The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in regular session on Monday, March 19, 2018 at Ephrata Intermediate School, 957 Hammon Ave., Ephrata, PA, as advertised on July 17, 2017 in LNP News.

Board Members Present: President, Timothy Stayer; Vice-President, Chris Weber; Treasurer, Kristee Reichard; Secretary, Stephanie Gingrich; Members: Judy Beiler, Philip Eby, Richard Gehman, Ted Kachel, Glenn Martin, Tim Stauffer, and David Wissler

Board Members Absent: None


Visitors Present: Andrew and Andy Bollinger, Cheyenne Castle, Jason Clark, Anthony and Crystal Jackson, Sally Kieffer, Matt and Sally Kresge, Maureen Minnich, Lesley Murphy, Angie Ross, Chris and Kristie Schmid, Hope Simmons, and Rebecca Watson

Media: Marylouise Sholly, Ephrata Review

CALL TO ORDER BY BOARD PRESIDENT
President Stayer called the meeting to order at 7:00 PM.

MOMENT OF SILENT MEDITATION, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT
President Stayer asked for a moment of silent meditation followed by the recitation of the Pledge of Allegiance and the Mission Statement.

WELCOME AND COMMENTS/QUESTIONS FROM VISITORS
President Stayer welcomed visitors to the meeting. He opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.

- None

SCHOOL BOARD RESOLUTION
A resolution was presented to James Ellis, who qualified for the 2018 Pennsylvania You Be the Chemist Challenge.

CELEBRATING PUBLIC EDUCATION
A group of Ephrata Intermediate School students, teachers, and Associate Principal Russ Garman talked about the Positive Behavior and Intervention System (PBIS) program.

SECTION 2 – GENERAL BOARD ACTION ITEMS

Motion
It was moved by Mr. Martin, seconded by Mr. Weber, that the Ephrata Area Board of School Directors approve all of the items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 9 Yes, 0 No.

I. SECRETARY REPORT – STEPHANIE A. GINGRICH
   A. Meeting Minutes
      Minutes of the February 26, 2018 Regular Board Meeting and the March 5, 2018 Committee Meetings

   B. School Board Resolution (Attachment #1)
      James Ellis for qualifying for the 2018 Pennsylvania You Be the Chemist Challenge
II. BUDGET & FINANCE/PROPERTY COMMITTEE – TIMOTHY W. STAYER

Budget & Finance

A. Treasurer’s Report for February 1, 2018 through February 28, 2018 (Attachment #2)

B. List of Bills for Individual Accounts for March 19, 2018 (Attachment #3)

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$453,115.75</td>
</tr>
<tr>
<td>AP Direct Deposit</td>
<td>$407,676.67</td>
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<tr>
<td>General Fund ACH Items</td>
<td>$8,526,148.32</td>
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<tr>
<td>Capital Reserve</td>
<td>$2,001.99</td>
</tr>
<tr>
<td>Food Service</td>
<td>$64,388.07</td>
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<tr>
<td>Student Activities</td>
<td>$2,814.69</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$9,456,145.49</strong></td>
</tr>
</tbody>
</table>

C. Per Capita Tax Exonerations (Attachment #4)

<table>
<thead>
<tr>
<th>Borough</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akron Borough</td>
<td>$150.00</td>
</tr>
<tr>
<td>Clay Township</td>
<td>$260.00</td>
</tr>
<tr>
<td>Ephrata Borough</td>
<td>$550.00</td>
</tr>
<tr>
<td>Ephrata Township</td>
<td>$380.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,340.00</strong></td>
</tr>
</tbody>
</table>

D. Senior Helpers Promotion Agreement

Agreement with Senior Helpers for District employees and retirees for the employee/retiree and immediate family members. This organization provides in-home non-medical care to primarily elderly individuals. District employees and their immediate family members will receive a one-time discount/credit of $100 according to stipulations of the agreement. The District shall not pay any contribution toward the cost of such services.

E. Request for Military Aerial Support from VFW Post 3376

Request for Military Aerial Support for the Memorial Day event held at the Ephrata War Memorial Field sponsored by Cocalico Valley Veterans of Foreign Wars Post 3376. To have a military fly-over for the ceremony the VFW is required to receive permission from the District.

F. Accelerate Education, Inc. Agreement

Agreement with Accelerate Education, Inc. for Master Services and License online courses for Ephrata Virtual Academy and EHS@Washington. The cost for each full-time seat is $2,439 for the 2018-2019 school year.

G. Special Education Supplemental Contract with Warwick School District

Agreement for Special Education Learning Support services provided by Warwick School District for an elementary student for the remainder of the 2017-2018 school year. The total prorated cost in accordance with this contract is $7,663.67.

H. SchoolMessenger Solutions Proposal

Proposal with SchoolMessenger Solutions for mass notification services for the 2018-2019 fiscal year. The cost for the set up and year 1 is $7,050. The District previously used Blackboard Connect5.

I. Edwards Business Systems Agreement

Agreement with Edward Business Systems for a 60-month lease for new photocopiers throughout the District at a cost of $4,399.58 per month for equipment and a maintenance cost of $3,270.00 per month. Included is an amendment per the District Solicitor.
Property

A. **Clark Fire Protection Agreement**
Agreement with Clark Fire Protection for inspection of hood fire suppression systems and inspection for fire extinguishers for all District buildings at a cost of $3,591.41 per year.

B. **High School Media Center Project**
Furniture pricing for the High School Media Center from Tanner Furniture through COSTARS totals $299,187.67. This price includes freight charges.

C. **Food Service Equipment Grant Agreement**
A Food Service Equipment Grant from the Commonwealth of Pennsylvania through the Pennsylvania Department of Education for a dishwasher at Fulton Elementary. The amount of the grant is $25,695.14.

III. PERSONNEL COMMITTEE – JUDY BEILER

A. **Resignations**
- Cheyenne Castle, Clay Personal Care Assistant, effective February 28, 2018
- Lisa Peters, Fulton/Highland Library Media Specialist, effective at the conclusion of the 2017-18 school year

B. **Leaves**
- Laurelin Accardo, Fulton Kindergarten, effective August 20, 2018 through approximately January 1, 2019
- Debra Bernhard, High School ESL, effective approximately April 18, 2018 through approximately May 2, 2018
- Jay Crow, Middle School Counselor, effective March 6, 2018 through approximately April 20, 2018
- Tammy Fulginiti, Highland Grade 4, effective February 26, 2018 through March 5, 2018
- Susan Izydorczyk, Intermediate Grade 5, intermittent leave February 27, 2018 through March 9, 2018
- Susan Izydorczyk, Intermediate Grade 5, effective March 12, 2018 through approximately May 14, 2018
- Diane Pavlek, Intermediate Grade 6, effective March 7, 2018 through approximately the conclusion of the 2017-18 school year
- Joshua Shortuse, High School Science, a half-year (full-pay) Sabbatical Leave for Study as per the Negotiated Contract, effective the second semester of the 2018-19 school year
- Nicholas Wagner, IT AV Specialist, effective approximately August 10, 2018 through approximately August 27, 2018
- Edward Warner, High School Custodian, effective approximately March 28, 2018 through approximately April 30, 2018

C. **Creation of Positions**

2017-18
- **Part-time Personal Care Assistant – Fulton**
  This aide position will provide support as per a student’s IEP.

2018-19
- **Autistic Support Teacher – Clay**
  This position will support students in the newly created Autistic Support classroom for students.
- **Full-time Personal Care Assistant (3) – Clay**
  These positions will support the students in the newly created Autistic Support classroom.
- **Part-time Personal Care Assistant (2) – Clay**
  These positions will support the students in the newly created Autistic Support classroom.
D. Restructure of Position

- **District-wide Maintenance / Assistant to the Director of Maintenance**

  This position is accountable for overseeing the development and coordination of preventative maintenance programs under the direction of the Director of Maintenance.

E. Transfers

- **Brian Redcay**, District-wide Maintenance to Assistant to the Director of Maintenance, effective March 20, 2018, filling the restructured position
- **Carolyn Walker**, Part-time Clay Personal Care Assistant Autistic Support to Full-time Clay Personal Care Assistant Autistic Support, effective March 20, 2018 through the conclusion of the 2017-18 school year, replacing Cheyenne Castle who resigned

F. Appointments

  **Support**
  - **Donna Rivera**, Part-time Intermediate School Personal Care Assistant Emotional Support, effective March 26, 2018 through the conclusion of the 2017-18 school year, filling a new position
  - **Julie Sweigart**, Part-time Clay Personal Care Assistant Autistic Support, effective on or about March 20, 2018 through the conclusion of the 2017-18 school year, replacing Carolyn Walker who transferred
  - **Amanda Zwally**, Part-time Highland Personal Care Assistant Emotional Support, effective March 20, 2018 through the conclusion of the 2017-18 school year, replacing Ashley Fillman who resigned

  **Extracurricular**
  - **James Kimmel**, 2018 Summer Enrichment Program Coordinator

G. Spring Volunteer Coaches for the 2017-18 School Year

- **Danika Weaver**, Softball
- **Daniel Witwer**, Boys Volleyball

H. Mentor

- **Rachel Young** for Maggie Cardin, Orientation (Pro-rated)

IV. POLICY & CURRICULUM COMMITTEE – TED KACHEL

**Policy**

A. Policies for Second Reading (Attachment #5)

- Policy 103, Nondiscrimination in School and Classroom Practices
- Policy 103.1, Nondiscrimination – Qualified Students with Disabilities
- Policy 104, Nondiscrimination in Employment Practices

B. Policies for First Reading (Attachment #6)

- Policy 311, Reduction of Staff
- Policy 808, Food Services

C. Policies to Eliminate

- Policy 248, Unlawful Harassment
- Policy 348, Harassment

**Curriculum**

A. Field Trip

- Middle School students (approximately 50-90 students) to travel to Moorestown Friends School, Moorestown, NJ, to participate in History Bee Regional Competition, April 20, 2018 (Friday)
V. PUBLIC AFFAIRS & PLANNING COMMITTEE – TIM STAUFFER
No Action Items

SECTION 3 – INFORMATION ITEMS

I. PERSONNEL
A. Vacancies

<table>
<thead>
<tr>
<th>Professional</th>
<th>2018-19</th>
</tr>
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<tbody>
<tr>
<td>2017-18</td>
<td></td>
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<tr>
<td>High School English</td>
<td>Clay Autistic Support Teacher</td>
</tr>
<tr>
<td></td>
<td>District-wide Elementary Gifted</td>
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<tr>
<td></td>
<td>Elementary</td>
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<tr>
<td></td>
<td>Fulton/Highland Health &amp; Physical Education</td>
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<td></td>
<td>Fulton/Highland Library Media Specialist</td>
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<tr>
<td></td>
<td>Intermediate/Middle School Learning Support</td>
</tr>
<tr>
<td></td>
<td>Intermediate/Middle School Nurse</td>
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<tr>
<td></td>
<td>School Nurse Department Supervisor</td>
</tr>
<tr>
<td>Support</td>
<td>2018-19</td>
</tr>
<tr>
<td>2017-18</td>
<td></td>
</tr>
<tr>
<td>Clay Administrative Assistant to the Principal</td>
<td>High School Custodian</td>
</tr>
<tr>
<td>Fulton Health Room Nurse</td>
<td>Middle School Head Cook/Baker</td>
</tr>
<tr>
<td>Part-time Personal Care Assistant (3)</td>
<td>Middle School Head Custodian</td>
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<tr>
<td></td>
<td>Middle School Health Room Nurse</td>
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<tr>
<td></td>
<td>Part-Time Personal Care Assistant (2)</td>
</tr>
<tr>
<td></td>
<td>Full-Time Personal Care Assistant (3)</td>
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<tr>
<td>Extracurricular</td>
<td></td>
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<tr>
<td>Boys Soccer Assistant Coach (2)</td>
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SECTION 4 – REPORTS

I. REPORT OF THE STUDENT REPRESENTATIVE – Faith Myers
A report was provided about various activities being held in buildings throughout the District.

II. REPORT OF LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Judy Beiler
No Report

III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer
- The Reinventing Learning Showcase will be held on April 11.
- Social workers are helping students with special needs prepare to enter community life.

IV. REPORT OF PSBA REGION IX LIAISON – Glenn R. Martin
- The House Education Committee discussed school safety.
- A School Safety Task Force is being formed.
- Over 100 Pennsylvania school boards said no to Senate Bill 2 regarding school vouchers.
- April 16 is PSBA Advocacy Day in Harrisburg.
- Legislative Platform suggestions are being collected.
- Consideration is being given to eliminating cross-filing for school board elections.

V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Chris Weber
- Over $59,000 was raised at the Gala.
- A video that was shown at the Gala can be seen on the Foundation website.
- An appreciation reception and Coding Experience was held last week.
- Twelve Venture Grant applications were received and will be reviewed for consideration.
• The Middle School Quiz Bowl team, which receives funding from the Foundation, placed second in the Lancaster-Lebanon Middle School Quiz Bowl League.
• Elementary STEAM Night, which receives funding from the Foundation, will be held on March 26.

VI. REPORT OF THE SUPERINTENDENT – Dr. Brian Troop
• The Winter Athletic Season wrap-up report was distributed.
• Administrators participated in National Shadow-A-Student Day, which offers them the opportunity to experience the student perspective.
• Approximately 200 High School and 200 Middle School students voluntarily participated in the student-organized “What’s your 17??” event to observe a moment of silence for the 17 students and staff killed at a February shooting in Parkland, Florida. In addition, approximately 100 High School students participated in a student-led prayer service.
• The District received a letter of thanks from Pennsylvania First Lady, Frances Wolf, to recognize the District for providing a nutritious breakfast every school morning.
• The District was named a First Place Winner in school districts with under 5,000 students in the 2018 Magna Awards. The awards recognize school districts and their leaders for their efforts to bring educational equity to their students and honored districts across the country for programs that break down barriers for underserved students.
• The total cost of the High School Media Center project came in at under $2M, including architectural, construction, and furniture costs.
• There will be a post-business meeting presentation by Tim McCormick on the District technology replenishment plan.

VII. GOOD NEWS REPORTS
• Appreciation was expressed for a prayer opportunity as part of the “What’s your 17??” event.
• Two teams from Ephrata Middle School placed in the Lancaster County STEM Student Competition hosted by IU13.
• Several Cloister FFA members recently placed in the top three in county-wide competitions and several received FFA Keystone and Red Rose degrees.
• On Tuesday, March 13, the Ephrata High School band and string orchestra participated in the 3rd Annual Music Performance Assessment at Millersville University and received “Superior” and “Excellent” ratings, respectively.

SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS
President Stayer opened the floor to visitors for questions or comments except personnel items that are never discussed at public meetings.
• None

II. OLD BUSINESS
• None

III. NEW BUSINESS
• The Clay Community Spelling Bee will be held on April 7.

IV. ADJOURNMENT
The meeting adjourned at 7:54 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors