The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in regular session on Monday, October 17, 2016 at Akron Elementary School, 125 South 11th Street, Akron as advertised on July 11, 2016 in LNP News.

Board Members Present: President, Timothy W. Stayer; Vice-President, Jenny L. Miller; Treasurer, Kristee Reichard; Secretary, Stephanie A. Gingrich; Members: Judy S. Beiler, Richard Gehman, Ted Kachel, Glenn R. Martin, Robert E. Miller, Tim Stauffer, and Chris Weber

Board Members Absent: None

School District Representatives Present: Superintendent, Dr. Brian Troop; Assistant Superintendents, Dr. Jacy Clugston Hess and Richard Hornberger; District Solicitor, Susan Friedman; Community Relations Coordinator, Sarah McBee; Akron Principal, Sheri Horner; Akron Guidance Counselor, Kyle Miller; Akron Student Teachers, Kaitlin Groff and Peter Walker

Visitors Present: Dahvira and Jonathan Atkins; Maura Bazemore and family; Tristan Cox and family; Joselyn Gehman and family; Giana Gonzalez and family; Olivia Hagy and family; Aiden Hawkes and family; Sally Kieffer; Anya Kreider and family; Braydon Leisey and family; Kaden Merkinger and family; Dominic Pugh and family; Daulton Reading and family; Amanda, Jeremy, and Karleigh Robinson; Hope Stayer; Miles Sweigert and family; and Ellen Whisler and family

Media: Gary Klinger, Ephrata Review, and Robin Meadows, LNP News

CALL TO ORDER BY BOARD PRESIDENT
President Stayer called the meeting to order at 7:01 PM.

MOMENT OF SILENT MEDITATION, PLEDGE OF ALLEGIANCE, AND RECITATION OF THE MISSION STATEMENT
President Stayer asked for a moment of silent meditation followed by the Pledge of Allegiance and the recitation of the District Mission Statement.

WELCOME AND COMMENTS/QUESTIONS FROM VISITORS
President Stayer welcomed visitors to the meeting. He opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.

- None

SECTION 2 – GENERAL BOARD ACTION ITEMS

Motion
It was moved by Mrs. Miller, seconded by Mr. Miller and Mr. Martin, that the Ephrata Area Board of School Directors approve all of the following items set forth below.

Roll call vote — all members present voting yes. Motion passed.

I. SECRETARY REPORT – Stephanie A. Gingrich
   A. Regular Board and Committee Meeting Minutes
      Minutes of the September 26, 2016 Regular Board Meeting and the October 3, 2016 Committee Meetings

II. BUDGET & FINANCE + PROPERTY COMMITTEE – Timothy W. Stayer
    Budget & Finance
    A. Approve Treasurer’s Report (Attachment #1)
       Treasurer’s Report for the period September 1, 2016 through September 30, 2016
B. **Approve List of Bills (Attachment #2)**  
Payment of the following list of bills for individual accounts for October 17, 2016

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$469,603.47</td>
</tr>
<tr>
<td>AP Direct Deposit</td>
<td>$622,724.48</td>
</tr>
<tr>
<td>General Fund ACH Items</td>
<td>$6,639,562.07</td>
</tr>
<tr>
<td>Capital Reserve</td>
<td>$2,745.76</td>
</tr>
<tr>
<td>Food Service</td>
<td>$66,241.63</td>
</tr>
<tr>
<td>Student Activities</td>
<td>$1,768.65</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$7,804,646.06</strong></td>
</tr>
</tbody>
</table>

C. **Tax Exonerations (Attachment #3)**  
Per capita exonerations:

- Akron Borough 2015-2016 $10.00
- Clay Township 2015-2016 $20.00
- Ephrata Borough 2015-2016 $70.00
- Ephrata Township 2015-2016 $30.00

**Total** $130.00

D. **General Fund Budget Transfer for 2016-2017**

<table>
<thead>
<tr>
<th>TRANSFER FROM Description</th>
<th>Amount</th>
<th>ACCOUNT</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>HS Royalties</td>
<td>$2,000.00</td>
<td>212330H</td>
<td>HS Guidance</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>HS Royalties</td>
<td>$1,000.00</td>
<td>110610H</td>
<td>HS General Supplies</td>
<td>$1,000.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$3,000.00</strong></td>
<td><strong>TOTAL</strong></td>
<td><strong>$3,000.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

E. **Agreement with Lancaster-Lebanon Intermediate Unit 13-Early Intervention Contract for Services**

Agreement with the Lancaster-Lebanon Intermediate Unit 13 for Implementation of Early Intervention. Funds shall be used to support kindergarten eligible children, 5 years of age, either receiving special education services through the LEA or remaining an extra year in Early Intervention (Act 30). The total allocated funds for 2016-2017 are $3,369.

F. **School Resource Officer Agreement**

Three-year agreement to provide and fund law enforcement resources within the Ephrata Area School District through a School Resource Officer Program; the term of the agreement shall be effective January 1, 2017 through December 31, 2019. The total 2017 share is $132,871.00, the total 2018 share is $137,388.00 and the total 2019 share is $142,012.00. The Ephrata Area School District shall be responsible for fifty percent (50%) of the program costs. The Ephrata Police Department and municipalities located in the Ephrata Area School District shall be responsible for the remaining fifty percent (50%) of the program costs.

G. **Non-Public Transportation Contract Updated**

Updated Non-public 2016-2017 Pupil Transportation contract for OMPH (due to an increase in students).

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Number of Students</th>
<th>Rate per Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Our Mother of Perpetual Help</td>
<td>26</td>
<td>$103.48</td>
</tr>
</tbody>
</table>

H. **Safeschools Training Agreement**

Agreement with Safeschools Training for the 2016-2017 fiscal year. Safeschools offers a web-based staff training and compliance management system specifically designed for school employees. The cost to the district is $3,836.00 per year.

I. **Samaritan Counseling Center – Teen Hope Program – MOU**

Memorandum of Understanding with Samaritan Counseling Center for the TeenHope Program. This program will partner with the district to raise awareness of mental health concerns, identify students who might benefit from further evaluation through screening tools,
connect with parents or guardians to deepen conversation with the student and provide access to mental health evaluation. This program is no cost to the district.

J. **District Healthcare – 2017-2018**

The Health and Other Benefit Plans Advisory Committee recommendation to the Board of School Directors for the 2017-2018 fiscal year

1. Medical and Dental Insurance for the 2017-2018 fiscal year at a zero percent rate increase
2. Employee funding holiday for November and December 2016 for District health plans

III. **PERSONNEL COMMITTEE – Judy Beiler**

A. **Retirement**

- Brenda Hershey Kelley, Intermediate School Personal Care Assistant, effective November 23, 2016

B. **Resignation**

- Todd Ream, Track and Field Assistant Coach, effective October 3, 2016

C. **Leaves**

- Adam Bonagura, Akron Grade 3, effective September 23, 2016 through October 7, 2017
- David Herring, Intermediate/Middle School Learning Support, effective September 22, 2016 through approximately November 3, 2016
- Deborah Young, Middle School Head Custodian, effective October 28, 2016 through approximately 3 to 6 months

D. **Creation of Position**

- **Part-time Intermediate School Personal Care Assistant**
  This aide position is for the remainder of the 2016-17 school year for a Cocalico School District student who attends the Intermediate School. The District will bill Cocalico for the cost of this aide.

E. **Appointments**

   Professional
   - Rachel Engleman, Temporary Professional Employee Fulton Grade 1 @ Level B/Step 2, effective October 18, 2016, replacing Karen Hunt who retired

   Support
   - Tanya Ludwig, Part-time Middle School Personal Care Assistant Learning Support, effective October 11, 2016 through the conclusion of the 2016-17 school year, replacing Crystal Fisher who transferred to another position
   - Melody Stidham, Part-time Fulton Health Tech, effective October 11, 2016 through the conclusion of the 2016-17 school year, replacing Deanna Cilento who resigned

   Extracurricular
   - Greg Larson, Wrestling Assistant Coach, effective October 18, 2016 through the conclusion of the 2016-17 school year, replacing Scott Bowman who resigned
   - Austin Wealand, Wrestling Assistant Coach, effective October 18, 2016 through the conclusion of the 2016-17 school year, replacing Daniel Delaney and Jesse Reider who shared the position and resigned

F. **2016-17 Bus/Van Drivers and Aides**

   **Boyo Driver**
   - Barbara Zelenski #17748076

   **Boyo Substitute Drivers**
   - Tommie Junior David #16936247
   - Moises Lanzo #24207066
IV. POLICY COMMITTEE – Tim Stauffer
A. Policies for Second Reading
- Policy 210, Medications
- Policy 814, Copyright Material
- Policy 815.1, School District Web Site
- Policy 816, Universal Precautions
- Policy 829, Exclusion Screening

B. Policies for First Reading
- Policy 901, Public Relations Objectives
- Policy 902, Publications Program
- Policy 903, Public Participation at Board Meetings
- Policy 904, Public Attendance at School Events
- Policy 905, Citizen Advisory Committees

C. Policy to Eliminate
- Policy 625, Exclusion Screening

V. PUBLIC AFFAIRS & PLANNING/CURRICULUM COMMITTEE – Jenny L. Miller
Curriculum
A. Field Trips
- EHS Art students, approximately 40, to travel to the Art Museums in Washington, D.C., Friday, November 18, 2016
- EHS Tech Ed students, approximately 50, to travel to the National Air and Space Museum in Washington D.C., Friday, November 4, 2016
- Cristin Chon to travel to the NAME All-National Orchestra Festival in Grapevine, Texas, Friday, November 11 – Sunday, November 13, 2016
- EHS orchestra students (TBD) to travel to the PMEA District 7 Festival at Central York High School, Friday, January 27, 2017 – Saturday, January 28, 2017
- EHS band students (TBD) to travel to the PMEA All-State Band Festival in Erie, PA, Wednesday, April 19, 2017 – Saturday, April 22, 2017

Public Affairs & Planning
No Action Items

- - - SECTION 3 – INFORMATION ITEMS - - -

I. PERSONNEL
A. Vacancies
Professional
- LTS Clay Elementary Teacher
- LTS High School Gifted (2nd Semester 2016-17)
- LTS High School Library Media Specialist (1st Semester 2016-17)

Support
- District-wide Maintenance
- High School Secretary
Middle School Guidance/Health Room – Clerical (March 2017)
Middle School Media Center Aide (November 2016)
Personal Care Assistant (4)

Extracurricular
- Aeidum Advisor
- Lacrosse Assistant Coach
- Track & Field Assistant Coach (2)

- - - SECTION 4 – REPORTS - - -

I. REPORT OF THE SCHOOL BOARD STUDENT REPRESENTATIVE – Faith Myers
No report

II. REPORT OF LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Jenny Miller
- The CTC foundation granted 15 teacher innovation grants totaling $250,000 to pay for cutting edge equipment.
- The CTC is creating plans to strengthen the collection of the occupational status of graduates to help ensure students are acquiring skills in professions that have job opportunities.
- The CTC is looking to add a precision metals program. There is an instructor available, and this is a high demand profession.
- The CTC will be contacting districts to ask if monies from refinancing of bonds may be held in a capital reserve fund for future capital projects/maintenance. The usual practice is to return any extra monies/savings to the sending schools.

III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer
- Dr. Martin Hudacs provided a presentation regarding the circuit riders’ initiative to have a better funding formula put in place by the state. The group is also seeking to have districts receive notification earlier regarding the funding they will receive.
- A presentation was provided about training students at the IU to enter the work force.

IV. REPORT OF PSBA REGION IX LIAISON – Glenn R. Martin
- A wrap-up report was provided about the recent PSBA conference.
- Region IX does not currently have a chair.

V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Chris Weber
- Approximately 160 people registered for the Mighty Mountaineer 5K. Fulton had the largest team with over 50 members.

VI. REPORT OF THE SUPERINTENDENT – Dr. Brian M. Troop
- Twenty-one students and their teachers from Ephrata’s sister city, Eberbach, Germany, arrived at Ephrata High School today. During their visit they will stay with host families to learn more about our culture and how we live, work, and play. They speak excellent English and will be sitting in on classes and lunches and attending music and sport practices.
- On Saturday, the Ephrata Area Education Foundation held its annual Mighty Mountaineer 5K. This was the opening of the new purple track, and the event included family fun activities and a children’s fun run.
- On October 11, District and High School administration hosted Senator Ryan Aument for a visit to discuss several District initiatives aimed at inspiring students and meeting the challenges facing public education. He also toured the Mounts Tech Support service desk and witnessed students and Technology staff working together to serve students experiencing issues with technology.
- As part of the District’s continued efforts to maintain the highest level of transparency possible, the District has launched a separate but connected website that features information and resources on several District initiatives. The “Innovative Learning Projects” web page can be
accessed from the District homepage and is intended to serve as a resource page for innovative programs and practices currently under development or being implemented within the District.

- Last week, Sarah McBee and Dr. Troop had the opportunity to speak with members of the Ephrata/Akron Ministerium. They shared general information about supports available through the District for families who are faced with the social and emotional needs experienced during challenging times.
- A presentation about PVAAS data and SPP scores will be provided immediately after the business meeting tonight.

VII. GOOD NEWS REPORTS
- The PSBA keynote speaker, who was from Google, focused on education and suggested students be asked “What problem do you want to solve, and what do you need to learn to solve it?” instead of “What do you want to become when you grow up?”.
- Sessions at PSBA helped demonstrate that the District is on the leading edge in implementing initiatives that are best for District students.
- Fulton Elementary School has met the eligibility criteria to be considered as a National Title I Distinguished School for Pennsylvania as a High Progress School for 2015-16 (based on 2014-2015 data).
- The Historical Society of the Cocalico Valley will be hosting a tour in Ephrata on October 22. Highland Elementary School is included on the tour, and old photographs will be on display.

SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS
President Stayer opened the floor to visitors for questions or comments except personnel items that are never discussed at public meetings.
- None

II. OLD BUSINESS
- None

III. NEW BUSINESS
- The PSBA Delegate Assembly was held in mid-October. They reviewed bylaw changes and the Legislative Platform.
- An Executive Session for a personnel matter regarding professional contracts will be held immediately following the PVAAS/SPP presentation after tonight’s business meeting.

IV. ADJOURNMENT
The meeting adjourned at 7:49 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors