DATE: March 6, 2017
COMMITTEE: Budget & Finance/Property
CHAIRMAN: Timothy W. Stayer
ASSIGNED MEMBERS: Glenn Martin and Chris Weber
BOARD MEMBERS IN ATTENDANCE: Richard Gehman, Ted Kachel, Jenny Miller, Robert Miller, Tim Stauffer, Timothy Stayer, and Chris Weber
BOARD MEMBERS ABSENT: Glenn Martin
OTHERS IN ATTENDANCE: Dr. Jacy Clugston Hess, Richard Hornberger, Sarah McBee, Kristee Reichard, Dr. Brian Troop, and Heidi Yohn

ACTION ITEMS

Budget & Finance

I. **Exonerations**
After review and discussion the Committee endorsed the Administrative recommendation to approve the following Per Capita Exonerations:

<table>
<thead>
<tr>
<th>Location</th>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akron Borough</td>
<td>2016-2017</td>
<td>$  90.00</td>
</tr>
<tr>
<td>Clay Township</td>
<td>2016-2017</td>
<td>$  90.00</td>
</tr>
<tr>
<td>Ephrata Borough</td>
<td>2016-2017</td>
<td>$120.00</td>
</tr>
<tr>
<td>Ephrata Township</td>
<td>2016-2017</td>
<td>$180.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$480.00</strong></td>
</tr>
</tbody>
</table>

II. **Addendum to the Warren County School District Agreement**
After review and discussion the Committee endorsed the Administrative recommendation to approve an addendum to the Cyber Services Agreement with Warren County School District for 2016-2017. This addendum will allow Warren County School District to invoice the District half-year enrollments in the amount of $1,250.00.

III. **Athletic Training Service Agreement – HARTZ Physical Therapy**
After review and discussion the Committee endorsed the Administrative recommendation to approve an Athletic Training Service Agreement with HARTZ Physical Therapy. This agreement is for the 2017-2018 through June 30, 2022 fiscal years. Fee for this Athletic Training Service Agreement shall be as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017-2018</td>
<td>$46,000</td>
</tr>
<tr>
<td>2018-2019</td>
<td>$47,000</td>
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<tr>
<td>2019-2020</td>
<td>$48,000</td>
</tr>
<tr>
<td>2020-2021</td>
<td>$49,000</td>
</tr>
<tr>
<td>2021-2022</td>
<td>$50,000</td>
</tr>
</tbody>
</table>

Property

I. **Clerk of Works Service Agreement**
After review and discussion the Committee endorsed the Administrative recommendation to approve an agreement with Parks Consulting, LLC to provide Clerk of Works services during the Door Replacement Project and the Tennis Court Improvements. The cost for these services is $45.00 per hour.
II. **Yarnell Security Systems Agreement**  
After review and discussion the Committee endorsed the Administrative recommendation to approve an installation agreement and service rider with Yarnell Security Systems for the Ephrata Middle School. Annual cost will be $741.00 plus equipment and labor.

**DISCUSSION ITEMS**  
*Budget & Finance*

I. **Moody’s Investors Service Report**  
The Committee reviewed a Moody’s credit overview for the Ephrata Area School District states that EASD has a strong credit position, and its Aa3 rating matches the US school district median of Aa3. The rating reflects a strong financial position and a healthy socioeconomic profile and tax base. It also incorporates a light debt burden with a mid-ranged pension liability.

II. **HandiVangelism Ministries International Updates**  
The Administration informed the Committee the Akron Borough approved the zoning for HandiVangelism Ministries International, members of the community in attendance felt positive regarding the Akron Borough decision. According to Handivangelism, they will be in contact with the District after their next board meeting to propose a new PILOT agreement.

III. **Summer Building Staffing**  
The Committee discussed scheduling building secretaries to assist in the district office during the summer.

IV. **State Budget Update**  
According to the 2017-2018 Governor’s Budget Proposal, the District would receive the following  
Basic Education Funding would increase $182,161, the Ready To Learn Fund would remain flat, Special Education would increase $64,156 while Transportation subsidy was decreased overall by $50 million and we do not know how the formula will change to calculate the affect for Ephrata.

V. **Band Truck**  
The Band is in need of a truck, the administration has priced new trucks at $40,000 and used trucks at $30,000. The plan is to purchase a new truck and have it equipped to plow snow also.

VI. **Food Service Audit**  
The Food Service USDA Audit is almost complete, they received one procurement corrective action however, the Food Service received notice this finding should not have been issued.

*Property*

I. **Signage at District Schools**  
The Committee reviewed a sign layout for each District building the approximate cost would be $35,000 for each sign. Further information will come to the board in the future.