DATE: August 11, 2014

COMMITTEE: Budget/Finance Committee

LOCATION: District Office – Board Room

TIME: 7:05 PM – 7:20 PM

CHAIRMAN: Timothy W. Stayer

ASSIGNED MEMBERS: Kay Kurtz and Tim Stauffer

BOARD MEMBERS IN ATTENDANCE: Timothy W. Stayer

BOARD MEMBERS ABSENT: Kay Kurtz and Tim Stauffer

OTHERS IN ATTENDANCE: Kristee Reichard, Business Manager/Board Treasurer

BOARD ACTION ITEMS

I. **Exonerations**

After review and discussion the Committee endorsed the Administrative recommendation to approve the following Tax Exonerations:

A. **Per Capita**

1. Akron Borough 2013-2014 $ 40.00
2. Clay Township 2013-2014 $160.00
3. Ephrata Borough 2013-2014 $220.00
4. Ephrata Township 2013-2014 $ 80.00

**TOTAL** $500.00

B. **Ephrata Borough Real Estate Tax**

Exoneration of the following properties owned by the Ephrata Borough for the 2014-2015 fiscal year:

<table>
<thead>
<tr>
<th>Location</th>
<th>Account Number</th>
<th>Assessed Value</th>
<th>2014-2015 School District Tax</th>
</tr>
</thead>
<tbody>
<tr>
<td>18 East Trout Run Rd.</td>
<td>2704105300000</td>
<td>$ 163,200.00</td>
<td>$ 3,198.72</td>
</tr>
<tr>
<td>198 Old Mill Rd</td>
<td>2603813700000</td>
<td>$ 148,600.00</td>
<td>$ 2,912.56</td>
</tr>
<tr>
<td>Church Avenue</td>
<td>2608377400000</td>
<td>$ 191,700.00</td>
<td>$ 3,757.32</td>
</tr>
<tr>
<td>Sunset Avenue</td>
<td>2607026800000</td>
<td>$ 52,300.00</td>
<td>$ 1,025.08</td>
</tr>
<tr>
<td>Cocalico Street</td>
<td>2606226200000</td>
<td>$ 53,100.00</td>
<td>$ 1,040.76</td>
</tr>
<tr>
<td>390 Church Avenue</td>
<td>2602241200000</td>
<td>$ 75,000.00</td>
<td>$ 1,455.75</td>
</tr>
</tbody>
</table>
182 Old Mill Road 2603277000000 $ 209,300.00 $ 4,102.28
365 East Pine Street 2608851600000 $ 4,600.00 $ 90.16

TOTAL $ 897,800.00 $ 17,582.63

C. Ephrata Borough Real Estate Tax
Property recently purchased by the Ephrata Borough and will be used for
municipal purposes for the 2014-2015 fiscal year:

<table>
<thead>
<tr>
<th>Location</th>
<th>Account Number</th>
<th>Assessed Value</th>
<th>2014-2015 School District Tax</th>
</tr>
</thead>
<tbody>
<tr>
<td>35 Fulton Street</td>
<td>2601379100000</td>
<td>$ 173,500.00</td>
<td>$ 3,400.60</td>
</tr>
</tbody>
</table>

D. Real Estate Tax
A. Akron Borough 2014-2015 $ 2,779.28
B. Clay Township 2009-2010 thru 2013-2014 $ 5,123.15
C. Ephrata Township 2014-2015 $ 115.76
TOTAL $ 8,018.19

II. 2014-2015 Non-Public Transportation
After review and discussion the Committee endorsed the Administrative
recommendation to approve non-public 2014-2015 Pupil Transportation
Contracts and daily rates as follows:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Number of Students</th>
<th>Rate per Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Ephrata Mennonite School</td>
<td>77</td>
<td>$ 302.61</td>
</tr>
<tr>
<td>2. Gehman’s Mennonite School</td>
<td>12</td>
<td>$ 47.16</td>
</tr>
<tr>
<td>3. Hinkletown Mennonite School</td>
<td>38</td>
<td>$ 149.34</td>
</tr>
<tr>
<td>4. Lititz Area Mennonite School</td>
<td>57</td>
<td>$ 224.01</td>
</tr>
<tr>
<td>5. Our Mother of Perpetual Help</td>
<td>28</td>
<td>$ 110.04</td>
</tr>
<tr>
<td>Total</td>
<td>212</td>
<td>$ 833.16</td>
</tr>
</tbody>
</table>

III. Lancaster-Lebanon Intermediate Unit 13 – IDEA Part B – Special Education
After review and discussion the Committee endorsed the Administrative
recommendation to approve a Sub-grant agreement with the Lancaster-Lebanon
Unit 13 IDEA Part B, Use of Funds Agreement. The Funds will be used to
support appropriate services to school age eligible students. The amount of the
Pass through Funds for 2014-2015 is $854,204.00.
IV. **American Red Cross**
After review and discussion the Committee endorsed the Administrative recommendation to approve the American Red Cross of the Susquehanna Valley, to use the Ephrata Middle School as a mass care shelter in the event of a disaster or emergency.

V. **Royer Pharmacy – Flu Vaccine**
After review and discussion the Committee endorsed the Administrative recommendation to approve a sales agreement with Royer Pharmacy, Inc., 2 East Main Street, Ephrata, PA to purchase 34 vials of flu vaccine for the district employees and their spouse for the 2014-2015 fiscal year. The total cost is approximately $5,440.00. The cost of the flu vaccine is reimbursed by Lincoln Benefit Trust.

VI. **Royer Pharmacy – Business Associate Agreement**
After review and discussion the Committee endorsed the Administrative recommendation to approve a Business Associate Agreement with Royer Pharmacy, 2 East Main Street, Ephrata, PA.

VII. **Amended Voluntary Agreement – Ephrata Community Hospital**
After review and discussion the Committee endorsed the Administrative recommendation to approve an Amended Voluntary Agreement with Ephrata Community Hospital effective July 1, 2015 and will expire on June 30, 2020. The amount of the initial contribution shall be $118,500.00; the district will have the discretion to adjust the voluntary payment annually by the percentage of the approved millage rate.

VIII. **Lancaster-Lebanon IU 13 - Schoology Learning Management Agreement**
After review and discussion the Committee endorsed the Administrative recommendation to approve an agreement with Lancaster-Lebanon IU 13 for Schoology Learning Management System. Schoology is a learning management solution that adjusts to any educational environment. The cost to the district is $12,900.00 for the 2014-2015 fiscal year.

IX. **New Story Tuition Agreement**
After review and discussion the Committee endorsed the Administrative recommendation to approve an agreement with New Story, Mountville, PA. New Story operates a private licensed school within the Commonwealth of PA that provides special education for students as defined by his/her IEP. The cost for the 2014-2015 is $180.00 per day.

**Discussion Item**

I. **State Budget Update**
The Administration gave an update regarding the PA State Budget; the 2014-2015 Ready to Learn Grant for the district has decreased by $294,432. The new ending fund balance for 2014-2015 is estimated to be $16,134,587.
II. **Update on Initiated Assessment Appeals**
The Administration informed the Committee the District has completed the filing process with the Lancaster County Board of Assessment Appeals to appeal four assessments. The Assessment Appeal Hearings are scheduled for September 10, 2014.

III. **Approve Bus Routes and Stops**
The Administration informed the Committee, the bus routes and stops for the 2014-2015 school year are being updated and will be available for approval at the August 18, 2014 board meeting.

IV. **Contribution**
The Committee was informed regarding the following contributions:

A. Acknowledgement of a contribution of $3,000 from the organization, 4 Our Kids, for summer school scholarships.

B. Acknowledgement of 19 certificates for free eyeglasses to students in need from ModernEyes. For every two pairs of glasses purchased through the district/ModernEyes program a student in need will receive a free pair of eyeglasses.