DATE: December 5, 2016
COMMITTEE: Personnel Committee
CHAIRMAN: Judy Beiler

ASSIGNED MEMBERS: Ted Kachel, Tim Stauffer

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Ted Kachel, Tim Stauffer

ADMINISTRATORS IN ATTENDANCE: Dr. Jacy Clugston Hess, Richard Hornberger

GUESTS IN ATTENDANCE: Richard Gehman, Glenn Martin, Jenny Miller, Robert Miller, Timothy Stayer, Chris Weber, Dr. Brian Troop, Sarah McBee

ACTION ITEMS

I. Resignations
   • Eric Bensing, Boys Lacrosse Head Coach, effective January 1, 2017

II. Leaves
   • Emily Burkholder, Highland Kindergarten, effective approximately April 2, 2017 through approximately May 14, 2017
   • Benjamin Rossman, Technology Integrator, effective approximately January 3, 2017 through approximately January 31, 2017
   • Monique Stein, High School Learning Support, intermittent leave, effective approximately December 5, 2016 through approximately January 5, 2017
   • James Sushinski, Clay Head Custodian, intermittent leave, effective November 28, 2016 through November 27, 2017

III. Transfers
   • David Souder, Intermediate/Middle School Health & Physical Education to High School Health & Physical Education, effective January 17, 2017, replacing Jesse Reider who resigned

IV. Appointments Professional
   • Austin Wealand, Health & Physical Education @ Level B/Step 1 (Pro-rated), effective January 17, 2017 (Austin will complete his assignment for the 2016-17 school year at Fulton/Highland filling in for Ashley Lapp while she is on leave. At the start of the 2017-18 school year, he will be assigned to the Intermediate/Middle School, replacing David Souder who transferred to another position.)

Extracurricular
   • Joshua Clair, High School Weight Room Coordinator, effective November 21, 2016 through the conclusion of the 2016-17 school year (Pro-rated)
   • Meredith Dombach, High School Wellness Coordinator, effective November 21, 2016 through the conclusion of the 2016-17 school year (Pro-rated)

V. 2016-17 Volunteer Coaches
   • Alexander Badie, Boys Basketball
   • Matthew Herbener, Boys Basketball
   • Allison McCracken, Winter Track
   • Vincent McHenry, Winter Track
   • Dakota Rohrbaugh, Wrestling
VI. 2016-17 Bus/Van Drivers
   Shalom Mennonite
   • Melanie Zimmerman #24636205
   • Suzanne King #23852848

DISCUSSION / INFORMATION ITEMS

I. Vacancies
   Professional
   • LTS Intermediate/Middle School Health & Physical Education
   • LTS High School Gifted (2\textsuperscript{nd} Semester 2016-17)
   Support
   • High School Secretary (March 2017)
   • Middle School Guidance/Health Room – Clerical (March 2017)
   • Personal Care Assistant (3)
   Extracurricular
   • Boys Lacrosse Assistant Coach
   • Boys Lacrosse Head Coach
   • Track and Field Assistant Coach (2)