The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in regular session on Monday, October 19, 2015 in the Clay Elementary School cafeteria, 250 Clay School Road, Ephrata as advertised on July 20, 2015 in LNP News.

**Board Members Present:** President, Timothy W. Stayer; Vice-President, Jenny L. Miller; Treasurer, Kristee Reichard; Secretary, Stephanie A. Gingrich; Members: Judy S. Beiler, Kay Kurtz, Glenn R. Martin, Robert E. Miller, Tim Stauffer, and Chris Weber

**Board Members Absent:** Ted Kachel

**School District Representatives Present:** Superintendent, Dr. Brian Troop; Assistant Superintendents, Dr. Jacy Clugston Hess and Richard Hornberger; District Solicitor, Susan Friedman; and Community Relations, Sarah McBee

**District Staff Members Present:** Bob Larzelere, Theresa Shahan, and Sue Steffy

**Visitors Present:** Elizabeth Bender, April Boyer, Julie Diirner, Natasha and Nora Field, Zach Hermalite, Jon and Mary Price, Jonathan Sindall, and Shelley Weik

**Media:** Gary Klinger, Ephrata Review

**CALL TO ORDER BY BOARD PRESIDENT**
President Stayer called the meeting to order at 7:00 PM.

**MOMENT OF SILENT MEDITATION, PLEDGE OF ALLEGIANCE, AND RECITATION OF THE MISSION STATEMENT**
President Stayer asked for a moment of silent meditation, followed by the Pledge of Allegiance and the recitation of the District Mission Statement.

**CELEBRATING PUBLIC EDUCATION**
Several Clay Elementary School students and their teachers Stephanie Persicketti and Jessica Chrusch showcased their classroom and programs.

**WELCOME AND COMMENTS/QUESTIONS FROM VISITORS**
President Stayer welcomed visitors to the meeting. He opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.
- None

**SECTION 2 – GENERAL BOARD ACTION ITEMS**

**Motion**
It was moved by Mr. Martin, seconded by Mr. Stauffer, that the Ephrata Area Board of School Directors approve all of the following items set forth below.

Roll call vote -- all members present voting yes. Motion passed.

I. **SECRETARY REPORT – Stephanie A. Gingrich**
   A. **Regular Board Meeting and Committee Meeting Minutes**
      Minutes of the September 28, 2015 Regular Board Meeting and the October 5, 2015 Committee Meetings

II. **BUDGET/FINANCE COMMITTEE – Timothy W. Stayer**
    A. **Treasurer’s Report (Attachment #1)**
       The Treasurer’s Report for the period September 1, 2015 through September 30, 2015
B. **List of Bills (Attachment #2)**

Payment of the following List of Bills for individual accounts for October 19, 2015.

<table>
<thead>
<tr>
<th>Fund/Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$441,591.44</td>
</tr>
<tr>
<td>AP Direct Deposit</td>
<td>$298,480.71</td>
</tr>
<tr>
<td>General Fund ACH Items</td>
<td>$6,071,862.84</td>
</tr>
<tr>
<td>Capital Reserve</td>
<td>$345,011.29</td>
</tr>
<tr>
<td>Food Service</td>
<td>$68,032.92</td>
</tr>
<tr>
<td>Student Activities</td>
<td>$1,245.97</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$7,226,225.17</strong></td>
</tr>
</tbody>
</table>

C. **Real Estate Tax Exonerations (Attachment #3)**

<table>
<thead>
<tr>
<th>Township</th>
<th>2013-2014</th>
<th>2015-2016</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clay</td>
<td>$257.39</td>
<td>$526.60</td>
<td>$783.99</td>
</tr>
</tbody>
</table>

D. **Establish Student Activity Club**

Establishment of a student activity organization named *Ephrata High School Ping Pong Club.* This club will play leisurely, slightly competitive games. A student account is not requested.

E. **Title I Service Agreement between the District and Lancaster-Lebanon IU 13**

Instructional Service Agreement with Lancaster-Lebanon IU 13 for Title I services to be provided at Hinkletown Mennonite School, Lancaster County Christian School – Leola and W. Lampeter Campus, Our Mother of Perpetual Help School, St. Anne School for eligible students who reside in the Ephrata Area School District, at a cost not to exceed $18,760.00 for the 2015-2016 fiscal year. Also included in this agreement are Parent Involvement Services; the cost for this service is $224.00.

F. **District Healthcare – 2016-2017**

The Health and Other Benefit Plans Advisory Committee recommendation to the Board of School Directors to approve Medical and Dental Insurance for the 2016-2017 fiscal year at a zero percent rate increase.

III. **BUILDING / PROPERTY/PUBLIC AFFAIRS/PLANNING COMMITTEE – Jenny L. Miller**

*Building / Property*

A. **Change Order – War Memorial Athletic Field Improvements**

<table>
<thead>
<tr>
<th>Change Order #</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>G-2</td>
<td>Uhrig Construction</td>
<td>War Memorial Field House</td>
<td>Resize water meter pit</td>
<td>$25,064.76</td>
</tr>
<tr>
<td>G-3</td>
<td>Uhrig Construction</td>
<td>War Memorial Field House</td>
<td>Trench material removal and E&amp;S modifications</td>
<td>$23,918.93</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>$48,983.68</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Change Order #</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P-1</td>
<td>Ames Construction</td>
<td>War Memorial Field House</td>
<td>Water Service and Sewer Line work. War Memorial Assoc. will reimburse District for Water Services portion $3,432.59.</td>
<td>$ 6,872.91</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>$6,872.91</strong></td>
</tr>
</tbody>
</table>


3. HVAC Contractor

<table>
<thead>
<tr>
<th>Change Order #</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>E-1</td>
<td>McCarty &amp; Son</td>
<td>War Memorial Field House</td>
<td>Additional Light Fixtures</td>
<td>$652.79</td>
</tr>
<tr>
<td>E-2</td>
<td>McCarty &amp; Son</td>
<td>War Memorial Field House</td>
<td>Conduit and boxes, pull wire for new flush valve circuit</td>
<td>$462.33</td>
</tr>
<tr>
<td>E-3</td>
<td>McCarty &amp; Son</td>
<td>War Memorial Field House</td>
<td>Pull five additional mc cables to front of building and terminate for signage lights</td>
<td>$760.88</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Total</td>
<td>$1,876.00</td>
</tr>
</tbody>
</table>

Change Order Grand Total $57,732.59 Inc.

B. Farm Lease and Agricultural Liaison Proposal
Consideration to approve a five-year Farm Lease and Agricultural Liaison agreement with Tom Bollinger, of Lititz, PA to lease the district’s approximately sixty-five (65) tillable acres of farm land and Agricultural Liaison in Support of the District’s Agricultural Science Program for the period of January 1, 2016 and ending December 31, 2020. The rate is subject to annual review based upon the market rates as reported by the Lancaster County Agricultural Agency and Penn State Cooperative Extension.

IV. CURRICULUM / POLICY COMMITTEE – Glenn R. Martin

Curriculum

A. Field Trips
1. High School Tech Ed students (approximately 50 students) to travel to The Mall and the Smithsonian Air and Space Museum in Washington, D.C. and the Udvar-Hazy Facility in Chantilly, VA, November 6, 2015 (Friday)
2. High School Art students (approximately 40 students) to travel to the Baltimore Museum of Art and the American Visionary Art Museum, Baltimore, MD, November 20, 2015 (Friday)

Policy

A. Policies for Second Reading (Attachment #4)
1. Policy 216, Student Records
2. Policy 216.1, Supplemental Discipline Records
3. Policy 218, Student Discipline
4. Policy 218.1, Weapons
5. Policy 218.2, Terroristic Threats

B. Policies for First Reading (Attachment #5)
1. Policy 221, Dress and Grooming
2. Policy 222, Tobacco
3. Policy 223, Use of Bicycles/Motor Vehicles
4. Policy 224, Care of School Property
5. Policy 227, Controlled Substances/Paraphernalia
6. Policy 229, Student Fundraising
7. Policy 230, Public Performances by Students

V. PERSONNEL COMMITTEE – Judy Beiler

A. Resignations
• Tina Tristaino, Highland Playground Aide, effective October 9, 2015

B. Leaves
• Gloria Connor, High School Learning Support, requests leave, effective approximately November 10, 2015 for approximately 2 weeks
• Ann Grill, High School Inclusion Aide, requests leave, effective September 30, 2015 until to be determined
• **Monique Stein**, High School Learning Support, requests leave, effective approximately October 19, 2015 through approximately November 2, 2015 then intermittent leave, effective approximately November 3, 2015 through approximately January 19, 2016
• **Sonia Straley**, Clay Music, requests intermittent leave, effective September 25, 2015 until to be determined
• **Pamela Zoll**, High School Cafeteria, requests leave, effective approximately November 5, 2015 for approximately 3 weeks

C. **Transfers**
• **John Harple**, Junior High Wrestling Assistant Coach to Varsity Wrestling Assistant Coach, effective November 1, 2015, replacing Shane Hyman who resigned
• **Robert Larzelere**, District-wide Maintenance to Director of Maintenance, effective January 4, 2016, replacing Michael Miller who is retiring

D. **Appointments**

**Support**
• **Ashley Pike**, Part-time High School Inclusion Aide, effective October 27, 2015, replacing Courtney Reinhold who resigned

**Extracurricular**
• **John Achille, Jr.**, High School/Middle School Boys Basketball Assistant Coach, effective November 1, 2015, replacing John Coletti who resigned
• **Scott Bailey**, Track and Field Assistant Coach, effective March 1, 2016, replacing Emily Sensenig who resigned
• **Mike DelPiano**, Winter Track Assistant Coach, effective November 1, 2015, filling a new position
• **Megan Lefever**, High School Minithon (evenly splitting units with Vicki Socie), effective November 1, 2015, replacing Meghan Hooper who resigned
• **Michael Molchany, Jr.**, Swimming Head Coach, effective November 1, 2015, replacing Ross Spangler who resigned
• **Jessie Reider**, Junior High Wrestling Assistant Coach, effective November 1, 2015, replacing John Harple who transferred to another position
• **Malinda Saunders**, Middle School Yearbook, effective November 1, 2015, replacing Rachel Young who resigned
• **Vicki Socie**, High School Minithon (evenly splitting units with Megan Lefever), effective November 1, 2015, replacing Meghan Hooper who resigned
• **Monique Stein**, High School Aeidum Advisor, effective November 1, 2015, replacing Amy Strayer who resigned

E. **Extra Contracted Days for the 2015-16 School Year**
• **Nicole Flora** – 5 Days (prorated)

F. **Winter Sports Volunteers for the 2015-16 School Year** (Attachment #6)

G. **Boyo Substitute Drivers**
• **Deborah Flahart** - #20898409
• **Jacob Groff** - #9127059

H. **Ephrata Mennonite Substitute Driver**
• **Sheila Burkholder** - #25440410
SECTION 3 – INFORMATION ITEMS

I. PERSONNEL COMMITTEE – Judy S. Beiler
   A. Vacancies
      Professional
      • High School ELL (beginning January 4, 2016)
      Support
      • District Office Receptionist
      • District-wide Maintenance/HVAC Technician (beginning January 4, 2016)
      • Inclusion Aides/Personal Care Assistants (2)
      • Playground Aide
      Extracurricular
      • High School Leo Club Advisor
      • Marching Band Assistant Director

SECTION 4 – REPORTS

I. REPORT OF STUDENT REPRESENTATIVE – Taylor Mahlandt
   A report was provided about various activities being held in buildings throughout the District.

II. REPORT OF LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Jenny Miller
   • LCCTC high school and adult students earned high NOCTI assessment scores.

III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer
   • Some students in IU 13 programs are participating in equine-assisted therapy.

IV. REPORT OF PSBA REGION IX LIAISON – Glenn R. Martin
   • The PASA PSBA Conference and PSBA Delegate Assembly was held in mid-October.

V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Robert E. Miller
   • The 5K and Food Truck Challenge raised over $8,000 for the Foundation.
   • Upcoming events include Saturday at the Movies and the Purple and Gold Gala.
   • A part-time Executive Director is being sought.

VI. REPORT OF THE SUPERINTENDENT – Dr. Brian M. Troop
   • Bob Larzelere, who has been appointed as the new Director of Maintenance, was introduced.
   • The state is making payments to cyber schools with gaming funds before verifying amounts with school districts. Research is being done on the legality of this action.
   • District representatives provided a presentation about Board Governance at the recent PASA PSBA Conference and served on a panel.
   • Assemblies and presentations by Rachel’s Challenge will be provided later this week.
   • Five Ephrata High School students received National Merit Scholar Letters of Commendation.
   • A presentation about PVAAS growth scores will be provided after the business portion of the Board meeting.

VII. GOOD NEWS REPORTS
   • There was a large amount of support for the Education Foundation 5K from community members and District staff to benefit students.
   • The Food Truck activity was a great idea.
   • Middle School parents shared positive feedback about student interactions with teachers.
   • District presenters did a great job at the PASA PSBA Leadership Conference.
   • Four Ephrata High School students have been selected for County Chorus.
   • Two Ephrata High School students qualified for the Eastern Regional Golf Tournament.
• A Community member complimented the Administration and School Board for their presence at District and Foundation events, thanked the District for refilling a full-time strings position, and thanked the Board for providing financial support to the Ephrata Rec Center capital campaign.

SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS
President Stayer opened the floor to visitors for questions or comments except personnel items that are never discussed at public meetings.
• Mary Price – Asked the School Board to reconsider the Food Service Accounting Policy.
• Jon Price – Asked the School Board to reconsider the amount of time Intermediate School students have for recess after they have eaten lunch.

II. OLD BUSINESS
• None

III. NEW BUSINESS
• None

IV. ADJOURNMENT
The meeting adjourned at 8:15 PM.

Respectfully Submitted,

__________________________________________
Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors