DATE: June 4, 2018

COMMITTEE: Budget & Finance/Property Committee

TIME: 7:00 PM – 7:30PM

CHAIRMAN: Timothy W. Stayer

ASSIGNED MEMBERS: Glenn Martin and Chris Weber

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Phil Eby, Richard Gehman, Ted Kachel, Glenn Martin, Tim Stauffer, Timothy W. Stayer, Chris Weber and David Wissler

OTHERS IN ATTENDANCE Dr. Brian Troop, Dr. Jacy Clugston Hess, Rick Hornberger, Kristee Reichard, Sarah McBee, and Kay Kurtz

ACTION ITEMS

Budget & Finance

I. Exonerations

After review and discussion, the Committee endorsed the Administrative recommendation to approve the following tax exonerations:

A. Per Capita

<table>
<thead>
<tr>
<th>Location</th>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akron Borough</td>
<td>2017-18</td>
<td>$100.00</td>
</tr>
<tr>
<td>Clay Township</td>
<td>2017-18</td>
<td>$290.00</td>
</tr>
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<td>Ephrata Borough</td>
<td>2017-18</td>
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<td></td>
<td><strong>$1,290.00</strong></td>
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B. Real Estate

<table>
<thead>
<tr>
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<th>Year</th>
<th>Amount</th>
</tr>
</thead>
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<tr>
<td>Ephrata Township</td>
<td>2014-15</td>
<td>$325.36</td>
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<tr>
<td></td>
<td>2015-16</td>
<td>$332.83</td>
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<td>2016-17</td>
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<tr>
<td></td>
<td>2017-18</td>
<td>$347.94</td>
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<td><strong>$1,345.60</strong></td>
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II. General Fund Budgetary Transfers

After review and discussion, the Committee endorsed the Administrative recommendation to approve the following 2017-2018 General Fund Budgetary transfers

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Amount</th>
<th>Account</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>116136H</td>
<td>Graduation Supplies</td>
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<td>1161140H</td>
<td>Wellness Supplies</td>
<td>$328.80</td>
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<tr>
<td>141610H</td>
<td>Drives Ed Supplies</td>
<td>$160.00</td>
<td>1181121H</td>
<td>Music Registration</td>
<td>$160.00</td>
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<tr>
<td>1143240H</td>
<td>FCS Repair</td>
<td>$91.20</td>
<td>1161240H</td>
<td>FCS Supplies</td>
<td>$91.20</td>
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<tr>
<td>321550H</td>
<td>Student Printing</td>
<td>$95.40</td>
<td>1161240H</td>
<td>FCS Supplies</td>
<td>$95.40</td>
</tr>
<tr>
<td>225610H</td>
<td>Media Center Supplies</td>
<td>$1,698.93</td>
<td>227580H</td>
<td>Staff Development</td>
<td>$1,698.93</td>
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<tr>
<td>1161210H</td>
<td>VoAg Supplies</td>
<td>$451.57</td>
<td>1158210H</td>
<td>VoAg Travel</td>
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<td>225519H</td>
<td>Library Field Trip</td>
<td>$157.25</td>
<td>212519H</td>
<td>Guidance Travel</td>
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<tr>
<td>225610H</td>
<td>Media Center Supplies</td>
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<td>2250-580</td>
<td>Media Center Travel</td>
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<tr>
<td>321550H</td>
<td>Student Printing</td>
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<td>238610H</td>
<td>Principal Supplies</td>
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<tr>
<td>1151180H</td>
<td>Science Field Trip</td>
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<td>1161180H</td>
<td>Science Supplies</td>
<td>$500.00</td>
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<tr>
<td><strong>TOTAL</strong></td>
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<td><strong>$4,754.83</strong></td>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$4,754.83</strong></td>
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</tbody>
</table>
III. Student Activity Club Accounts
   A. After review and discussion, the Committee endorsed the Administrative recommendation to approve the request of the graduating Class of 2018 to commit remaining funds to the Class of 2019
   B. After review and discussion, the Committee endorsed the Administrative recommendation to close the following Activity Fund Club as of June 30, 2018 at the written request of the High School Principal and Activity Fund Custodian: Class of 2018
   C. After review and discussion, the Committee endorsed the Administrative recommendation to establish the following Activity Fund Club as of July 1, 2018 at the written request of the High School Principal and Activity Fund Custodian: Class of 2022

IV. Fund Balance Resolution (GASB 54)
   After review and discussion, the Committee endorsed the Administrative recommendation to approve the following Fund Balance Resolution as per GASB 54 guidelines:

   EPHRATA AREA SCHOOL DISTRICT
   Fund Balance Resolution

   RESOLVED, by the Board of School Directors of Ephrata Area School District, as follows:

   Whereas, this resolution recognizes and approves commitments of the general fund for future retirement costs, healthcare costs, future other post employments benefit costs (OPEB), unfunded retirement costs (GASB 57), technology costs, and capital projects.

V. 2018-2019 GENERAL FUND BUDGET
   Adoption of Preliminary Resolution Establishing Revenue Neutral Tax Rate and Final Budget for General Fund Resolution for 2018-2019 – June 18, 2018

   a. After review and discussion, the Committee endorsed the Administrative recommendation to approve the following Preliminary Resolution Establishing Revenue Neutral Tax Rate from 20.96 mills to 16.7 mills.

   EPHRATA AREA SCHOOL DISTRICT
   Reassessment Year – Preliminary Resolution Establishing Revenue Neutral Tax Rate

   Background. This school district is located in Lancaster County, and Lancaster County has implemented a county-wide revision of assessment of real property applicable for the first time in calendar year 2018 for the school year beginning July 1, 2018. Subject to certain adjustments, the school district is required to calculate a revenue-neutral “preliminary real estate tax rate” – for the purpose of reducing the tax rate so that the percentage increase in taxes levied for that year, against the real properties contained in the tax assessment duplicate for the preceding year is less than or equal to the index for the preceding year, notwithstanding the increased valuations of such properties under the revised assessment. The school board is not required to adopt a resolution evidencing the preliminary real estate tax rate, but wishes to do so.

   The school district real estate tax rate for 2017-18 was 20.96 mills. As a result of the reassessment, the revenue-neutral preliminary real estate tax rate is 16.7 mills.

   RESOLVED, by the Board of School Directors of Ephrata Area School District, Lancaster County, Pennsylvania, as follows:

   1. The revenue-neutral preliminary real estate tax rate for 2018-19 is 16.7 mills.
2. The final real estate tax rate applicable for 2018-19 shall be established by a separate “Annual Tax Levy Resolution.” In accordance with Act 1, the final real estate tax rate shall not increase from the preliminary real estate tax rate by more than the Act 1 index applicable for the preceding year, namely 2017-18.

b. After review and discussion, the Committee endorsed the Administrative recommendation to approve the following Final Budget for General Fund Resolution:

**EPHRATA AREA SCHOOL DISTRICT**

**Final Budget for General Fund Approval Resolution**

RESOLVED, by the Board of School Directors of Ephrata Area School District, as follows:

1. The proposed Final Budget of the School District for the 2018-2019 fiscal year on form PDE-2028 as presented to the School Board is adopted as a Final Budget for the School District General Fund.

   A. Real Estate Tax Levy for 2018-2019

      a. After review and discussion, the Committee recommends the millage rate for 2018-2019 General “Final Budget” be considered at ___% increase and the administration was instructed to prepare models at a 2.0%, 1.75% and 1.5% increase. The final 2018-2019 General Fund Budget will be determined at the June 18, 2018 board meeting.

      b. After review and discussion, the Committee recommended the Business Manager/Board Treasurer to print the 2018-2019 tax bills after board approval on Monday, June 18, 2018.

   B. After review and discussion, the Committee endorsed the Administrative recommendation 2018 Annual Tax Levy Resolution as follows:

   **EPHRATA AREA SCHOOL DISTRICT**

   **2018 Annual Tax Levy Resolution**

RESOLVED, by the Board of School Directors of Ephrata School District, that taxes are levied for school purposes for the school year beginning July 1, 2018, subject to the provisions of the Local Tax Collection Law, as follows:

1. **Real estate tax.** Real estate tax of _____mills (or $____ per $100 of assessment) on the assessed value of all real property taxable for school purposes in this School District. (Levied under School Code §§ 672 and 673.)

2. **Interim real estate tax.** Interim real estate tax of ___ mills (or $____ per $100 of assessment) on the assessed value of taxable real property, as stated in interim real estate assessment notices, that constitutes construction of a building, an improvement to a building, or other improvement to real property, not otherwise exempt from taxation. The interim real estate tax is part of the real estate tax levy, and applies to the assessed value of taxable real property not included in the initial tax duplicate used in issuing initial real estate tax notices for the school year. Tax assessors are directed to inspect and assess all taxable real property in the School District to which any improvement has been made, and to give notice of change in assessed value as required by law. The interim real estate tax applies for that proportionate part of the School District fiscal year remaining after the property was improved. (Levied under School Code § 677.1.)
3. **Per capita tax.** Per capita tax of five dollars ($5.00) on each individual over the age of eighteen (18) years who is a resident of this School District. The per capita tax applies to any individual who resides within the School District at any time during the school year starting July 1 and who is over the age of eighteen (18) at the time of such residence within the School District. (Levied under School Code §§ 672 and 679.)

4. **Utility realty used to generate electricity.** The real estate tax and the interim real estate tax apply to all real property taxable for school purposes, including all property listed in the definition of “utility realty” under § 8101-A(3) of the Public Utility Realty Tax Act, that was classified in such definition as “utility realty” prior to January 1, 2000, and that was removed from such definition effective January 1, 2000, because used in generating electricity. The tax applies to such property to the maximum extent permissible under the Pennsylvania Constitution and the Public Utility Realty Tax Act.

5. **Tax due date/delinquent status.**
   a. The real estate tax is due and payable on July 1, 2018, and this will be the date of the tax notice issued to the owner for real estate tax other than interim real estate tax. Unless installment payment has been elected under the Ephrata Area School District Real Estate Tax Installment Payment Plan, the real estate tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner – by October 31, 2018, for tax other than interim real estate tax.
   b. The interim real estate tax is due and payable on the first day of the month after the month in which any improvement or addition to real property has been made. The interim real estate tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner.
   c. The per capita tax is due and payable on January 1, 2019, and this will be the date of the tax notice issued to an individual subject to the per capita tax on July 1. For such individuals, the per capita tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner.

6. **Discount and penalty.** All taxpayers are entitled to a discount of two percent (2%) from the amount of the real estate tax or interim real estate tax [or per capita tax] by making payment of the entire tax amount within two (2) months after the date of the tax notice – by August 31, 2018 for tax other than interim real estate tax [or per capita tax that becomes due after July 1]. Unless installment payment has been elected under the Ephrata Area School District Real Estate Tax Installment Payment Plan, a taxpayer will be charged a penalty of ten percent (10%) of the tax, which penalty will be added to the tax, if the tax is not paid in full within four (4) months after the date of the tax notice – by October 31, 2018, for tax other than interim real estate tax [or per capita tax that becomes due after July 1]. (Discount and penalty rules established under Local Tax Collection Law, 72 P.S. § 5511.10.)

7. **Severability.** The provisions of this resolution are severable and, if any section, clause, sentence, part or provision is determined to be illegal, invalid or unconstitutional, such determination will not affect or impair any of the remaining sections, clauses, sentences, parts or provisions of this resolution. It is declared to be the intent of this school district that this resolution would have been adopted even if any such illegal, invalid or unconstitutional section, clause, sentence, part or provision had not been included in this resolution.
8. Continuation of other taxes. The Board has previously imposed other taxes that do not require an annual levy. Without modifying or amending such taxes in any manner, the Board ratifies continuation of the following previously imposed taxes that do not require an annual levy:
   a. **Real estate transfer tax.** Real estate transfer tax of 1.0%. (School District receives .5%, and municipalities receive .5%. Levied under the Pennsylvania Real Estate Transfer Tax Act and the Local Tax Enabling Act, Act 511.)
   b. **Earned income and net profits tax.** Earned income and net profits tax of 1%. (School District receives .5%, and municipalities receive .5%. School District tax levied under Act 1 for real estate tax reduction.)
   c. **LTEA per capita tax.** Per capita tax of $5. This $5 per capita tax levied under Act 511 is in addition to the $5.00 per capita tax levied under the School Code. (Levied under the Local Tax Enabling Act, Act 511.)
   d. After review and discussion, the Committee endorsed the Administrative recommendation to consider the Homestead and Farmstead Exclusion Resolution as follows:

   **EPHRATA AREA SCHOOL DISTRICT**
   **2018 Homestead and Farmstead Exclusion Resolution**

   **RESOLVED,** by the Board of School Directors of Ephrata Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2018, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

   1. **Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2018:
      a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of $1,011,145.23.
      b. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of $12,403.08.
      c. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is $1,023,548.31.

   2. **Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:
      a. **Homestead property number.** The number of approved homesteads within the School District is 7897.
      b. **Farmstead property number.** The number of approved farmsteads within the School District is 67
      c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 8054.

   3. **Real estate tax reduction calculation.** The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph (2c) aggregate amount available during the school year for real estate tax reduction of $1,023,548.31 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 8054, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is __________.
4. **Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of ______ by the School District real estate tax rate of _____ mills (.0__), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is $______, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is $___________.

5. **Homestead/farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of $__________. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of $______. For purposes of this Resolution, "approved homestead" and "approved farmstead" shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. §6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

VI. **Authorization to Pay Bills and Employ Staff Members to Fill Vacancies**
After review and discussion, the Committee endorsed the Administrative recommendation to approve authorization to the Business Manager/Board Treasurer, to pay appropriate bills as submitted for June and July 2018, and authorize the Superintendent, after consultation with the chairman of the Personnel Committee, to employ necessary staff members to fill vacancies within budgetary guidelines for the beginning of the 2018-2019 fiscal year.

VII. **2017-2018 General Fund Budgetary Transfers**
After review and discussion, the Committee endorsed the Administrative recommendation to approve authorization to the Business Manager/Board Treasurer to make the appropriate budgetary transfers for the 2017-2018 fiscal year as may be necessary as a result of the audit.

VIII. **Authorize Change Orders and Award Bids**
After review and discussion, the Committee endorsed the Administrative recommendation to approve authorization to the Superintendent to approve change orders and award bids during June, July and August 2018 for projects that have been approved by the Board.

IX. **Agreement with Lancaster-Lebanon IU 13 - Memorandum of Understanding Title III**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with the Lancaster-Lebanon IU 13 to act as an agent of the Federal Government for the purpose of receiving 2018-2019 Title III funding for pass through to the District.

X. **Individual Reading Instruction Contract Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Jean Semder, Lancaster, PA, for individual reading instruction for students who require an explicit systematic instructional approach for reading during the 2018-2019 school year. The cost to the District shall be at a rate of $60.00 per hour plus the cost of travel. Total hours shall not exceed 10 hours weekly. The District will be invoiced monthly.
XI. **Bid Awards**
After review and discussion, the Committee endorsed the Administrative recommendation to approve the 2018-2019 Lancaster-Lebanon Public Schools Joint Purchasing Board Bid Awards

### 2018-2019 Lancaster-Lebanon Public Schools Joint Purchasing Board Bid Awards

#### Custodial Supplies

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<tr>
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</thead>
<tbody>
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<tr>
<td>2 Penn Valley Chemical</td>
<td>464.54</td>
</tr>
<tr>
<td>3 Philip Rosenau Co., Inc</td>
<td>311.15</td>
</tr>
<tr>
<td>4 Pyramid School Products Inc</td>
<td>23.28</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$823.97</strong></td>
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#### Instructional Supplies - Classroom/Office

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<tbody>
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<td>3 Kurtz Brothers</td>
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<tr>
<td>4 National Art &amp; School Supply</td>
<td>2,356.20</td>
</tr>
<tr>
<td>5 Office Basics</td>
<td>773.77</td>
</tr>
<tr>
<td>6 Phillips Supply Co</td>
<td>3,428.75</td>
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<tr>
<td>7 Pyramid School Products Inc</td>
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<tr>
<td>8 School Specialty</td>
<td>613.27</td>
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<tr>
<td>9 WB Mason Co</td>
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#### Cafeteria Paper & Small Wares

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<td>2 Joseph Gartland Inc</td>
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<td>3 MJ Earl Inc.</td>
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<td>4 Penn Jersey Paper</td>
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<tr>
<td>5 Singer</td>
<td>11,736.76</td>
</tr>
<tr>
<td>6 Veritiv Operating Company</td>
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#### Copy Paper

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</table>

XII. **CSIU eService Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with the CSIU for financial, payroll, personnel, census, and tax computer services for the 2018-2019 fiscal year at a rate of approximately $47,190.27.

XIII. **Lancaster-Lebanon Intermediate Unit 13 Special Education Services Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve a service agreement with Lancaster-Lebanon IU 13, Lancaster, PA, to provide special education services for the 2018-2019 fiscal year in the total approximate amount of $1,095,328.38.
XIV. **Lancaster-Lebanon IU 13 Contracted Services Agreements**
After review and discussion, the Committee endorsed the Administrative recommendation to approve the following Services Agreements with the Lancaster-Lebanon IU 13, Lancaster, PA, for the fiscal year 2018-2019:

A. Job Training Services Agreement, District-operated classes, at a rate of $380.63 a day for a total of 468 days for an approximate cost of $178,134.84

B. Speech/Language Services Agreement at a rate of $118.00 per hour for approximately 128 hours for an approximate cost of $15,104.00

C. Occupational/Physical Therapy Services Agreement at a rate of $118.00 per hour for approximately 157 hours for an approximate cost of $18,526.00

XV. **Lancaster-Lebanon IU 13 Supplemental Contract Services Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve Supplemental Contract Services Agreement with Lancaster-Lebanon IU 13, Lancaster, PA, for the 2018-2019 fiscal year for Paraprofessional Full-Time Services at a rate of $35.50 per hour for 980 hours for an approximate cost of $34,790.00

XVI. **River Rock Academy, Incorporation – Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with River Rock Academy, Incorporated, at the Lancaster County Campus for the 2018-2019 school year. This agreement is for Alternative Education for Disruptive Youth, and the program includes behavior management, therapeutic, and educational services. The District agrees to reserve four student slots at a per diem rate of $145.68 or annual tuition of $26,950.80 per student, for a total annual cost of $107,803.20. Any additional students above four will incur a daily per diem of $214.50.

XVII. **KIT Network Cabling – Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with KIT Network Cabling for licenses for both cameras (113) and DVRs (9) for 2018-2021. Total cost for Cloud Monitoring is $3,164.00, and Annual Maintenance is $4,683.00.

XVIII. **New Story – Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve two agreements with New Story, Mountville, PA, for ESY program. New Story provides special education for a student as defined by his/her IEP. The cost for June 25, 2018 through August 2, 2018 is $375.00 per day per student.

XIX. **Frontline – Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve the renewal agreement with Frontline for 2018-2019, costs for services will be forthcoming:

- Professional Learning Management
- Employee Evaluation Management
- Total

XX. **Pennsylvania Counseling Services (SAP) – Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation with PA Counseling Services, Lebanon, PA, for Student Assistance Program (SAP) for the 2018-2019 fiscal year. SAP services are an unfunded mandate by PDE. Two providers shall perform services 4 days per week at a total cost of $63,170.00.

XXI. **Jamf – Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve a renewal agreement with Jamf for Casper iPad management software licenses for all District-owned iPads for 2018-2019. The cost is $12,415.00.
XXII. **SHI International Corp. – Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with SHI International for VMware technical support and Operations Management for the server. The cost for 2018-2019 is $5,924.00.

XXIII. **PowerSchool – Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Carbon Lehigh Intermediate Unit #21 for PowerSchool hosting and support for five (5) years beginning July 1, 2018. The annual cost of $91,507.50, and a one-time only cost of an estimated $28,734.00.

XXIV. **EdLeader 21 Speaker – Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with EdLeader 21 to have Valerie Greenhill speak at opening day on August 21, 2018. The cost is $6,000 plus travel.

XXV. **Dyane Carrere Speaker – Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Dyane Carrere, M.Ed. for Trauma-Informed School Practices Staff Development. Dyane will conduct a session for administration and a session for faculty. The total cost is $620.00.

XXVI. **Special Education Supplemental Contract with Cocalico School District**
After review and discussion, the Committee endorsed the Administrative recommendation to approve a Special Education Supplemental Contract for Elementary Emotional Support Services for students from Cocalico School District for the 2018-2019 school year. The cost is $26,559.00 per student plus additional related services billed on an hourly basis.

**Property**

I. **Lease Addendum for the Farm House**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an Addendum to extend the Residential Real Estate Lease Agreement for one year for the District-owned farm house at 189 S. Market Street, Ephrata, for 2018-2019 in the amount of $995.00 per month.

**DISCUSSION / INFORMATION ITEMS**

**Budget & Finance**

I. **State Audit**
The state auditors are schedule to arrive on June 5, 2018. This is a safe schools and performance audit

II. **Senate Bill 2**
The Senate Bill 2 is out of committee and the amended bill does not include payment to all Kindergartener and First graders for options.

III. **Contribution**
Acknowledgement of a contribution of $3,000 from the organization 4 Our Kids for Summer School scholarships.

IV. **Worley and Obetz**
The Committee was informed the District contracted with Worley and Obetz for diesel and gasoline for busses and district vehicles, due to the recent closure the district will look to purchase elsewhere. We have a temporary solution and will be working on a long-term solution.
Property
I. Project Updates

A. **UGI Design Work for Fulton Elementary**
The Committee was informed regarding the process of finalizing the design for the Ephrata Borough project for UGI to run natural gas to Fulton Elementary School.

B. **Signage at District Schools**
The Committee was updated on the district school signage project, the foundation has been dug, rebarred and electrical inspection.

C. **High School Media Center**
The Committee was updated on the HS Media Center Project, the walls are being built, the rough in inspection has taken place. Also informed them of HVAC issues and ceiling height.

D. **Middle School Door Replacement** – 98% complete – Punchlist
The Committee was informed that film needs to be put on the glass and then this project is complete.