DATE: January 9, 2017

COMMITTEE: Budget & Finance/Property Committee

CHAIRMAN: Timothy W. Stayer

ASSIGNED MEMBERS: Glenn Martin and Chris Weber

BOARD MEMBERS IN ATTENDANCE: Ted Kachel, Glenn Martin, Jenny Miller, Tim Stauffer, Timothy W. Stayer and Chris Weber

OTHERS IN ATTENDANCE: Dr. Jacy Clugston Hess, Rick Hornberger, Sarah McBee, Kristee Reichard, and Dr. Brian Troop

ACTION ITEMS

Budget & Finance

I. General Fund Budget Transfers
After review and discussion the Committee endorsed the Administrative recommendation to approve the following 2016-2017 General Fund Budgetary transfers:

<table>
<thead>
<tr>
<th>TRANSFER FROM</th>
<th>TRANSFER TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account</td>
<td>Description</td>
</tr>
<tr>
<td>238610M EMS Principal Service Supplies</td>
<td>$ 750.00</td>
</tr>
<tr>
<td>1161240H Supplies</td>
<td>$ 285.00</td>
</tr>
<tr>
<td>1161160h Supplies</td>
<td>$ 224.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
</tr>
</tbody>
</table>

II. Lancaster County Career & Technology Center 2017-2018 Proposed General Fund Budget
After review and discussion the Committee endorsed the Administrative recommendation to approve the proposed 2017-2018 Lancaster County Career and Technology Center Budget. The proposed budget total is $19,417,561.

III. Borough of Ephrata Agreement
After review and discussion the Committee endorsed the Administrative recommendation to approve an agreement with the Borough of Ephrata to grant tax exempt status on the properties on the attached list, if the Lancaster County Assessment Board grants exemption on the properties at the meeting on January 11, 2017 meeting. If the Assessment Board grants tax exemption at this meeting the District will accept the same result for the 2016-2017 school taxes on the attached list of properties.

Property

I. Change Order – Track Renovation Project
After review and discussion the Committee endorsed the Administrative recommendation to approve a change order for the Ephrata Middle School Track Renovation Project:

<table>
<thead>
<tr>
<th>Change Order #</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>C -4</td>
<td>Nagle</td>
<td>MS Track</td>
<td>Installation of topsoil, seeding and matting around track, bring grade up to the edge of track. A new paved walkway to connect the new entrance drive to existing walkway.</td>
<td>$19,775.00</td>
</tr>
</tbody>
</table>
II. RLPS Architects Agreement
After review and discussion the Committee endorsed the Administrative recommendation to approve an agreement with RLPS Architects for professional services to renovate defined areas, library and adjacent media center spaces, in the High School for incorporation of learning common spaces. Project planning to begin January 2017 and construction April 30, 2018 through August 15, 2018. The Architect fee for this project is 8% of the general construction cost, plus reimbursable expenses. This fee includes working with students and staff to develop a design for this project. Additional services related to furniture selection/space planning and installation support will be provided for a lump sum fee of $9,000.

DISCUSSION ITEMS
Budget & Finance
I. General Fund Budget for 2017-2018
The Committee discussed the increased PSER’s rate for 2017-2018 and how this will affect the District budget. The PSERS rate was forecasted to be 32.04% but the final rate will be 32.57%.

Property
I. Bob's American Car Lot
The site plans for the property known as “Bob’s American Car Lot” was shared with the Committee and it was determined that the board is not interested in the Right of Way due to safety concerns for District students.

II. Enrollment/Growth Projections
The Committee was informed; the most recent PA Economic League demographic study was done on December 28, 2007. It has been 10 years, and the District is looking to have a new study done in 2017. More information will follow.