DATE: August 14, 2017

COMMITTEE: Budget & Finance-Property Committee

LOCATION: District Office – Board Room

TIME: 8:00 PM – 8:45 PM

CHAIRMAN: Timothy W. Stayer

ASSIGNED MEMBERS: Glenn Martin and Chris Weber

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Richard Gehman, Ted Kachel, Glenn Martin, Jenny Miller, Robert Miller, Tim Stauffer, Timothy W. Stayer and Chris Weber

OTHERS IN ATTENDANCE: Dr. Brian Troop, Superintendent; Jacy Hess and Richard Horberger, Assistant Superintendents; Kristee Reichard, Business Manager/Board Treasurer; David Wissler, Resident

BOARD ACTION ITEMS

Budget and Finance

I. Exonerations

After review and discussion, the Committee endorsed the Administrative recommendation to approve the following Per Capita Tax Exonerations:

- Akron Borough 2016-2017 $ 70.00
- Clay Township 2016-2017 $130.00
- Ephrata Borough 2016-2017 $280.00
- Ephrata Township 2016-2017 $130.00
- Total $610.00

II. Non-Public Transportation Contracts

After review and discussion, the Committee endorsed the Administrative recommendation to approve non-public 2017-2018 Pupil Transportation Contracts and daily rates as follows:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Number of Students</th>
<th>Rate per Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Ephrata Mennonite School</td>
<td>77</td>
<td>$312.62</td>
</tr>
<tr>
<td>2. Gehman’s Mennonite School</td>
<td>13</td>
<td>$52.78</td>
</tr>
<tr>
<td>3. Hinkletown Mennonite School</td>
<td>40</td>
<td>$162.40</td>
</tr>
<tr>
<td>4. Lititz Area Mennonite School</td>
<td>60</td>
<td>$243.60</td>
</tr>
<tr>
<td>5. Shalom Mennonite School</td>
<td>5</td>
<td>$14.05</td>
</tr>
<tr>
<td>Total</td>
<td>195</td>
<td>$785.45</td>
</tr>
</tbody>
</table>

III. Warren County School District – Agreement

After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Warren County School District for the 2017-2018 school year. The services would be for an on-line instructional program administered by certified instructional personnel to provide credit and educational opportunities to students through the Cyber Service Program. The cost for a fulltime seat is $2500 for a yearly full-time seat license (4 or more courses); $1,250 for a second
semester full-time seat license (4 or more courses) or, if less than 4 courses are taken $200 for a half credit course and $400 for a full credit course.

IV. **Title I Service Agreement between the Ephrata Area School District and Lancaster- Lebanon IU 13**

After review and discussion, the Committee endorsed the Administrative recommendation to approve an Instructional Service Agreement with Lancaster-Lebanon IU 13 for Title I services to be provided at Grandview Heights (Grace Point), Hinkletown Mennonite, Lititz Mennonite School, Lancaster County Christian School – Leola and W. Lampeter Campus, Our Mother of Perpetual Help School, and Resurrection Catholic School for eligible students who reside in the Ephrata Area School District, at a cost not to exceed $21,054.00 for the 2017-2018 fiscal year. Also included in this agreement are Parent Involvement Services; the cost for this service is $212.00.

V. **Title IIA Agreement**

After review and discussion, the Committee endorsed the Administrative recommendation to approve a Title IIA Nonpublic Program and Services with Lancaster – Lebanon IU 13 to provide Professional Development services in accordance with ESSA Nonpublic requirements for Our Mother of Perpetual School at a cost of $6,169.00 and Grandview Heights Christian Academy (Grace Point) at a cost of $338.00. Agreement is for the 2017-2018 fiscal year.

VI. **Children Deserve a Chance Foundation – Attollo Prep - Memorandum of Understanding**

After review and discussion, the Committee endorsed the Administrative recommendation to approve a Memorandum of Understanding with Children Deserve a Chance Foundation – Attollo Prep. This training program focuses on assisting High School students with gaining access to college. The cost is $300 for every student (not to exceed 30 students) who completes the 6-week Attollo Recruit process.

VII. **Agreement with Lancaster-Lebanon Intermediate Unit 13 – IDEA Section 619 – Special Education**

After review and discussion, the Committee endorsed the Administrative recommendation to approve a sub-grant agreement with the Lancaster-Lebanon Unit 13 IDEA Section 619. Use of Funds Agreement to be used to support kindergarten-eligible children, 5 years of age, either receiving special education services through the LEA or remaining an extra year in Early Intervention (Act 30). The amount of the pass-through funds for 2016-2017 is $3,369.00.

VIII. **Vision Corp. Agreement**

After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement for Vision Corporation to provide vision services that help increase vision and help educators learn how to work with student’s limited vision and assist students to learn to work with their disability. The cost of the services is $107.96 per hour, including mileage at a rate of 53.5 cents, subject to change January 2018.

IX. **EdLeader 21 Membership Agreement**

After review and discussion, the Committee endorsed the Administrative recommendation to approve a membership agreement with EdLeader21. EdLeader 21 is a Professional Learning Community (PLC) with a focused goal to enhance critical thinking, communication, collaboration, and creativity skills for students and educators. The total membership for July 1, 2017 – June 30, 2019 is $10,800.00.

X. **Special Education Supplemental Contract with Eastern Lancaster County School District**

After review and discussion, the Committee endorsed the Administrative recommendation to approve contracts for Special Education Services; provided by Eastern Lancaster County School District, New Holland, PA, for the 2017-2018 school year:

A. Seven secondary students and three elementary students to receive Autistic Support at a cost of $36,539.00 per student for a total contract amount of $365,390.00.00 plus any related services.
B. Two secondary and one elementary student to receive Multiple Disabilities Support at a cost of $31,235.00 per student, total cost $93,705.00 plus any related services.

XI. BSN Sports Agreement
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with BSN Sports Rewards Program for the purchase and supply of athletic apparel and equipment for use by the district and its interscholastic programs. The discounts the district will receive are 10% to 40% off retail prices. The term of this agreement is from July 1, 2017 – June 30, 2020.

XII. Bus Routes and Stops
After review and discussion, the Committee endorsed the Administrative recommendation to approve bus routes and stops for the 2017-2018 school year.

Property
I. Lease Agreement for House Rental at 189 S. Market Street
After review and discussion, the Committee endorsed the Administrative recommendation to approve a one year lease agreement for the house at 189 S. Market Street for August 18, 2017- August 31, 2018. The monthly rent is $995.00 plus utilities.

II. Trane Addendum to the Service Agreement
After review and discussion, the Committee endorsed the Administrative recommendation to approve an addendum to the service agreement with Trane to include the High School for the term July 1, 2017 – June 30, 2020. The total cost for the 2017 service agreement which includes (Clay, Fulton, Highland, and High School) will be $13,432.00.

III. Change Order – Middle School Tennis Court Project
After review and discussion, the Committee endorsed the Administrative recommendation to approve the following change orders for the Middle School Tennis Court Project:

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
<th>Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Grote Construction</td>
<td>MS Tennis Court</td>
<td>Labor and material for additional stone base on the 6 tennis courts based on existing field conditions</td>
<td>$17,321.77</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Grote Construction</td>
<td>MS Tennis Court</td>
<td>Labor and material to remove existing clay berm and provide new stone in existing drainage trench, increase depth and width of fence foundation.</td>
<td>$14,338.82</td>
<td>Inc.</td>
</tr>
<tr>
<td>3</td>
<td>Grote Construction</td>
<td>MS Tennis Court</td>
<td>Labor and material to provide an underdrain, stone trench and increase depth and width of fence foundations</td>
<td>$10,436.63</td>
<td>Inc.</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td>$42,097.22</td>
<td></td>
</tr>
</tbody>
</table>

DISCUSSION ITEMS
Budget and Finance
I. District Insurance Cost Analysis
The Committee reviewed the District's insurance cost for the 2017-2018 fiscal year.
II. **PSDLAF Protection**  
The Committee was informed PSDLAF will have Enhanced Fraud Prevention Services put in place effective October 2017 for public funds.

III. **HandiVangelism Ministries International**  
The Committee was informed HandiVangelism Ministries International PILOT agreement was approved by the Lancaster County Commissions. This agreement was previously approved by Akron Borough and Ephrata Area School District. The agreement is in the process to be fully executed.

**Property**

I. **District Signage Project**  
A proposal for seven (7) double face digital signs at a cost of $171,290.00 was reviewed by the Committee. The Committee decided to move forward with this project.

II. **District Project Updates**  
- Middle School Tennis Courts  
- Middle School Door Replacement