
Board Members Present: President, Timothy W. Stayer; Vice-President, Jenny L. Miller; Treasurer, Kristee Reichard; Secretary, Stephanie A. Gingrich; Members: Judy S. Beiler, Ted Kachel, Kay Kurtz, Glenn R. Martin, Robert E. Miller, Tim Stauffer, and Chris Weber

Board Members Absent: none

School District Representatives Present:
Superintendent Dr. Brian Troop
Assistant Superintendents Dr. Jacy Clugston Hess and Richard Hornberger
District Solicitor Susan Friedman
Community Relations Sarah McBee
Student Representative Taylor Mahlandt

Visitors Present: Andy and Seth Bollinger; Jordan Carvell; Theresa Cummings; Mike DelPiano; Kelly, Madison, and Troy Fox; John Keller; Amber and Cindy Lee; Kay and Kelly Liebl; Megan Mahlandt; Sydney Morgan; Haley Schaller; Erica Voigt; Matt White; and Jennie and Katelyn Young

Media: Ryan Genova, Reading Eagle

CALL TO ORDER BY BOARD PRESIDENT
President Stayer called the meeting to order at 7:02 PM.

MOMENT OF SILENT MEDITATION, PLEDGE OF ALLEGIANCE, AND RECITATION OF THE MISSION STATEMENT
President Stayer asked for a moment of silence in memory of Kien Lopez, an Ephrata High School student who died this past weekend. This was followed by the Pledge of Allegiance and the recitation of the District Mission Statement.

EXECUTIVE SESSION
President Stayer announced that the Board met in Executive Session for personnel and contractual matters after the May 4, 2015 Committee Meetings.

WELCOME AND COMMENTS/QUESTIONS FROM VISITORS
President Stayer welcomed visitors to the meeting. He opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.

• None

STUDENT RESOLUTIONS
Seth Bollinger and Amber Lee were recognized for qualifying to compete as Creed speakers in the state-level contest at the Pennsylvania FFA Summer Convention. The Ephrata High School girls' track and field team was recognized for earning their fourth consecutive Section 2 title and for completing their fourth consecutive undefeated season.
--- SECTION 2 – GENERAL BOARD ACTION ITEMS ---

**Motion**
It was moved by Mr. Weber, seconded by Mrs. Miller, that the Ephrata Area Board of School Directors approve all of the following items set forth below.

Roll call vote -- all members present voting yes. Motion passed.

I. **SECRETARY REPORT – Stephanie A. Gingrich**
   A. **Regular Board Meeting and Committee Meeting Minutes**
      Approve minutes of the April 27, 2015 Regular Board Meeting and the May 4, 2015 Committee Meetings
   
   B. **Student Resolution (Attachment #1)**
      Accept resolutions for Seth Bollinger, Amber Lee, and the Girls’ Track and Field Team

II. **BUDGET/FINANCE COMMITTEE – Timothy W. Stayer**
    A. **Treasurer’s Report (Attachment #2)**
       Approve the Treasurer’s Report for the period April 1, 2015 through April 30, 2015

    B. **List of Bills (Attachment #3)**
       Approve the list of bills for individual accounts for May 11, 2015

       General Fund $ 270,873.79
       AP Direct Deposit $ 90,565.34
       General Fund ACH Items $ 4,347,321.99
       Capital Reserve $ 4,403.58
       Food Service $ 66,562.48
       Student Activities $ 0
       Total $ 4,779,727.18

    C. **Exonerations (Attachment #4)**
       Approve the following exonerations

       1. Real Estate
          Ephrata Borough 2013-2014 $ 2,057.29
          TOTAL $ 2,057.29

       2. Per Capita
          Akron Borough 2014-2015 $ 170.00
          Clay Township 2014-2015 $ 220.00
          Ephrata Borough 2014-2015 $ 610.00
          Ephrata Township 2014-2015 $ 350.00
          TOTAL $ 1,350.00

    D. **2014-2015 General Fund Budgetary Transfers**
       General Fund Budgetary transfers for 2014-2015:

       | TRANSFER FROM | TRANSFER TO |
       |---------------|-------------|
       | Account       | Description | Amount   | Account | Description | Amount |
       | 225618E       | Licensing Fee | $ 507.00 | 225640E | Books       | $ 507.00 |
       | TOTAL         |             | $ 507.00 | TOTAL   |             | $ 507.00 |
E. **Depositories of Funds**
Approve the following financial organizations as depositories for school funds for the 2015-2016 fiscal year:
- ACNB of Gettysburg – Adams County National Bank
- Ephrata National Bank
- Fulton Bank
- Wilmington Trust (Formerly M & T Bank)
- PNC Bank
- PSDLAF
- Susquehanna Bank

F. **Agreement with Lancaster-Lebanon IU 13 Special Education Legal Consortium**
Approve Andy Faust, Esq. of the Legal Firm of Sweet, Stevens, Katz & Williams to provide all 23 members (special education administrators across all 21 school districts, La Academia, and IU 13) with an open, unlimited email forum for posting questions/answers related to special education legal matters for the term of this agreement, July 1, 2015 through June 30, 2016. Members of the consortium will also have view-access to the special education legal questions/answers posted across Chester County and Berks County for no additional fee. The cost for the Ephrata Area School District will be $1,087.00.

G. **Agreement with CSIU Eservice**
Approve an agreement with CSIU for financial, payroll, personnel, census, and tax computer services for the 2015-2016 fiscal year at a rate of approximately $60,804.56

H. **Agreement with Lancaster-Lebanon Intermediate Unit 13 Special Education Service**
Approve a service agreement with Lancaster-Lebanon IU 13, Lancaster, PA to provide special education services for the 2015-2016 fiscal year in the total approximate amount of $873,104.56

I. **Agreement with Lancaster-Lebanon IU 13 Contracted Services**
Approve a service agreement with the Lancaster-Lebanon IU 13, Lancaster, PA for the fiscal year 2015-2016:
1. Job Training Services Agreement, district operated classes, at a rate of $345.00 a day for 468 days for an approximate cost of $161,460.00
2. Speech/Language Services Agreement, at a rate of $100.75 per hour for approximately 319 hours for an approximate cost of $32,139.25
3. Occupational/Physical Therapy Services, at a rate of $100.75 per hour, for approximate 195 hours for an approximate cost of $19,646.25

J. **Agreement with Lancaster-Lebanon IU 13 Supplemental Contract Services**
Approve Supplemental Contract Services with Lancaster-Lebanon IU 13, Lancaster, PA for Paraprofessional Part-Time Services at a rate of $17.50 per hour for 1,900 hours for an approximate cost of $33,250.00 for the fiscal year 2015-2016

K. **Agreements with the Lancaster-Lebanon IU 13**
Approve agreements with the Lancaster-Lebanon IU13, Lancaster, PA for the 2015-2016 school year
1. Student Enrichment Experience (SEE) Program – membership cost is $2,000 per year
2. Lancaster-Lebanon IU 13 Gifted Network – membership cost is $50 per participant, six district employees are participating for a total cost of $300.00
3. Science, Technology, Engineering and Math (STEM) Program – membership cost is $2,000 per year

L. **Agreement with Computertots/Computer Explorers**
Approve an agreement with Computertots/Computer Explorers to supply classes for the 2015 Summer Enrichment Program. The fee for the course is covered by the participant.
M. Agreement with K-12 Systems
Approve an agreement with K-12 Systems for sapphire software at a cost of $63,267.00 for the 2015-2016 fiscal year

N. Direct Tax Collection
Approve a Direct Collection Tax Collector Appointment Resolution

O. Subdivision and Land Development Agreement
Approve a Subdivision and Land Development Agreement with the Ephrata Borough, Ephrata, PA for the improvements at the War Memorial Field

III. BUILDING / PROPERTY / PUBLIC AFFAIRS / PLANNING COMMITTEE – Jenny L. Miller
Building / Property
None

Public Affairs / Planning
None

IV. CURRICULUM / POLICY COMMITTEE – Glenn R. Martin
Curriculum
A. 2014-2015 Graduating Seniors (Attachment #5)
Approve to award a high school diploma to each of the senior candidates listed pending completion of all graduation requirements

B. Textbook Approval
  • Invitation to Psychology; Author/Editor: Carole Wade, Carol Tavris, and Maryanne Garry/Pearson; Copyright: 2015, for use in Grades 11-12 Honors Psychology

Policy
A. Policies for Second Reading (Attachment #6)
  • Policy 140, Charter Schools
  • Policy 140.1, Extracurricular Participation by Charter/Cyber Charter Schools
  • Policy 142, Migrant Students
  • Policy 146, Student Services

B. Policies for First Reading (Attachment #7)
  • Policy 143, Standards for Persistently Dangerous Schools
  • Policy 144, Standards for Victims of Violent Crimes
  • Policy 200, Enrollment of Students
  • Policy 201, Admission of Students
  • Policy 202, Eligibility of Nonresident Students
  • Policy 203, Immunizations and Communicable Diseases
  • Policy 203.1, HIV Infection
  • Policy 204, Attendance

V. PERSONNEL COMMITTEE – Judy Beiler
A. Retirements
  • Linda Forney, Part-time Fulton Title I Instructional Aide, effective at the conclusion of the 2014-15 school year

B. Resignations
  • Denesh Garman, Intermediate School Inclusion Aide, effective April 23, 2015

C. Leaves
  • Amanda Miller, Akron Learning Support, requests leave, effective approximately July 5, 2015 through January 15, 2016
Jaime Ringler, Middle School Math, requests leave, effective April 8, 2015 through the conclusion of the 2014-15 school year
James Sushinski, Akron/Clay Head Custodian, requests intermittent leave, effective April 25, 2015 through April 24, 2016
Sally Wise, High School/Middle School German, requests intermittent leave, effective March 2, 2015 through April 27, 2015

D. Transfers
- Rebecca Bach, Highland Grade 2 to Clay Grade 1, effective August 19, 2015
- Jennifer Bean, District-wide Pre K-6 Literacy Coordinator to Highland Grade 2, effective June 8, 2015
- Gloria Conner, Middle School Learning Support to High School Learning Support, effective August 19, 2015
- Mark Fischer, High School Learning Support to High School Emotional Support, effective August 19, 2015
- Nathan Jones, Middle School Math Grade 8 to High School Math, effective August 19, 2015
- Patrice Laboranti, Middle School Learning Support to Washington Project Build a Better Future Transitional Program, filling the newly created position
- Susan Luther, Clay Autistic Support to Intermediate School Learning Support, effective August 19, 2015, replacing Patrice Laboranti who transferred to another position
- Eric Martin, Intermediate School Assistant Principal to Middle School Math Grade 8, effective July 1, 2015, replacing Nathan Jones who transferred to another position
- Penn Miller, Middle School English Grade 8 to Middle School English Grade 7, effective August 19, 2015
- Rachel Young, Middle School English Grade 7 to Middle School English Grade 8, effective August 19, 2015

E. Appointments
Professional
- Tracie Homsher, TPE Part-time Clay Learning Support @ TBD as per new CBA, effective August 19, 2015
- Jessica Kostival, Elementary District-Wide Music @ TBD as per new CBA, effective August 19, 2015, replacing Galen Reed who resigned
- Megan Lefever, High School English @ TBD as per new CBA and to be granted a Temporary Professional Contract, effective August 19, 2015, replacing Amy Hertzog who resigned
- Stephanie Persicketti, Clay Life Skills @ TBD as per new CBA and to be granted a Temporary Professional Contract, effective August 19, 2015, filling the newly created position
- Melissa Weaver, TPE Highland Grade 2 @ TBD as per new CBA, effective August 19, 2015

Support
- Nelson Myers, Fulton Custodian, effective May 21, 2015 (pending paperwork), replacing Mary Moyer, who is retiring

F. 2014-2015 Pre-K Summer Program Teachers and Aides
- Lynda Jensen, Aide
- Marie Muscarelli, Aide
- Carol Nolt, Health Tech

G. 2015-2016 School Dentists
- Jeffrey Dever, DMD
- John Dever, DMD
- John Gotwalt, DDS
- Sarah Gotwalt, DMD
H. 2015-2016 School Physicians and Health Care Providers
- Christopher Hager, MD
- Curtis Hershey, MD
- James Kelly, MD
- Gretchen Sauder, CRNP
- Jonathan Sneller, DO

I. 2015-2016 Dentist and Physician Rates
- Dentist Rate: $2.00 per student
- Physician Rate: $75.00 per hour

J. 2015-2016 Sports Physical Physicians
- Paul Avadanian, MD
- Evan Coates, MD
- James Elia, MD
- Zachary Geidel, MD
- John Guthrie, DO
- Sana Hanafi, MD
- Rajiv Kalra, DO
- Tracy Martine, CRNP
- Rose Medice, CRNP
- Sandy Minnick, CRNP
- James Stephenson, MD
- Kaitlyn Weiland, PA-C

K. 2015-2016 Team Physicians
Lincoln Family Practice
- Christopher Hager, MD
- Curtis Hershey, MD
- James Kelly, MD

L. 2014-2015 Science Fair Distributions

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<th># of Units</th>
<th>Step</th>
<th>Per Unit</th>
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<td><strong>Total MS</strong></td>
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M. 2015 Summer Enrichment Teacher
- Sonia Straley

N. Meet and Discuss Agreement between Department Supervisors and Ephrata Area School District
Approve the Meet and Discuss Agreement between Department Supervisors and Ephrata Area School District, effective July 1, 2015 to June 30, 2017
VI. REQUEST FOR ACTION – Brian M. Troop, Superintendent
   A. Retirement Resolutions (Attachment #8 – Sample)
      Accept the Retirement Resolutions for the following:

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<th>Name</th>
<th>Position</th>
<th>School Years at EASD</th>
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<tr>
<td>Sharon Bollinger</td>
<td>Secretary to the Director of Information Technology</td>
<td>32.3</td>
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<td>Danny Clark</td>
<td>Ephrata Intermediate School Grade 5</td>
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<td>Linda Forney</td>
<td>Fulton Elementary School Title 1 Reading Aide</td>
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<tr>
<td>Michael Miller</td>
<td>Ephrata Middle School Language Arts</td>
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<td>Mary Moyer</td>
<td>Fulton Elementary School and EHS@Washington Custodian</td>
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<tr>
<td>Carol VanKirk</td>
<td>Akron Elementary School Grade 4</td>
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<td></td>
<td>TOTAL</td>
<td>139.5</td>
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--- END OF GENERAL BOARD ACTION ITEMS ---

--- SECTION 3 – MISCELLANEOUS BOARD ACTION ITEMS ----

I. BUDGET/FINANCE COMMITTEE – Timothy W. Stayer
   A. 2015 - 2016 General Fund Budget (Attachment #9)
      It was moved by Mr. Martin, seconded by Mr. Miller, that the Ephrata Area Board of School Directors approves the following item set forth below.
      
      Roll call vote -- all members present voting yes. Motion approved.

      RESOLVED that the Board of School Directors approves the proposed final budget for the 2015-2016 fiscal year beginning July 1, 2015 and ending June 30, 2016 with 20.05 mills of real estate taxes and other enabling taxes with total expenditures of $61,459,656.

   B. Resolution Authorizing Proposed Final Budget (Attachment #10)
      It was moved by Mr. Weber, seconded by Mrs. Miller, that the Ephrata Area Board of School Directors approves the following item set forth below.
      
      Roll call vote -- all members present voting yes. Motion passed.

      RESOLVED that the Board of School Directors approves the resolution authorizing the proposed final budget display and advertising and per capita tax notice.

II. MISCELLANEOUS
   A. Cyber Charter School Funding Reform Resolution (Attachment #11)
      It was moved by Mr. Kachel, seconded by Mr. Martin, that the Ephrata Area Board of School Directors approves the following item set forth below.
      
      Roll call vote -- all members present voting yes. Motion passed.

      RESOLVED that the Board of School Directors supports the Cyber Charter School Funding Reform Resolution with copies to be mailed to the elected senators and representatives of the Ephrata Area School District in the General Assembly, and to the Governor of Pennsylvania.

      --- END OF SECTION 3 – MISCELLANEOUS BOARD ACTION ITEMS ---
--- SECTION 4 – INFORMATION ITEMS ---

I. PERSONNEL COMMITTEE – Judy S. Beiler
   A. Vacancies
      Administrative
      • Intermediate School Assistant Principal
      • Director of Human Resources

      Professional
      • High School LTS English 2nd Semester
      • High School LTS Math
      • Middle School English
      • Intermediate School Guidance Counselor
      • Intermediate School Teacher
      • Elementary/Akron P/T Kindergarten AM
      • Elementary/Akron LTS Learning Support 1st Semester
      • Elementary/Clay Autistic Support
      • Elementary/Clay P/T LTS Kindergarten
      • Elementary/Fulton LTS Learning Support
      • Elementary/Highland P/T Kindergarten AM
      • Elementary/Highland Teacher
      • District-wide Pre K-6 Literacy Coach
      • District-wide Special Education Consultant

      Support
      • Part-time Inclusion Aides
      • Part-time Personal Care Assistants
      • Part-time Fulton Title I Instructional Aide
      • IT Department Secretary (2015-2016 school year)
      • Washington Part-time Project Build a Better Future Transitional Program Inclusion Aides (3)
      • Clay Part-time Life Skills Personal Care Assistant Aides (3)

      Extracurricular
      • Boys Soccer Assistant Coach
      • Football Assistant Coach (2)
      • Middle School Student Council Advisor

--- SECTION 5 – REPORTS ---

I. REPORT OF STUDENT REPRESENTATIVE -- Taylor Mahlandt
   • A report was provided about various activities being held in buildings throughout the District.

II. REPORT OF LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Jenny Miller
   • No report

III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE -- Tim Stauffer
     • No report

IV. REPORT OF PSBA REGION IX LIAISON -- Glenn R. Martin
    • Requests are being accepted for Leadership Conference presentations and student showcases.
    • The Region IX meeting was held at the Mount Joy Career and Technology Center.
    • Senate Bill 1 is being considered.
V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON -- Robert E. Miller
- The launch of the new P2P Academy will be held on Tuesday, May 12.
- The 2015 5K will be held on Saturday, October 3.
- The Foundation is helping to organize a Food Truck competition on Saturday, October 3 at the American Legion.
- The EITC renewal application has been submitted to the state.

VI. REPORT OF THE SUPERINTENDENT -- Dr. Brian M. Troop
- Staff at the Intermediate, Middle, and High School have been providing support to students affected by the death of an Ephrata High School student.
- The P2P Academy launch showcases the partnership between the District and the Foundation.
- The 2014-2015 retirees have provided a combined total of nearly 140 years of support to District students.
- More than 170 students in Grades 5-12 will receive Mountaineer Recognition Awards for exhibiting Mountaineer characteristics.
- Graduation is on Thursday, June 4 at War Memorial Field.

VII. GOOD NEWS REPORTS
- Thanks were extended to the music directors for the spring concert performances.
- Many District students and events have been spotlighted by the local media.
- Thanks were extended to the Administration for keeping programs in place.
- Eleven Ephrata High School student athletes set personal records at the Lancaster-Lebanon League Track and Field Championships. The girls’ team placed 3rd; the boys’ team placed 14th. In addition, 17 student athletes qualified to compete at the District Track and Field Championships.

----- SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT -----