DATE: December 7, 2015

COMMITTEE: Budget & Finance + Property Committee

TIME: 7:30 PM – 7:45 PM

CHAIRMAN: Timothy W. Stayer

ASSIGNED MEMBERS: Glenn Martin and Chris Weber

BOARD MEMBERS IN ATTENDANCE: Timothy W. Stayer and Chris Weber

BOARD MEMBER ABSENT: Glenn R. Martin

OTHERS IN ATTENDANCE: Kristee Reichard, Business Manager, Board Treasurer

BOARD ACTION ITEMS

**Budget & Finance**

### I. Exonerations

After review and discussion the Committee endorsed the Administrative recommendation to approve the following Real Estate Tax Exonerations:

- **Clay Township 2015-2016**: $5,006.47
- **Ephrata Borough 2013-2014**: $168.10
  
  **2014-2015**: $168.30
- **Ephrata Township 2015-2016**: $3,550.47

**Total**: $8,893.34

### II. General Fund Budget Transfers

After review and discussion the Committee endorsed the Administrative recommendation to approve the following 2015-2016 General Fund Budgetary transfer:

<table>
<thead>
<tr>
<th>TRANSFER FROM</th>
<th>TRANSFER TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account</td>
<td>Description</td>
</tr>
<tr>
<td>225640I</td>
<td>EIS Books and Periodicals</td>
</tr>
<tr>
<td>225640M</td>
<td>EMS Books and Periodicals</td>
</tr>
<tr>
<td>225610M</td>
<td>EMS Supplies</td>
</tr>
<tr>
<td>225610I</td>
<td>EIS Supplies</td>
</tr>
<tr>
<td>225648M</td>
<td>EMS AV</td>
</tr>
<tr>
<td>225618M</td>
<td>EMS Licensing Fees</td>
</tr>
<tr>
<td>1161150M</td>
<td>EMS LA Supplies</td>
</tr>
</tbody>
</table>

**TOTAL**: $3,160.70

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III. 2014-2015 Local Audit – Herbein + Company
After review and discussion the Committee endorsed the Administrative recommendation to approve the receipt and acceptance of the 2014-2015 audit report completed by Herbein + Company.

IV. General Fund Budget – Opt Out Resolution
After review and discussion the Committee endorsed the Administrative recommendation to approve the Accelerated Budget Opt-Out Resolution for 2016-2017. The applicable index for the 2016-2017 fiscal year is 2.9% and the School Board will not increase the rate of its real estate tax in excess to the applicable index.

V. Connections Learning - Amendment
After review and discussion the Committee endorsed the Administrative recommendation to approve an amendment to the Connections Learning agreement for the district to purchase short-term course seats for summer school at a reduced price of $375.00 for each seat.

VI. Lancaster-Lebanon IU 13 Bulk Fuel Procurement Program -- Participation Agreement
After review and discussion the Committee endorsed the Administrative recommendation to approve a Participation Agreement with Lancaster-Lebanon IU 13 to participate in the collaborative procurement to purchase bulk fuels for fuel oil for district buildings.

VII. Establish a Student Activity Club
After review and discussion the Committee endorsed the Administrative recommendation to approve the establishment of a student activity organization named Friends of Rachel (F.O.R.). This club is a safe place for all students, the club strives to befriend others and stop bullying. A student account is not requested.

BOARD DISCUSSION ITEMS

Budget & Finance

I. Assessment Appeals Results for Ephrata Community Hospital
The Committee was informed that the Board of Assessment Appeals approved partial exemption for the Ephrata Community Hospital. Sixty-seven percent of the Pavilion (first and second floors) and the entire hospital will be exempt. Thirty-three percent of the Pavilion (third floor), which is leased to medical practices, will remain taxable.

II. Ephrata Area Education Foundation (EAEF) Executive Director Agreement
The Committee reviewed an agreement between EAEF and Ann Marie K. Haus, Executive Director for the 2015-2016 fiscal year. Labor services to be performed are explained in Exhibit A; responsibilities for the Foundation are listed in Exhibit B; and the labor costs for labor services are listed in Exhibit C. The agreement will be presented to the EAEF Board for approval
Property

I. **War Memorial Agreement**
The Committee was informed the administration is meeting with the War Memorial Association representatives to discuss an agreement between the EASD and the War Memorial Association. If the War Memorial approves this agreement, an agreement between the EASD and the War Memorial Association will be on the December 21, 2015 agenda.

II. **Parent Building Access during Extra-Curricular Activities**.
The Committee discussed the request of a parent to have an access card so he can enter the building while his son is participating in extra-curricular practice. The Committee agrees with the administration, they cannot grant this request for security concerns.

III. **Middle School Track Project – ELA**
The Administration informed the Committee they have met with ELA, the architect for the Middle School Track Project, and discussed the scope of the project.