The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in regular session on Monday, November 20, 2017 at Akron Elementary School, 125 South 11th Street, Akron, PA, as advertised on July 17, 2017 in LNP News.

Board Members Present: President, Timothy Stayer; Vice-President, Jenny L. Miller; Treasurer, Kristee Reichard; Secretary, Stephanie Gingrich; Members: Judy Beiler, Richard Gehman, Ted Kachel, Glenn Martin, and Chris Weber

Board Members Absent: Robert E. Miller and Tim Stauffer

School District Representatives Present: Assistant Superintendents Dr. Jacy Clugston Hess and Richard Hornberger; Community Relations Coordinator Sarah McBee; Principal Sheri Horner; and Akron staff members Chris Hagen, Kyle Miller, and Connie Reber

Visitors Present: Tracy Blunt; Dan Boyer; John and Renee Brass; Mike Brummel; Jacenda and John Davenport; Abby Ellsworth; Andrew and Kris Foster; Augusta and Daniel Good; Mike Hershberger; Ella, Luella, and Ryan Horning; Mike Jennings; Jennifer Kaminski; Sally Kieffer; Lucinda Pype Lily; Bradley Lutz; Jenny and Nicole Martin; Jan Miller; Kristen Munro; Charity Myer; Josh Shortuse; Kara and Rebecca Shuey; Abigail Smith; Eric Snyder; A.T. Stamp; Hope Stayer; Sonia Straley; Jefferson Teiscuro; and Isabella and Justin Vasile

Media: Marylouise Sholly, Ephrata Review

CALL TO ORDER BY BOARD PRESIDENT
President Stayer called the meeting to order at 7:02 PM.

MOMENT OF SILENT MEDITATION, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT
President Stayer asked for a moment of silent meditation followed by the recitation of the Pledge of Allegiance and the Mission Statement.

EXECUTIVE SESSION
President Stayer announced the Board met in Executive Sessions on October 30, 2017 and November 20, 2017 for contract negotiations.

WELCOME AND COMMENTS/QUESTIONS FROM VISITORS
President Stayer welcomed visitors to the meeting. He opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.
- None

CELEBRATING PUBLIC EDUCATION
Mrs. Chris Hagen’s and Mrs. Connie Reber’s Family Groups provided a presentation about Akron Family Groups.

SCHOOL BOARD RESOLUTION
Mr. Stayer presented resolutions to outgoing Board members Mrs. Jenny Miller and Mr. Robert Miller for 20 years of volunteer service to the School Board; Mary Campbell, Alyssa Fedorshak, and Andrew Foster for qualifying for the state cross country meet; the boys’ soccer team for qualifying for the state tournament; and Dr. Troop in support of the Life Ready Graduate.

SECTION 2 – GENERAL BOARD ACTION ITEMS

Motion
It was moved by Mr. Weber, seconded by Mrs. Beiler, that the Ephrata Area Board of School Directors approve all of the following items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 7 Yes, 0 No.
I. SECRETARY REPORT – STEPHANIE A. GINGRICH
   A. Meeting Minutes
      Minutes of the October 16, 2017 Regular Board Meeting and the November 6, 2017
      Committee Meetings

   B. School Board Resolutions (Attachment #1)

II. BUDGET & FINANCE + PROPERTY COMMITTEE – TIMOTHY W. STAYER
   Budget & Finance
   A. Treasurer’s Report for October 1-31, 2017 (Attachment #2)
   B. Payment of the List of Bills for individual accounts for November 20, 2017 (Attachment #3)

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$746,738.34</td>
</tr>
<tr>
<td>AP Direct Deposit</td>
<td>$744,066.28</td>
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<tr>
<td>General Fund ACH Items</td>
<td>$5,914,242.13</td>
</tr>
<tr>
<td>Capital Reserve</td>
<td>$32,210.38</td>
</tr>
<tr>
<td>Food Service</td>
<td>$36,512.45</td>
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<tr>
<td>Student Activities</td>
<td>$17,673.64</td>
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<tr>
<td>Total</td>
<td>$7,491,443.22</td>
</tr>
</tbody>
</table>

   C. Lancaster-Lebanon Intermediate Unit 13 – IDEA Part B – Agreement
      Sub-grant agreement with the Lancaster-Lebanon Intermediate Unit 13 IDEA Part B, Use of
      Funds Agreement. The funds will be used to support appropriate services to school age
      eligible students. The amount of the Pass-through Funds for 2017-2018 is $886,301.

   D. WellSpan Sports Medicine Agreement
      Agreement with WellSpan Sports Medicine for athletic training services at the Ephrata
      Wrestling Duals Tournament to be held on December 8 and 9. The cost for the on-site
      athletic trainer services is $30 per hour. The Wrestling Booster Club will pay for the athletic
      trainer service during the wrestling duals.

   E. Project ARC, LLC Agreement
      This consultant will institute nine days of training as follows at a cost of $20,000:
      - Asset Inventory
      - Two-day Tailored Professional Learning Inquiry, based on the findings from the Assets
        Inventory or in conjunction with conversations from administration and teachers
      - Two, half-day Tailored Professional Learning Support
      - Four days of Summer Tailored Professional Learning Support

   Property
   No Action Items

III. PERSONNEL COMMITTEE – JUDY BEILER
   A. Retirements
      - Janice Frederick, Fulton Custodian, effective January 31, 2018

   B. Resignations
      - Meredith Bailey, Intermediate School Learning Support, effective December 31, 2017
      - Michael Garman, Girls Tennis Head Coach, effective October 25, 2017
      - Phillip Klinger, High School Dramatics Set Construction, effective November 5, 2017
      - Cherlynn Myers, Middle School Quiz Bowl, effective October 25, 2017
C. **Leaves**
   - Laurelin Accardo, Fulton Kindergarten, effective approximately April 2, 2018 through the conclusion of the 2017-18 school year
   - Darlene Hartranft, Highland Custodian, effective approximately December 13, 2017 through approximately January 9, 2018
   - Ashley Martin, Middle School Special Education, effective November 6, 2017 through approximately December 19, 2017
   - Cherlynn Myers, Intermediate/Middle School Gifted, effective November 10, 2017 through approximately January 3, 2018
   - Yvonne Peifer, Highland Intervention Specialist, effective November 8, 2017 through approximately November 29, 2017
   - Marti Rhoads, Food Service Secretary, effective approximately November 27, 2017 through approximately January 12, 2018

D. **Transfers**
   - Tammy Adam, Part-time High School General Cafeteria to Part-time Highland General Cafeteria, effective November 21, 2017, replacing Kathleen Hamzane who resigned

E. **Appointments**
   **Administrative**
   - Tracy Blunt, Clay Principal, effective January 3, 2018, replacing Joy Darkes who is retiring
   **Support**
   - Larry Gehman, Sr., High School Custodian, effective approximately November 21, 2017, replacing Ingrid Brubacher who resigned
   - Vanessa Klinger, High School General Cafeteria, effective November 21, 2017, replacing Helen Dwyer who resigned
   - Nicole Lentz, High School General Cafeteria, effective November 21, 2017, replacing Tammy Adam who transferred to another position
   - Patricia Pollock, Part-Time Clay Playground Aide, effective December 4, 2017, replacing Andrea Campbell who transferred to another position
   **Extracurricular**
   - Marion Piersol-Miller, Middle School Quiz Bowl, effective October 26, 2017, replacing Cherlynn Myers who is resigning

F. **Professional Contract**
   - Christopher Martin

G. **Winter Volunteer Coaches for the 2017-18 School Year**
   - Jan Minnich – Wrestling

H. **Bus/Van Drivers for the 2017-18 School Year**
   **Boyo Regular Driver**
   - Tina Lorah

IV. **POLICY COMMITTEE – TIM STAUFFER**
A. **Policies for Second Reading**
   - Policy 004, Membership
   - Policy 011, Principles for Board Governance and Leadership
   - Policy 317, Conduct/Disciplinary Procedures

B. **Policies for First Reading**
   - Policy 007, Policy Manual Access
   - Policy 203, Immunizations and Communicable Diseases
   - Policy 247, Hazing
V. PUBLIC AFFAIRS & PLANNING/CURRICULUM COMMITTEE – JENNY L. MILLER

Curriculum
A. Field Trip
EHS technology education students (approximately 85) traveled to the National Air and Space Museum in Washington, D.C. on Thursday, October 26, 2017

B. Comprehensive Plan
Approve the three-year Comprehensive Plan and its submission to the Pennsylvania Department of Education

Public Affairs and Planning
No Action Items

END OF SECTION 2 – GENERAL BOARD ACTION ITEMS

SECTION 3 – MISCELLANEOUS BOARD ACTION ITEM

Tentative Agreement with the Ephrata Area Education Association
It was moved by Mr. Weber, seconded by Mrs. Beiler, that the Ephrata Area Board of School Directors approves and ratifies the Tentative Agreement with the Ephrata Area Education Association, setting the terms and conditions of a four (4) year collective bargaining agreement, through the end of the 2021-2022 school year.

Roll call vote, all members present voting yes. Motion approved - 7 Yes.

END OF SECTION 3 – MISCELLANEOUS BOARD ACTION ITEM

SECTION 4 – INFORMATION ITEMS

I. PERSONNEL
A. Vacancies
   Professional
   • Akron LTS Special Education
   • High School LTS English (2nd Semester)
   • High School LTS Health & Physical Education
   • Intermediate School Special Education Learning Support
   • Middle School LTS Special Education

   Support
   • Full-time Personal Care Assistant
   • Fulton Custodian
   • Personal Care Assistant

   Extracurricular
   • Girls Tennis Head Coach
   • Track & Field Assistant Coach

SECTION 5 – REPORTS

I. REPORT OF THE STUDENT REPRESENTATIVE – Faith Myers
   A report was provided about various activities being held in buildings throughout the District.

II. REPORT OF LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Judy Beiler
   • No report
III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer
   • No report

IV. REPORT OF PSBA REGION IX LIAISON – Glenn R. Martin
   • The state does not have a budget. The state is considering borrowing from the tobacco fund.

V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Chris Weber
   • The Foundation had a good response to the Extraordinary Give.
   • There are videos on the Foundation Facebook page that feature Corny Days and promote the Extraordinary Give.

VI. REPORT OF THE SUPERINTENDENT – Dr. Brian Troop
   • The new Clay Principal, Tracy Blunt, was introduced and welcomed.
   • Thanks were extended to the Board for approving the Collective Bargaining Agreement.
   • Veterans Day recognition occurred throughout the District in a variety of ways ranging from students at Fulton placing flags at the Winters Memorial to guest speakers and letter writing in other buildings. Thanks were extended to all veterans.
   • The Fall Athletic Wrap-Up report was distributed.
   • The District students and administrators were selected to be one of thirty exhibitors at the PASA/PSBA Leadership Conference Excellence Fair on October 18. Their display, “Authentic Learning Via Student-Led, Challenge-Based Projects,” showcased design challenges in which the students participated to produce the Intermediate/Middle School Makerspace, remodel the High School Media Center, and redesign indoor recess activities at Fulton Elementary School.
   • Dr. Troop and Mr. Hornberger attended a regional meeting hosted by the Lancaster County Planning Commission (Places 2040) on November 16 to join in discussions about how the Planning Commission can help the county set goals and objectives for the future.
   • The Ephrata High School Marching Unit extended their thanks to the Board for supporting their purchase of the new uniforms and for their support throughout the year.
   • Over 60 Ephrata High School students in the marching band traveled to Disney in November. The experience incorporated all of the 4Cs (Communication, Collaboration, Critical Thinking, and Creativity).
   • There will be a presentation about the E2 Scorecard.

VII. GOOD NEWS REPORTS
   • Clara Bollinger had a great learning experience at the National FFA Convention.
   • District students did a great job at the PSBA/PASA Leadership Conference Excellence Fair.
   • The Clay Elementary School Learning Support classroom and staff recently underwent a site review by the Pennsylvania Department of Education Bureau of Special Education and received positive feedback. Teachers Jessica Chrusch and Nicole Flora have been invited to review their instructional practices at the National Autism Conference to be held in State College in August 2018.
   • Corny Days were a great learning experience and were well supported by the agricultural community.

SECTION 6 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS
President Stayer opened the floor to visitors for questions or comments except personnel items that are never discussed at public meetings.
   • Ephrata Area Education Association leadership thanked the Board and Administration for approval of the Collective Bargaining Agreement.

II. OLD BUSINESS
   • None
III. NEW BUSINESS
   • The Board Reorganization meeting will be held on Monday, December 4.
   • Thanksgiving wishes were shared.

IV. ADJOURNMENT
   The meeting adjourned at 8:14 PM.

Respectfully Submitted,

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Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors