DATE: December 5, 2016

COMMITTEE: Budget & Finance + Property Committee

TIME: 7:30 PM – 8:17 PM

CHAIRMAN: Timothy W. Stayer

ASSIGNED MEMBERS: Glenn Martin and Chris Weber

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Richard Gehman, Ted Kachel, Glenn Martin, Jenny Miller, Robert Miller, Tim Stauffer, Timothy W. Stayer and Chris Weber

OTHERS IN ATTENDANCE: Dr. Brian Troop, Dr. Jacy Hess, Richard Hornberger, Holly Albert, Administrators; Sarah McBee, Community Relations; Linda Himeback, Auditor; Kristee Reichard, Business Manager, Board Treasurer

ACTION ITEMS

Budget & Finance

I. General Fund Budget Transfers
After review and discussion the Committee endorsed the Administrative recommendation to approve the following 2016-2017 General Fund Budgetary transfer.

<table>
<thead>
<tr>
<th>TRANSFER FROM</th>
<th>TRANSFER TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account</td>
<td>Description</td>
</tr>
<tr>
<td>110610E</td>
<td>Elementary Supplies</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
</tr>
</tbody>
</table>

II. 2015-2016 Local Audit – Herbein + Company
After review and discussion the Committee endorsed the Administrative recommendation to approve the receipt and acceptance of the 2015-2016 audit report completed by Herbein + Company.

III. General Fund Budget – Opt Out Resolution
After review and discussion the Committee endorsed the Administrative recommendation to approve the Accelerated Budget Opt-Out Resolution for 2017-2018. The adjusted index for the 2017-2018 fiscal year is 3.1%, and the School Board will not increase the rate of its real estate tax in excess to the adjusted index.

IV. Update an Established Student Activity Club
After review and discussion the Committee endorsed the Administrative recommendation to approve an update of the Friends of Rachel student activity organization. This student activity club is now requesting an account to be set up to raise funds.

V. Establish Student Activity Clubs
After review and discussion the Committee endorsed the Administrative recommendation to approve the establishment of the following high school Student Activity Clubs:

   a. Future Nurses Club – This club will provide information to students interested in nursing and related health careers. A student account is not requested.
   b. Pep Band – This club will play music during home basketball games. A student account is not requested.
VI. **Non-Public Transportation Contracts**
After review and discussion the Committee endorsed the Administrative recommendation to approve a non-public 2016-2017 Pupil Transportation Contract and daily rate as follows:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Number of Students</th>
<th>Rate per Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shalom Mennonite School</td>
<td>5</td>
<td>$13.75</td>
</tr>
</tbody>
</table>

VII. **Lancaster County Career and Technology Center Refunding Resolutions**
After review and discussion the Committee endorsed the Administrative recommendation to approve the following documents for the Lancaster County Career and Technology Center proposed refunding:
- a. LCCTC Board Resolution Approving LCCTC Refunding
- b. District Resolution Approving LCCTC Refunding
- c. Resolution of Intent

VIII. **Tip411 School Edition Agreement**
After review and discussion the Committee endorsed the Administrative recommendation to approve an agreement with Tip411 School Edition. This subscription is for 12 months. This is an extension of Tip411 and gives students an app to report. The cost is $900.

**Property**

I. **Change Order – Track Renovation Project**
After review and discussion the Committee endorsed the Administrative recommendation to approve a change order for the Ephrata Middle School Track Renovation Project:

<table>
<thead>
<tr>
<th>Change Order #</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>C -2</td>
<td>Nagle</td>
<td>MS Track</td>
<td>Credit for 4” perforated drain in pits and 4” schedule 40 drain from pits to catch basin</td>
<td>($2,673.00)</td>
</tr>
</tbody>
</table>

**DISCUSSION / INFORMATION ITEMS**

**Budget & Finance**

I. **Update on Assessment Appeal Hearing**
The District received notice that the Assessment Appeals were denied. The legal firm representing the District was informed the price paid for both properties included the building and the business.

II. **Annual Support to the Ephrata Public Library**
The Ephrata Public Library has sent a letter requesting consideration to increase the District annual support from $4,000 to $8,000. The Committee decided to increase the annual support to $5,000.

III. **Tax Reassessment**
The Committee was informed Lancaster County will conduct a tax reassessment during 2018.

**Property**

I. **Update on Playground at EIS/MS**
The playground at EIS/MS is complete; the committee was given pictures of the playground.