The Board of School Directors of the Ephrata Area School District, Ephrata PA met in a special session on Monday, December 7, 2015 in the District Office Board Room, 803 Oak Blvd., Ephrata, PA, as advertised on July 20, 2015 in LNP News. The purpose for this meeting was Board Reorganization and to conduct any other business to come before the Board.

**Board Members Present:** President, Timothy W. Stayer; Vice-President, Jenny Miller; Secretary, Stephanie A. Gingrich; Treasurer, Kristee Reichard; Board Members: Judy S. Beiler, Ted Kachel, Jenny L. Miller, Robert Miller, and Chris Weber

**Board Members Absent:** Glenn R. Martin and Tim Stauffer

**School District Representatives Present:** Superintendent, Dr. Brian Troop; Assistant Superintendents, Dr. Jacy Clugston Hess and Richard Hornberger; District Solicitor, Susan Friedman; Community Relations Coordinator, Sarah McBee; and Assistant Business Manager, Holly Albert

**Visitors Present:** Neal Reichard and Magisterial District Judge Tony S. Russell

**Media:** None

**CALL TO ORDER BY BOARD PRESIDENT**
President Stayer called the meeting to order at 7:00 PM and followed with a moment of silent meditation, Pledge of Allegiance, and recitation of the District Mission Statement. He stated the purpose of this meeting is for Board Reorganization. Mr. Stayer welcomed everyone in attendance.

**REPORT OF THE SECRETARY**
No report. Minutes from December 1, 2014 were approved at the Regular Board Meeting of December 15, 2014.

**OLD SCHOOL BOARD ADJOURNS, SINE DIE**

**ELECT A TEMPORARY PRESIDENT FROM HOLDOVER MEMBERS**
It was moved by Mr. Stayer, seconded by Mrs. Miller, to nominate Robert Miller as temporary president. It was moved by Mr. Miller, seconded by Mrs. Miller, to close nominations.

Voice vote, all members present signifying aye.

**READ CERTIFICATES OF ELECTION** (Attachment #1)
Magisterial District Judge Tony S. Russell read the Certificates of Election.

**ADMINISTER OATH OF OFFICE** (Attachment #2)
Magisterial District Judge Tony S. Russell administered the Oath of Office.

**DISTRIBUTE BOARD MEMBERSHIP LIST** (Attachment #3)

**NOMINATE AND ELECT A PRESIDENT FOR A ONE-YEAR TERM**
It was moved by Mr. Miller, seconded by Mr. Weber, to nominate Timothy Stayer as Board President for a one-year term. It was moved by Mrs. Miller, seconded by Mr. Reichard, to close nominations.

Voice vote, all members present signifying aye.

**Vice-President**
It was moved by Mr. Stayer, seconded by Mr. Miller, to nominate Jenny Miller as vice-president for a one-year term. It was moved by Mrs. Beiler, seconded by Mr. Weber, to close nominations.

Voice vote, all members present signifying aye.
Solicitor
It was moved by Mr. Miller, seconded by Mr. Reichard, to approve the law firm of Stevens & Lee as School Board Solicitor, with a retainer fee of $3,500.

Voice vote, all members present signifying aye.

Positions
It was moved by Mr. Stayer, seconded by Mr. Miller, to approve the following appointments.

A. Representative to Lancaster County Tax Collection Bureau for a one-year term
   Mrs. Kristee Reichard

B. Alternate representative to the Lancaster County Tax Collection Bureau for a one-year term
   Mr. Robert Miller

C. Alternate voting representative to the Lancaster County Career & Technology Center Joint Operating Committee for a one-year term beginning January 1, 2016
   Mr. Timothy Stayer

D. PSBA Region IX Liaison for a one-year term
   Mr. Glenn Martin

E. PSBA Legislative Policy Council representative for a one-year term
   Mr. Glenn Martin

F. PSBA Legislative Policy Council representative for a one-year term
   Mr. Tim Stayer

G. PSBA Legislative Policy Council representative for a one-year term
   Mrs. Judy Beiler

H. Alternate Representative to the Lancaster-Lebanon IU 13 Board for a one-year term, non-voting
   Mr. Ted Kachel

Voice vote, all members present signifying aye.

Committee Appointments
Mr. Stayer announced the following committee assignments:

- Budget/Finance and Property: Tim Stayer (Chair), Glenn Martin, and Chris Weber
- Public Affairs/Planning and Curriculum: Jenny Miller (Chair), Robert Miller, and Neal Reichard
- Policy: Tim Stauffer (Chair), Judy Beiler, and Ted Kachel
- Personnel: Judy Beiler (Chair), Ted Kachel, and Tim Stauffer
- Board/Superintendent Evaluation: Judy Beiler (Chair), Jenny Miller, and Tim Stayer
- Governance: Tim Stayer (Chair), Jenny Miller, and Chris Weber
- Healthcare and Other Benefit Advisory Committee: Tim Stayer
- Healthcare and Other Benefit Advisory Committee Alternate: Judy Beiler
- Ephrata Area Education Foundation Member: Chris Weber

Ratified Actions of Former School Board
It was moved by Mr. Weber, seconded by Mrs. Miller, that the new school board ratify all actions of the former school board.

Voice vote, all members present signifying aye.
Renew Signature Plate
It was moved by Mr. Weber, seconded by Mrs. Miller, that the new school board approve the continued use of the check signatures.

Voice vote, all members present signifying aye.

Announcements
Mr. Stayer announced the following:
- The purpose of this meeting was for School Board Reorganization and approval of any other items for board action.
- Committee meetings will be held tonight following adjournment of this meeting. The School Board Meeting will be held at Ephrata Intermediate School on December 21, 2015 beginning at 7:00 PM.

Adjournment
Mr. Stayer adjourned the meeting at 7:17 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Board Secretary