The Board of School Directors of the Ephrata Area School District, Ephrata PA met in a special session on Monday, December 4, 2017 in the District Office Board Room, 803 Oak Blvd., Ephrata, PA, as advertised on July 17, 2017 in LNP News. The purpose for this meeting was Board Reorganization and to conduct any other business to come before the Board.

**Board Members Present:** President, Timothy W. Stayer; Secretary, Stephanie A. Gingrich; Treasurer, Kristee Reichard; **Board Members:** Philip L. Eby, Ted Kachel, Richard Gehman, Glenn R. Martin, Tim Stauffer, and Chris Weber

**Board Members Absent:** Judy S. Beiler and David Wissler

**School District Representatives Present:** Superintendent, Dr. Brian Troop; Assistant Superintendents, Dr. Jacy Clugston Hess and Richard Hornberger; Community Relations Coordinator, Sarah McBee; and Assistant Business Manager, Holly Albert

**Visitors Present:** Magisterial District Judge Tony S. Russell and Roxanne McMurtry

**Media:** None

**CALL TO ORDER BY BOARD PRESIDENT**
President Stayer called the meeting to order at 7:05 PM and followed with a moment of silent meditation, Pledge of Allegiance, and recitation of the District Mission Statement.

**WELCOME AND COMMENTS/QUESTIONS FROM VISITORS**
President Stayer welcomed visitors to the meeting. He opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.
- None

**REPORT OF THE SECRETARY**
No report. Minutes from December 5, 2016 were approved at the Regular Board Meeting of December 19, 2016.

**OLD SCHOOL BOARD ADJOURNS**

**ELECT A TEMPORARY PRESIDENT FROM HOLDOVER MEMBERS**
It was moved by Mr. Stayer, seconded by Mr. Kachel, to nominate Chris Weber as temporary president. It was moved by Mr. Martin, seconded by Mr. Kachel, to close nominations.

Voice vote, all members present signifying aye.

**READ CERTIFICATES OF ELECTION** (Attachment #1)
Magisterial District Judge Tony S. Russell read the Certificates of Election.

**ADMINISTER OATH OF OFFICE** (Attachment #2)
Magisterial District Judge Tony S. Russell administered the Oath of Office.

**DISTRIBUTE BOARD MEMBERSHIP LIST** (Attachment #3)

**NOMINATE AND ELECT A PRESIDENT FOR A ONE-YEAR TERM**
It was moved by Mr. Weber, seconded by Mr. Kachel, to nominate Timothy Stayer as Board President for a one-year term. It was moved by Mr. Weber, seconded by Mr. Martin, to close nominations.

Voice vote, all members present signifying aye.
VICE-PRESIDENT
It was moved by Mr. Kachel, seconded by Mr. Martin, to nominate Chris Weber as vice-president for a one-year term. It was moved by Mr. Stayer, seconded by Mr. Kachel, to close nominations.

Voice vote, all members present signifying aye.

NOMINATE AND ELECT THE FOLLOWING POSITIONS, EFFECTIVE IMMEDIATELY
It was moved by Mr. Martin, seconded by Mr. Stauffer, to approve the following.

A. The law firm of Kegel Kelin Almy & Lord LLP as School Board Solicitor
B. Kristee Reichard as the representative to Lancaster County Tax Collection Bureau for a one-year term
C. Ted Kachel as the alternate representative to the Lancaster County Tax Collection Bureau for a one-year term

Voice vote, all members present signifying aye.

NOMINATE AND ELECT THE FOLLOWING POSITIONS, EFFECTIVE IMMEDIATELY UNLESS NOTED
A. Representative to the Lancaster County Career & Technology Center Joint Operating Committee for a three-year term beginning January 1, 2018
   It was moved by Mr. Stayer, seconded by Mr. Martin, to approve the appointment of Judy Beiler.
   Voice vote, all members present signifying aye.

B. Alternate voting representative to the Lancaster County Career & Technology Center Joint Operating Committee for a three-year term beginning January 1, 2018
   It was moved by Mr. Stayer, seconded by Mr. Martin, to approve the appointment of Richard Gehman.
   Voice vote, all members present signifying aye.

C. PSBA Region IX Liaison for a one-year term
   It was moved by Mr. Stayer, seconded by Mr. Weber, to approve the appointment of Glenn Martin.
   Voice vote, all members present signifying aye.

D. Three PSBA Legislative Platform Voting Delegates for one-year terms
   It was moved by Mr. Martin, seconded by Mr. Weber, to appoint Ted Kachel, Tim Stayer, and Judy Beiler.
   Voice vote, all members present signifying aye.

E. Alternate Representative to the Lancaster-Lebanon IU 13 Board for a one-year term, non-voting
   It was moved by Mr. Stayer, seconded by Mr. Weber, to approve the appointment of Ted Kachel.
   Voice vote, all members present signifying aye.

COMMITTEE APPOINTMENTS
Mr. Stayer will announce the Committee assignments at the School Board meeting on December 18, 2017.

RATIFIED ACTIONS OF FORMER SCHOOL BOARD
It was moved by Mr. Weber, seconded by Mr. Martin, that the school board ratify all actions of the former school board.

Voice vote, all members present signifying aye.
RENEW SIGNATURE PLATE
It was moved by Mr. Weber, seconded by Mr. Kachel, that the new school board approve the continued use of the check signatures.

Voice vote, all members present signifying aye.

ANNOUNCEMENTS
Mr. Stayer announced the following:

- The purpose of this meeting was for School Board Reorganization and approval of any other items for board action.
- Committee meetings will be held tonight following adjournment of this meeting. The School Board Meeting will be held at Clay Elementary School on December 18, 2017 beginning at 7:00 PM.

ADJOURNMENT
Mr. Stayer adjourned the meeting at 7:27 PM.

Respectfully Submitted,

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Stephanie A. Gingrich, Board Secretary