DATE: February 2, 2015

COMMITTEE: Building/Property/Public Affairs/Planning Committee

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Rick Hornberger, Ted Kachel, Kay Kurtz, Robert Miller, Kristee Reichard, Tim Stauffer, and Dr. Brian Troop

BOARD ACTION ITEMS

Building / Property

I. Change Order – Akron Elementary/Fulton Elementary Schools - Attachment
The Committee endorsed approval of the following change orders:

A. Mechanical

<table>
<thead>
<tr>
<th>Change Order #</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Shannon A. Smith Electrical and Mechanical</td>
<td>Akron</td>
<td>Relocate existing unit in Dish Room</td>
<td>$ 534.17</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>$ 534.17</td>
</tr>
</tbody>
</table>

B. Electrical

<table>
<thead>
<tr>
<th>Change Order #</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>14411.016</td>
<td>Midstate</td>
<td>Akron</td>
<td>Unit Price Credit</td>
<td>($4,650.00)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>($4,650.00)</td>
</tr>
</tbody>
</table>

II. Change Order – War Memorial Athletic Field Improvements - Attachment
The Committee endorsed approval of the following change orders:

<table>
<thead>
<tr>
<th>Change Order #</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>G-5</td>
<td>Sprinturf</td>
<td>War Memorial Field</td>
<td>Credit for hose reel box assembly</td>
<td>($3,430.00)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>($3,430.00)</td>
</tr>
</tbody>
</table>

III. Farm House Lease - Attachment
The Committee endorsed approval of an updated lease agreement for the farm house effective March 1, 2015. The lease agreement will be a month to month agreement with a 90 day written termination notice.

IV. RLPS Professional Services Agreement – Attachment
The Committee endorsed approval of the agreement with RLPS Architects, Lancaster, PA. The design team at RLPS will prepare both construction drawings and specifications for bidding purposes for one prime contractor to complete lighting work at the Ephrata Middle School and Ephrata High School Auditorium and Stage areas. The cost of these services will total $47,000 plus reimbursable.

Public Affairs / Planning

I. None
BOARD INFORMATION / DISCUSSION ITEMS

Building / Property

I. District Project Update
The Committee reviewed progress of the following District projects:

<table>
<thead>
<tr>
<th>Building</th>
<th>Percent of Completion</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akron Elementary – Café</td>
<td>98% Complete</td>
<td>Flooring – Being evaluated</td>
</tr>
<tr>
<td>Akron Elementary – Kitchen</td>
<td>98% Complete</td>
<td>Punch list</td>
</tr>
<tr>
<td>Turf Field</td>
<td>98% Complete</td>
<td>Punch list – grass area/fence</td>
</tr>
</tbody>
</table>

II. Middle School UGI Project – Attachment
The Committee reviewed the status of the Middle School UGI project.

III. Verizon Cell Phone Tower Update
The Committee had discussion on the Ephrata Borough vote that declined a Verizon cell phone tower on District property. Verizon plans to seek another location in the area.

IV. War Memorial Association Baseball Backstop/Dugout Update
The Committee discussed the status of updates to the War Memorial Association baseball field and the plans set forth by the Baseball Booster Club.

V. Summer Projects 2015

A. War Memorial Bathroom
   The Committee discussed the status of updates on the War Memorial Bathroom Project and the expected timeline of bids in April or May.

B. Middle School and High School Auditorium Lighting
   The Committee reviewed the lighting updates in the Middle and High Schools.

C. Intermediate School Masonry
   The Committee reviewed masonry repairs at Ephrata Intermediate School.

D. Middle School Track and Stadium
   The Committee reviewed and discussed options for improving the Ephrata Middle School track and viable weather-proofed storage options for athletic equipment.

Public Affairs / Planning

I. Customer Service Questionnaire – Attachment
The Committee reviewed the most recent report of responses on the online customer service survey.

II. Special Education - Transfer Between Entities for 2015-2016
The Committee discussed the Clay Elementary classroom(s) currently used by IU13 staff that will transfer to District instruction next year.

III. Onsite Medical Clinic
An update was given on the plans of the IU13 to run an onsite medical clinic. Discussion was held on the possibility of offering something similar to EASD staff in the future.