The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in regular session on Monday, December 18, 2017 at Clay Elementary School, 250 Clay School Road., Ephrata, PA, as advertised on July 17, 2017 in LNP News.

**Board Members Present:** President, Timothy Stayer; Vice-President, Chris Weber; Treasurer, Kristee Reichard; Secretary, Stephanie Gingrich; Members: Judy Beiler, Philip Eby, Richard Gehman, Ted Kachel, Glenn Martin, Tim Stauffer, and David Wissler

**Board Members Absent:** None

**School District Representatives Present:** Eve Campbell, Nick Crowther, Joy Darkes, Sue Halsey, Dr. Jacy Clugston Hess, Richard Hornberger, and Sarah McBee

**Visitors Present:** Tracy Blunt; Diane Engel; Scott Galen; Brooke Gerlach; Brian Ford; Tuan M. Le; Megan Nolt; Andrey, Natalya, and Peter Patrushev; Chris and Erica Shellhammer; and Shirley Villarrega

**Media:** Marylouise Sholly, Ephrata Review

**CALL TO ORDER BY BOARD PRESIDENT**
President Stayer called the meeting to order at 7:01 PM.

**MOMENT OF SILENT MEDITATION, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT**
President Stayer asked for a moment of silent meditation followed by the recitation of the Pledge of Allegiance and the Mission Statement.

**WELCOME AND COMMENTS/QUESTIONS FROM VISITORS**
President Stayer welcomed visitors to the meeting. He opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.

- None

**CELEBRATING PUBLIC EDUCATION**
Students in Susan Halsey’s and Eve Campbell’s classes provided a presentation about problem-solving with DOT.

**SCHOOL BOARD RESOLUTION**
Mr. Stayer presented a resolution to Andrey Patrushev for being named to the 2017 All-State and All East Regional All-American soccer teams.

**SECTION 2 – GENERAL BOARD ACTION ITEMS**

**Motion**
It was moved by Mr. Weber, seconded by Mr. Martin, that the Ephrata Area Board of School Directors approve all of the following items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 9 Yes, 0 No.

**I. SECRETARY REPORT – STEPHANIE A. GINGRICH**

**A. Meeting Minutes**
Minutes of the November 20, 2017 Regular Board Meeting; the December 4, 2017 Board Organization Meeting; and the December 4, 2017 Committee Meetings

**B. School Board Resolution (Attachment #1)**
BUDGET & FINANCE/PROPERTY COMMITTEE – TIMOTHY W. STAYER

Budget & Finance

A. Treasurer's Report for November 1-30, 2017 (Attachment #2)

B. Payment of the List of Bills for individual accounts for December 18, 2017 (Attachment #3)

<table>
<thead>
<tr>
<th>General Fund</th>
<th>$451,803.11</th>
</tr>
</thead>
<tbody>
<tr>
<td>AP Direct Deposit</td>
<td>$547,805.91</td>
</tr>
<tr>
<td>General Fund ACH Items</td>
<td>$3,011,182.81</td>
</tr>
<tr>
<td>Capital Reserve</td>
<td>$6,926.12</td>
</tr>
<tr>
<td>Food Service</td>
<td>$48,762.53</td>
</tr>
<tr>
<td>Student Activities</td>
<td>$32,381.29</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$4,098,861.77</strong></td>
</tr>
</tbody>
</table>

C. Real Estate Tax Exonerations (Attachment #4)

<table>
<thead>
<tr>
<th>Township</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clay Township</td>
<td>$92.22</td>
</tr>
<tr>
<td>Ephrata Township</td>
<td>$249.42</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$341.64</strong></td>
</tr>
</tbody>
</table>

D. General Fund Budget Transfers for 2017-18

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Amount</th>
<th>Account</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>110610I</td>
<td>General Supplies</td>
<td>$5,000.00</td>
<td>110430I</td>
<td>Copier Maintenance</td>
<td>$5,000.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td>$5,000.00</td>
<td><strong>TOTAL</strong></td>
<td></td>
<td>$5,000.00</td>
</tr>
</tbody>
</table>

E. 2016-2017 Local Audit – Herbein + Company

Receipt and acceptance of the 2016-2017 audit report completed by Herbein + Company

F. Philhaven Linkage/Referral Agreement

Agreement with Philhaven Child/Adolescent Day Treatment Program, Lancaster, PA. This agreement is intended to facilitate continuity of care, confidentiality, referral of clients, and collaboration between Philhaven Child/Adolescent Day Treatment Program.

G. General Fund Budget – Opt Out Resolution

Accelerated Budget Opt-Out Resolution for 2018-2019. The adjusted index for the 2018-2019 fiscal year is 2.9%. The School Board will not increase the rate of its real estate tax in excess to the adjusted index.

H. NHS Pennsylvania – Agreement

Agreement with NHS Pennsylvania for the 2017-2018 school year. This agreement is for educational services to students with Autism and/or Emotional Disturbances. The rate schedule is included with the contract.

I. Lancaster-Lebanon IU 13 – IDEA Section 619 – Special Education Agreement

Sub-grant agreement with the Lancaster-Lebanon Intermediate Unit 13 IDEA Section 619. Use of Funds Agreement to be used to support kindergarten-eligible children, 5 years of age, either receiving special education services through the LEA or remaining an extra year in Early Intervention (Act 30). The amount of the pass-through funds for 2017-2018 is $4,872.00.


Collective impact partnership letters of agreement and support with United Way for 2018-2021. This is a three-year grant for annual funding that is dependent on the partnership’s performance and outcomes and the results of United Way campaigns. Grant One is a renewal of the “PreNatal-3rd
Grade Partnership Pathways” program that is a multi-school district and community partnership supporting our ongoing work in the area of early childhood. These letters of agreement allow the partnerships to apply for United Way funding.

Property
A. Constellation Minimize Volatile Pricing Rider
Minimize Volatile Pricing (MVP) Rider with Constellation New Energy – Gas Division, LLC. This rider will systematically fix prices for the commodity portion of the natural gas the District uses.

II. PERSONNEL COMMITTEE – JUDY BEILER
A. Resignations
• Meghan Cummings, LTS High School Guidance, effective December 18, 2017
• Jennifer Pfeiffer, High School @ Washington Personal Care Assistant, effective December 15, 2017
• Alexandra Sheakley, High School Guidance, effective December 31, 2017
• Melody Stidham, Fulton Health Tech, effective December 15, 2017
• Andrew Sweigart, Boys Lacrosse Assistant Coach, effective December 1, 2017
• Candice Zimmerman, Fulton Inclusion Aide Learning Support, effective December 1, 2017

B. Leaves
• Thomas Ferrari, High School Tech Ed, intermittent leave, effective approximately December 11, 2017 through approximately January 2, 2018
• Marion Lesagonicz, High School Science, intermittent leave, effective approximately December 1, 2017 through approximately September 1, 2018
• Theresa Shahan, Clay ESL, intermittent leave, effective November 20, 2017 through approximately March 31, 2018
• Amy Strayer Gray, High School Nurse, effective December 11, 2017 through approximately January 3, 2018
• Daniel Zimmerman, District-wide Maintenance, intermittent leave, effective approximately December 7, 2017 through approximately February 28, 2018

C. Transfers
• Ashley Fillman, Part-time Clay General Cafeteria to Part-time Highland Personal Care Assistant Emotional Support, effective January 3, 2018 through the conclusion of the 2017-18 school year, filling a new position
• Patricia Keiser, Part-time High School @ Washington Inclusion Aide to Part-time Fulton Inclusion Aide Learning Support, effective December 5, 2017 through the conclusion of the 2017-18 school year, replacing Candice Zimmerman who resigned
• Moriah Stauffer, Part-time LTS Clay Special Education to Full-time LTS Middle School Learning Support @ Level B/Step 1 (Prorated), effective January 3, 2018 through approximately May 1, 2018, replacing Ashley Martin while she is on leave

D. Appointments
Professional
• Lindsey Nester, LTS High School English @ Level B/Step 1 (Prorated), effective January 12, 2018 through the conclusion of the 2017-18 school year, replacing Jennifer Eshleman while she is on leave
• Katherine Rinehart, LTS Akron Special Education Learning Support @ Level B/Step 1 (Prorated), effective approximately January 3, 2018 through the conclusion of the 2017-18 school year, replacing Amanda Miller while she is on leave
• Shelly Starr, LTS Intermediate School Learning Support @ Level B/Step 1 (Prorated), extend her appointment until the position is filled, replacing Meredith Bailey who resigned
• Kylie Turner, LTS High School Health & Physical Education @Level B/Step 1 (Prorated), effective approximately January 16, 2018 through the conclusion of the 2017-18 school year, replacing Brenna Colosi while she is on leave

**Support**

• Ruth Fackler, Full-time Fulton Personal Care Assistant Learning Support, effective January 3, 2018 through the conclusion of the 2017-18 school year, filling a new position

• Elizabeth Freeman, Part-time High School @ Washington Inclusion Aide Life Skills Support, effective approximately January 8, 2018 through the conclusion of the 2017-18 school year, replacing Patricia Keiser who transferred to another position

**E. Bus/Van Drivers for the 2017-18 School Year**

- Gehman’s Mennonite
  - Lorraine Horning

- Boyo
  - Judy Kilhefner

**F. Mentors for the 2017-18 School Year**

- Meredith Dombach for Kylie Turner (Full Mentor, Prorated)
- Heidi Harnish for Katherine Rinehart (Full Mentor, Prorated)
- Matthew Schade for Lindsey Nester (Full Mentor, Prorated)

**G. 2017-18 School Physicians and Health Care Providers**

- Asima Ahmad, DO – WellSpan Family Medicine-Crossroads

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### III. POLICY & CURRICULUM COMMITTEE – TED KACHEL

**Policy**

**A. Policies for Second Reading**

- Policy 007, Policy Manual Access
- Policy 203, Immunizations and Communicable Diseases
- Policy 247, Hazing

**B. Policies for First Reading**

- Policy 150, Title I – Comparability of Services
- Policy 609, Investment of District Funds
- Policy 618, Student Activity Fund

**Curriculum**

No Action Items

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### IV. PUBLIC AFFAIRS & PLANNING COMMITTEE – TIM STAUFFER

No Action Items

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### SECTION 3 – INFORMATION ITEMS

### I. PERSONNEL

**A. Vacancies**

**Professional**

- Clay Part-time Special Education
- High School Guidance
- Intermediate School Learning Support
Support
- Clay General Cafeteria
- Fulton Custodian
- Fulton Health Tech
- Personal Care Assistant

Extracurricular
- Girls Tennis Head Coach
- Track & Field Assistant Coach

SECTION 4 – REPORTS

I. REPORT OF THE STUDENT REPRESENTATIVE – Faith Myers
A report was provided about various activities being held in buildings throughout the District.

II. REPORT OF LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Judy Beiler
- No report

III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer
- The IU13 received a clean audit report.
- Save the dates for the Legislative Breakfast on March 12 and the Reinventing Learning Showcase on April 11.

IV. REPORT OF PSBA REGION IX LIAISON – Glenn R. Martin
- Thank you for contacting local legislators.
- Statewide requirements for school board candidates have changed to require 15 signatures instead of 10.
- Continue to monitor PSBA daily emails for updates.

V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Chris Weber
- The Purple & Gold Gala will be held on Saturday, February 24. Information is on the EAEF website.

VI. REPORT OF THE SUPERINTENDENT – Dr. Brian Troop
- The new Clay Principal, Tracy Blunt, was introduced and welcomed.
- The list of Ephrata High School scholar athletes for the fall season was distributed.
- District Administrators met with Matt Stem from the state Department of Education to discuss the District work on the Life Ready Graduate (LRG).
- The District hosted representatives from four other area school districts in early December to discuss LRG and the 4Cs.
- The District raised over $1,400 for the G.I. Go Fund with a dress down event in November.
- After tonight’s business meeting, there will be a presentation about innovation at the elementary level.

VII. GOOD NEWS REPORTS
- The student presentation tonight showcased student strengths in coding.
- Joy Darke was thanked for 16 years of service to the District.
- An after-school Science Explorer Club is being taught by Board member Rick Gehman.
- Four Clay Elementary School alumni are currently serving on the School Board.
- The holiday concerts showcased students’ talents.
- Several students have been named to honor music ensembles.
- Several EHS football players were named League all-stars.
SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS
President Stayer opened the floor to visitors for questions or comments except personnel items that are never discussed at public meetings.
- None

II. OLD BUSINESS
- None

III. NEW BUSINESS
- New Board Committee assignments were made.
- Christmas greetings were shared.

IV. ADJOURNMENT
The meeting adjourned at 7:52 PM.

Respectfully Submitted,

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Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors