td>
</tr>
<tr>
<td>EASD Contribution to IMS Budget</td>
<td>$30,577.66</td>
<td>$30,577.66</td>
<td>0</td>
<td>0%</td>
</tr>
</tbody>
</table>

VI. GovConnection, Inc. Agreement
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with GovConnection, Inc. for the Adobe renewal for 2018-2019 at a cost of $10,350.00.

VII. Agreement with Computertots/Computer Explorers
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Computertots/Computer Explorers to supply classes for the 2018 Summer Enrichment Program. The fee for the course is covered by the participants.

VIII. Agreement with Science Explorers
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Science Explorers to supply classes for the 2018 Summer Enrichment Program. The fee for the course is covered by the participants.

IX. Agreement with Club Invention
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Club Invention to supply classes for the 2018 Summer Enrichment Program. The fee for the course is covered by the participants.
X. **Policies and Procedures for Federal Programs**
After review and discussion, the Committee endorsed the Administrative recommendation to adopt a manual of policies and procedures for the District to be in compliance with the requirements of the Office of Management and Budget’s Uniform Grant Guidance (UGG) and the related guidance of the PDE Division of Federal Programs. This manual also contains internal control systems and grant management standards to ensure that all federal funds are lawfully and thoughtfully expended.

XI. **Agreement with New Story**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with New Story, Mountville, PA. New Story operates a private licensed school within the Commonwealth of PA that provides special education for a student as defined by his/her IEP. The cost for the 2017-2018 is $375.00 per day.

XII. **Math Program - McGraw Hill Education**
After review and discussion, the Committee endorsed the Administrative recommendation to approve the purchase of Everyday Math Curriculum from McGraw Hill Education for Elementary students. Total cost is approximately $340,000.00.

XIII. **Lancaster-Lebanon IU 13 Special Education Legal Consortium Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement for Special Education Legal Consortium. Andy Faust, Esq. of the Legal Firm of Sweet, Stevens, Katz & Williams. The firm will provide all 24 members (all administrators across all 22 school districts, La Academia, and IU 13) unlimited email forum for posting questions/answers related to special education legal matters for the 2018-2019 fiscal year at a maximum cost of $1,042.00.

XIV. **Agreement with Lancaster-Lebanon IU 13 for Technology Legal Consortium**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement for Technology Legal Consortium with the Legal Firm of Sweet, Stevens, Katz & Williams. The legal firm will provide all members of participating school districts and IU 13 with an open, unlimited email forum for posting question/answers related to technology legal matters for the 2018-2019 fiscal year at a maximum cost of $1,300.00.

XV. **Agreement with Kimono**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Kimono, LLC. This subscription is the tool that connects information between multiple systems. The cost for the 2018-2019 fiscal year is $9,030.00.

XVI. **Agreement with Netwire & Associates**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Netwire & Associates, LLC. The services Netwire & Associates provide are online backup. The cost is $6,800.00 for the 2018-2019 fiscal year.

XVII. **Agreement with Hoonuit**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Hoonuit. The subscription offers online professional learning for educators. The cost for 2018-2019 is $8,859.20.

XVIII. **Agreement with Seesaw**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Seesaw. The agreement is for student’s grade K – 4 to use to build their portfolio. The cost for the first year is $10,200.00

**Property**
None
DISCUSSION ITEMS

Budget & Finance

I. Food Service Update
Teri Gamez, Food Service Director, presented a Food Service Department update to the Committee and informed them of the following:
- Participation Analysis
- A la carte sales
- Food Service Regulations
- Equity in School Lunch Pricing
- Meal Debt
- Budget for 2018-2019

After review and discussion, the Committee endorsed the Administrative recommendation to approve to increase school lunch prices for 2018-2019 by $0.10. The School Lunch Prices for 2018-2019 are as follows, this item will be moved to action for approval:

<table>
<thead>
<tr>
<th>School</th>
<th>Breakfast</th>
<th>Lunch</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elementary</td>
<td>$1.25</td>
<td>$2.55</td>
</tr>
<tr>
<td>EIS/EMS</td>
<td>$1.55</td>
<td>$2.75</td>
</tr>
<tr>
<td>HS</td>
<td>$1.55</td>
<td>$3.10</td>
</tr>
</tbody>
</table>

II. Walmart Tax Assessment Appeal
The Committee was informed the District has not received an agreement for Walmart Tax Assessment, since the County has not yet approved. The Administration should have an agreement for the May Committee meeting.

III. Charter School Rates
The Committee was updated regarding the ruling on Charter School rates. Legislative and other options are being looked at.

IV. Senate Bill 2 – Education Savings Accounts
The Committee discussed Senate Bill 2 and made recommendations to the Resolution to oppose ESA Voucher Program.

Property

I. Project Updates

A. Signage at District Schools
The Committee was updated on the status of the District School signs.

B. High School Media Center
The Committee was updated on the High School Media Center renovations.

C. Middle School Door Replacement – 90% complete – Punchlist