DATE: November 7, 2016

COMMITTEE: Budget & Finance/Property Committee

TIME: 7:00 PM – 7:40 PM

CHAIRMAN: Timothy W. Stayer

ASSIGNED MEMBERS: Glenn Martin and Chris Weber

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Richard Gehman, Ted Kachel, Glenn Martin, Jenny Miller, Robert Miller, Tim Stauffer, Timothy W. Stayer and Chris Weber

OTHERS IN ATTENDANCE: Brian Troop, Richard Hornberger, Jacy Hess and Kristee Reichard, Business Manager/Board Treasurer

BOARD ACTION ITEMS

Budget & Finance

I. **Exonerations**
   After review and discussion the Committee endorsed the Administrative recommendation to approve the following tax exonerations:

   A. **Real Estate**
      Akron Borough 2016-2017 $ 392.33
      Ephrata Borough 2016-2017 $2,691.22
      Ephrata Township 2014-2015 $ 529.32
      **Total** $3,612.87

   B. **Per Capita**
      Clay Township 2015-2016 $ 10.00
      Ephrata Borough 2015-2016 $ 20.00
      Ephrata Township 2015-2016 $ 30.00
      **Total** $ 60.00

II. **Special Education Supplemental Contract with Manheim Central School District**
   After review and discussion the Committee endorsed the Administrative recommendation to approve a Special Education Services Agreement for a student from Manheim Central School District for the 2016-2017 school year. The service contract is to provide Elementary Supplemental Special Education Services at a prorated cost of $19,328.28 per student plus additional related services billed on an hourly basis.

III. **Student Activity Clubs**
   After review and discussion the Committee endorsed the Administrative recommendation to approve the establishment of the following Student Activity Clubs

   A. “Ancient Mythology Enthusiasts” -- the high school club will discuss Mythology of ancient cultures, watch mythology movies, play games featuring mythology and read books. A student account is not requested.

   B. “Fulton Art Club” -- the elementary club is an after school club to provide art enrichment and allow students to participate in school-wide projects. A student account may be requested.
Property

I. RLPS Architects Agreement
   After review and discussion the Committee endorsed the Administrative recommendation to approve an agreement with RLPS Architects for architectural design services for signage and documentation for storefront replacement bidding at the Ephrata Middle School. The fees for these services are as follows:
   - Signage Design/Layout Specs $5,000
   - Storefront Documents $6,750
   - Total $11,750 plus reimbursable expenses

II. Johnson, Mirmiran & Thompson, Inc. Agreement
   After review and discussion the Committee endorsed the Administrative recommendation to approve an agreement with Johnson, Mirmiran & Thompson, Inc. for survey, design, construction documents, bidding, and construction administration services for the renovation of two sets of tennis courts at the Middle School. The fees for these services are as follows:
   - Partial Topographic Survey (includes all tennis courts) $2,362.00
   - Design, Construction Documents, and Construction Administration $20,300.00
   - Total $22,662.00

BOARD DISCUSSION ITEMS

Budget & Finance

I. 2015-2016 Local Audit
   The Committee was informed the Board will meet with Herbein + Company, Inc. on Monday, December 5, 2016, at 7:30 PM to review the Audit Report for the 2015-2016 fiscal year.

II. General Fund Budget – Opt-Out Resolution
   At the request of the Committee the Accelerated Budget Opt-Out Resolution for 2017-2018 will be on the December Committee agenda. The adjusted index for the 2017-2018 fiscal year is 3.1 percent. By approving the Opt-Out Resolution, the School Board will not increase its real estate tax rate in excess of the adjusted index. This will be on the December agenda for action.

III. Math Consultant Agreement
   The Administration informed the Committee an agreement for a Math Consultant is expected in November, the agreement will be added to the November 21st board agenda if received in time.

IV. Act 10
   After the Committee discussed the Act 10 of 2016, it was determined there will be no change to policy or practice.

V. Handi*Vangelism Update
   The Committee received an update on Handi*Vangelism and is now waiting for a responds regarding the Memorandum of Understanding for this organization.

VI. RFP Legal Services Update
   The Committee was informed that one interview for legal services was held tonight and four additional interviews are scheduled for November 15, 2016.

VII. Wellspan Sports Medicine Agreement
   The Committee was informed an agreement will be on the November 21, 2016 agenda for Wellspan Sports Medicine for athletic training services at the Ephrata Wrestling Duals Tournament to be held on December 9 and 10. The cost for the on-site athletic trainer services is $30 per hour. The Wrestling Booster Club will pay for the athletic trainer service during the wrestling duals.
Property

I. Facility Lifecycle Update
   Bob Larzelere, Maintenance Director, presented to the Committee a facility spreadsheet showing
   the lifecycle of the maintenance equipment.

II. District Project Updates
    • Grandstand Building  100% Completion
    • Grandstands         100% Completion
    • Track Renovations   95% Completion
    • Playground          25% Completion assembling will begin Nov. 15th