The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in regular session on Monday, October 16, 2017 in the Ephrata Middle School cafeteria, 957 Hammon Avenue, Ephrata, PA, as advertised on July 17, 2017 in LNP News.

Board Members Present: President, Timothy Stayer; Vice-President, Jenny L. Miller; Treasurer, Kristee Reichard; Secretary, Stephanie Gingrich; Members: Judy Beiler, Richard Gehman, Glenn Martin, Robert E. Miller, Tim Stauffer, and Chris Weber

Board Members Absent: Ted Kachel

School District Representatives Present: Assistant Superintendents Dr. Jacy Clugston Hess and Richard Hornberger; Community Relations Coordinator Sarah McBee; Assistant Principals Brian Booher and Gregg Shulenberger; and teachers Erin Brady, Jill Klinger, and Kristie Ohlinger


Media: Marylouise Sholly, Ephrata Review

CALL TO ORDER BY BOARD PRESIDENT
President Stayer called the meeting to order at 7:00 PM.

MOMENT OF SILENT MEDITATION, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT
President Stayer asked for a moment of silent meditation followed by the Pledge of Allegiance and the Mission Statement.

WELCOME AND COMMENTS/QUESTIONS FROM VISITORS
President Stayer welcomed visitors to the meeting. He opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.

• None

CELEBRATING PUBLIC EDUCATION
Ephrata Middle School students presented a gallery of projects from their related arts classes.

SCHOOL BOARD RESOLUTION
Mr. Stayer presented a resolution to Clara Bollinger to recognize her for qualifying for the 2017 National FFA Creed Speaking Leadership Development Event.

SECTION 2 – GENERAL BOARD ACTION ITEMS

Motion
It was moved by Mr. Martin, seconded by Mrs. Beiler, that the Ephrata Area Board of School Directors approve all of the following items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 8 Yes, 0 No.

I. SECRETARY REPORT – STEPHANIE A. GINGRICH
   A. Meeting Minutes
      Minutes of the September 25, 2017 Regular Board Meeting and the October 9, 2017 Committee Meetings
   B. School Board Resolution (Attachment #1)

II. BUDGET & FINANCE + PROPERTY COMMITTEE – TIMOTHY W. STAYER
    Budget & Finance
    A. Treasurer’s Report for September 1-30, 2017 (Attachment #2)
B. **List of Bills for October 16, 2017 (Attachment #3)**

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td></td>
<td>$ 629,519.28</td>
</tr>
<tr>
<td>AP Direct Deposit</td>
<td></td>
<td>$ 479,824.74</td>
</tr>
<tr>
<td>General Fund ACH Items</td>
<td></td>
<td>$ 1,551,990.56</td>
</tr>
<tr>
<td>Capital Reserve</td>
<td></td>
<td>$ 47,024.67</td>
</tr>
<tr>
<td>Food Service</td>
<td></td>
<td>$ 126,705.65</td>
</tr>
<tr>
<td>Student Activities</td>
<td></td>
<td>$ 804.10</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$ 2,835,869.00</strong></td>
</tr>
</tbody>
</table>

C. **Tax Exonerations (Attachment #4)**

**a. Per Capita Tax for 2015-2016 and 2016-2017**

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akron Borough</td>
<td></td>
<td>$ 10.00</td>
</tr>
<tr>
<td>Ephrata Borough</td>
<td></td>
<td>$ 100.00</td>
</tr>
<tr>
<td>Ephrata Township</td>
<td></td>
<td>$ 60.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$ 170.00</strong></td>
</tr>
</tbody>
</table>

**b. Real Estate Tax**

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akron Borough</td>
<td>2017-2018</td>
<td>$ 4,399.50</td>
</tr>
<tr>
<td>Clay Township</td>
<td>2015-2016</td>
<td>$ 368.82</td>
</tr>
<tr>
<td></td>
<td>2016-2017</td>
<td>$ 515.04</td>
</tr>
<tr>
<td></td>
<td>2017-2018</td>
<td>$15,949.61</td>
</tr>
<tr>
<td>Ephrata Borough</td>
<td>2017-2018</td>
<td>$ 711.12</td>
</tr>
<tr>
<td>Ephrata Township</td>
<td>2015-2016</td>
<td>$ 807.92</td>
</tr>
<tr>
<td></td>
<td>2016-2017</td>
<td>$ 825.88</td>
</tr>
<tr>
<td></td>
<td>2017-2018</td>
<td>$ 8,474.70</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$32,052.59</strong></td>
</tr>
</tbody>
</table>

D. **General Fund Budget Transfers for 2017-2018**

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Amount</th>
<th>Account</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>244610N</td>
<td>Nurse Services - Supplies</td>
<td>$1,500.00</td>
<td>244762N</td>
<td>Nurse Services - Replacement Equip</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>244610N</td>
<td>Nurse Services - Supplies</td>
<td>$ 300.00</td>
<td>244751N</td>
<td>Nurse Services - New Equip</td>
<td>$ 300.00</td>
</tr>
<tr>
<td>3250-750</td>
<td>Girls Basketball - Equipment</td>
<td>$1,400.00</td>
<td>3250-750</td>
<td>Boys Basketball - Equipment</td>
<td>$1,400.00</td>
</tr>
<tr>
<td>1231-610</td>
<td>EIS ES - Supplies</td>
<td>$3,000.00</td>
<td>1231-610</td>
<td>EHS ES - Supplies</td>
<td>$3,000.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$6,200.00</strong></td>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$6,200.00</strong></td>
</tr>
</tbody>
</table>

E. **Agreement with River Rock Academy – Transportation Services**

Agreement with River Rock Academy for transportation services from River Rock Academy on an as-needed basis to the Lancaster Campus for the 2017-2018 school year. The cost is a per diem rate of $35.00.

F. **Compass Mark – MOU**

Memorandum of Understanding with Compass Mark for 2017-2018 to implement school-based drug and alcohol prevention services. The cost to the District is as follows:

<table>
<thead>
<tr>
<th>School</th>
<th>Number of sessions</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akron Elementary</td>
<td>40</td>
<td>$ 800.00</td>
</tr>
<tr>
<td>Clay Elementary</td>
<td>40</td>
<td>$ 800.00</td>
</tr>
<tr>
<td>Fulton Elementary</td>
<td>20</td>
<td>$ 400.00</td>
</tr>
<tr>
<td>Highland Elementary</td>
<td>40</td>
<td>$ 800.00</td>
</tr>
<tr>
<td>EIS/MS</td>
<td>60</td>
<td>$1,200.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>200</strong></td>
<td><strong>$4,000.00</strong></td>
</tr>
</tbody>
</table>
G. **PSDLAF Protect – Agreement**
   Agreement with PSDLAF Protect for Enhanced Banking and Fraud Prevention Services. These services are available to the district at no cost provided the District maintains an “Active Participation” in the Fund.

H. **User Agreement for ArbiterPay Payors**
   Agreement will allow the District to establish an account with ArbiterPay and to deposit funds into the Trust Account in order to use the ArbiterPay Services to automate payments to athletic officials.

I. **District Healthcare – 2018-2019**
   The Health and Other Benefit Plans Advisory Committee recommendation to the Board of School Directors:
   a. Medical and Dental Insurance for the 2018-2019 fiscal year at a zero percent rate increase
   b. Employee funding holiday for November and December 2017 for District health plans

**Property**
None

### III. PERSONNEL COMMITTEE – JUDY BEILER

**A. Resignations**
- Helen Dwyer, High School General Cafeteria, effective October 13, 2017

**B. Leaves**
- Matthew Becker, Fulton Grade 4, effective approximately December 1, 2017 through approximately January 3, 2018
- Brenna Colosi, High School Physical Education, effective approximately January 17, 2018 through approximately the conclusion of the 2017-18 school year
- Stephen Goss, Intermediate/Middle/High School Music, intermittent leave, effective September 26, 2017 through September 25, 2018
- Tanya Goss, Intermediate School Grade 6, intermittent leave, effective September 26, 2017 through September 25, 2018
- Samantha Hull, High School Library/Media Specialist, effective approximately March 1, 2018 through approximately May 30, 2018
- Thomas Irwin, Intermediate School Grade 6, effective approximately December 27, 2017 through approximately February 7, 2018
- Kristen Klopp, High School @ Washington Personal Care Assistant, effective approximately October 13, 2017 through approximately October 27, 2017
- Ashley Martin, Middle School Special Education, effective approximately December 20, 2017 through approximately May 1, 2018
- Maria Miller, Middle School English, effective approximately November 20, 2017 through approximately March 12, 2018
- Marion Piersol-Miller, Intermediate School Grade 6, effective October 2, 2017 through approximately October 11, 2017
- Joan Shelly, Akron General Cafeteria, effective approximately November 2, 2017 through approximately February 2, 2018
- Mallory Tarves, Clay Grade 2, effective approximately February 19, 2018 through approximately April 2, 2018
- Jessica Werntz, Highland Grade 3, effective approximately January 29, 2018 through approximately April 30, 2018

**C. Transfers**
- Andrea Campbell, Part-time Clay Playground Aide to Part-time High School Inclusion Aide, effective October 17, 2017, replacing Denise Andrews who resigned
D. Appointments

Professional
- Meghan Cummings, LTS High School Guidance @ Level B/Step 1 (Pro-rated), effective October 19, 2017 through approximately April 30, 2018, replacing Alexandra Sheakley and Stefanie Isidoro while they are on leave

Support
- Deborah Marks, Part-time High School Media Center Aide, effective October 17, 2017, replacing Jennifer Herman who resigned

Extracurricular
- Andrew MacIntire, High School Jazz Band, effective October 17, 2017, replacing Scott Fairchild who resigned

E. Professional Contract
Lindsay Kabakjian

F. Fall Volunteer Coaches for the 2017-18 School Year
- Kole DeHaven – Boys Soccer
- Emily Keough – Girls Volleyball
- John Pepley – Girls Tennis
- Alyssa Sadorf – Field Hockey
- Kellan Swarr – Cross County

G. Winter Volunteer Coaches for the 2017-18 School Year (Attachment #5)

H. Mentor for the 2017-18 School Year
Steve Habowski for Meghan Cummings – Full Mentor (Pro-rated)

IV. POLICY COMMITTEE – TIM STAUFFER

A. Policies for Second Reading (Attachment #6)
- Policy 115, Career and Technology Education
- Policy 137, Home Education Programs
- Policy 138, Limited English Proficiency
- Policy 212, Reporting Student Progress

B. Policies for First Reading (Attachment #7)
- Policy 004, Membership
- Policy 011, Principles for Board Governance and Leadership
- Policy 317, Conduct/Disciplinary Procedures

V. PUBLIC AFFAIRS & PLANNING/CURRICULUM COMMITTEE – JENNY L. MILLER

Curriculum

A. Field Trips
- EHS band students (TBD) to travel to the PMEA District Band Festival at Kennard-Dale High School in Fawn Grove, PA, Friday, January 12 – Saturday, January 13, 2018
- EHS choral students (TBD) to travel to the PMEA District Chorus Festival at Susquehannock High School in Glen Rock, PA, Thursday, January 25 – Saturday, January 27, 2018
- EHS orchestra students (TBD) to travel to the PMEA District Orchestra Festival at Cedar Crest High School in Camp Hill, PA, Friday, February 9 – Saturday, February 10, 2018
- EHS band students (TBD) to travel to the PMEA Regional Band Festival at Middletown Area High School in Middletown, PA, Thursday, February 22 – Saturday, February 24, 2018
- EHS choral students (TBD) to travel to the PMEA Regional Chorus Festival at Annville-Cleona High School in Annville, PA, Thursday, March 1 – Saturday, March 3, 2018
- EHS orchestra students (TBD) to travel to the PMEA Regional Orchestra Festival at Messiah College in Mechanicsburg, PA, Thursday, March 22 – Saturday, March 24, 2018
• EHS band, choral, and orchestra students (TBD) to travel to the PMEA State Honors Ensemble at the Lancaster County Convention Center in Lancaster, PA, Wednesday, April 18 – Saturday, April 21, 2018

Public Affairs and Planning
No Action Items

SECTION 3 – INFORMATION ITEMS

I. PERSONNEL
   A. Vacancies
      Administrative
      • Clay Principal

      Professional
      • Akron LTS Special Education
      • High School LTS English (2nd Semester)
      • High School LTS Health & Physical Education
      • Middle School LTS Special Education

      Support
      • Clay Playground Aide
      • Full-time Personal Care Assistant
      • High School General Cafeteria
      • High School Custodian
      • Highland General Cafeteria
      • Personal Care Assistant

      Extracurricular
      • Track & Field Assistant Coach

SECTION 4 – REPORTS

I. REPORT OF THE STUDENT REPRESENTATIVE – Faith Myers
   A report was provided about various activities being held in buildings throughout the District.

II. REPORT OF LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Report provided by Richard Gehman
   • The CTC Fly on the Run fundraiser will be held on May 9-10, 2018.
   • The construction of a tiny house has been proposed.
   • The Lancaster County CTC has been named one of the top training facilities in the country.

III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer
   • A presentation was provided to the IU Board about the immigration and refugee education program. Lancaster County has the highest percentage of refugees in the country.

IV. REPORT OF PSBA REGION IX LIAISON – Glenn R. Martin
   • The state does not yet have a budget. The District did not receive a Basic Education payment in September.
   • Local legislators spoke about the budget at a recent Lancaster Chamber event.
   • The PASA/PSBA Leadership Conference will be held later this week.

V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Chris Weber
   • About 310 people were registered for the 5K, which raised approximately $10,000.
   • The Extraordinary Give will be held on Friday, November 17.
VI. REPORT OF THE SUPERINTENDENT – Report provided by Mr. Richard Hornberger
- Coordinator of Virtual Education Dan Mahlandt, Director of Technology Tim McCormick, and Superintendent Dr. Brian Troop participated in a “Your Local Government” taping at Blue Ridge Cable-11. The discussion focused on technology and how it relates to personalized learning and the Life Ready Graduate profile.
- Senior Seth Bollinger won the first-ever Lancaster County Ag Week “Thank a Farmer” video contest. He produced the entire video. He shot all the video and interviews and recorded his own music as the background soundtrack.
- There will be a presentation highlighting the last two staff development work sessions on the Life-Ready-Graduate project.

VII. GOOD NEWS REPORTS
- Ephrata High School student Clara Bollinger provided a presentation at the recent Ag Advisory meeting.
- The girls’ soccer team won the League Section Two title. The girls’ and boys’ teams will play League semifinal games later this week.

SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS
President Stayer opened the floor to visitors for questions or comments except personnel items that are never discussed at public meetings.
- None

II. OLD BUSINESS
- Feedback about the PSBA platform will be accepted by Mrs. Beiler, Mr. Kachel, and Mr. Stayer until this Thursday.
- PASA/PSBA Leadership Conference attendees will have a chance to interact with District students at the Excellence Fair during the conference.

III. NEW BUSINESS
- Athletic passes were distributed to Board members.

IV. ADJOURNMENT
The meeting adjourned at 7:51 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors