
**Board Members Present:** President, Timothy W. Stayer; Treasurer, Kristee Reichard; Secretary, Stephanie A. Gingrich; Members: Judy S. Beiler, Ted Kachel, Glenn R. Martin, Robert E. Miller, Tim Stauffer, and Chris Weber

**Board Members Absent:** Vice-President, Jenny L. Miller and Richard Gehman

**School District Representatives Present:** Superintendent, Dr. Brian Troop; Assistant Superintendents, Dr. Jacy Clugston Hess; District Solicitor, Susan Friedman; Student Representative, Faith Myers; Community Relations Coordinator, Sarah McBee; EHS Assistant Principal, Peter Kishpaugh; EHS Social Studies Teacher, Dr. Lenny Harding; and EHS Vo-Ag Teacher, Sarah Stauffer

**Visitors Present:** Dr. Brian Barnhart, Dionne Brieck and family, Cristin and Joyce Chon, Joe and Syd Dundon, Sally Kieffer, and Joel Potts and family

**Media:** Gary Klinger, *Ephrata Review*, and Robin Meadows, *LNP News*

**CALL TO ORDER BY BOARD PRESIDENT**
President Stayer called the meeting to order at 7:02 PM.

**MOMENT OF SILENT MEDITATION, PLEDGE OF ALLEGIANCE, AND RECITATION OF THE MISSION STATEMENT**
President Stayer asked for a moment of silent meditation followed by the Pledge of Allegiance and the recitation of the District Mission Statement.

**WELCOME AND COMMENTS/QUESTIONS FROM VISITORS**
President Stayer welcomed visitors to the meeting. He opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.
- None

**SCHOOL BOARD RESOLUTIONS**

**SUPERINTENDENT RECOGNITION**
Dr. Troop presented certificates to EHS students Syd Dundon and Christopher Hershberger for their work on the video “What It Means to be a Mountaineer” and to bus driver Dionne Brieck for assisting a student with a medical emergency.

**SECTION 2 – GENERAL BOARD ACTION ITEMS**

**Motion**
It was moved by Mr. Weber, seconded by Mr. Martin, that the Ephrata Area Board of School Directors approve all of the following items set forth below.

Roll call vote -- all members present voting yes. Motion passed.

I. **SECRETARY REPORT – Stephanie A. Gingrich**
   A. **Regular Board and Committee Meeting Minutes**
   Minutes of the August 29, 2016 Regular Board Meeting and the September 12, 2016 Committee Meetings

   B. **School Board Resolutions (Attachment #1)**
   Resolutions for Cristin Chon for being selected for the 2016 National Honors Orchestra, Drake Gooding for being selected for the National FFA Talent Competition, Joel Potts for qualifying for the National FFA Creed Speaking Contest, and Dr. Lenny Harding for earning his doctorate
II. BUDGET & FINANCE + PROPERTY COMMITTEE – Timothy W. Stayer

Budget & Finance
A. Approve Treasurer’s Report (Attachment #2)
Treasurer’s Report for the period August 1, 2016 through August 31, 2016

B. Approve List of Bills (Attachment #3)
List of Bills for individual accounts for September 26, 2016

| General Fund             | $655,475.95 |
| AP Direct Deposit        | $504,438.20 |
| General Fund ACH Items   | $2,278,848.34 |
| Capital Reserve          | $73,112.98  |
| Food Service             | $66,321.97  |
| Student Activities       | $3,811.17   |
| **TOTAL**                | **$3,582,008.61** |

C. Lancaster-Lebanon Intermediate Unit 13 – IDEA Part B – Special Education Agreement
Sub-grant agreement with the Lancaster-Lebanon Intermediate Unit 13 IDEA Part B, Use of Funds Agreement. The funds will be used to support appropriate services to school age eligible students. The amount of the Pass-through Funds for 2016-2017 is $852,294.

D. Vision Corp. Agreement
Agreement for Vision Corporation to provide vision services that help increase vision and help educators learn how to work with student’s limited vision and assist students to learn to work with their disability. The cost of the services is $107.96 per hour, including mileage at a rate of 54.0 cents, subject to change January 2017.

E. T.W. Ponessa Agreement
Agreement for Group Treatment Sessions with T.W. Ponessa & Associates Counseling Services, Inc., Lancaster, PA. T.W. Ponessa will provide 45-minute group sessions; each session will cost $140.00 at a maximum cost of $26,600 for the 2016-2017 fiscal year. Group Treatment Sessions will be provided for the following:
   a. Two High School Social Skills Groups
   b. Two Middle School Social Skills Groups
   c. One Intermediate School Skills Groups

F. Mountaineer Sponsorship Agreement: Farmers Insurance/Scott Schrum Agency
Agreement with Farmers Insurance/Scott Schrum Agency for advertising, which will include public address announcements and a display table at home varsity athletic contests during the football and baseball seasons.

G. KidsPeace Agreement
Agreement with KidsPeace to provide tutorial services for a District student at $40.00 per hour for up to five hours a week while the student is in residence at the facility.

Property
A. Change Order – Track Storage and Grandstand Building Project
Change orders for the Track Storage and Grandstand Building Project:

<table>
<thead>
<tr>
<th>Change Order #</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>C -1</td>
<td>Balton</td>
<td>Track Storage and Grandstand Building</td>
<td>Retaining Wall, electrical portion of building permit, remove unsuitable soil, install modified stone, remove rock entrance</td>
<td>$14,759.44</td>
</tr>
</tbody>
</table>
III. PERSONNEL COMMITTEE – Judy Beiler

A. Retirements
   - Teresa Arment, Middle School Guidance/Health Room – Clerical, effective March 31, 2017
   - Nancy Balmer, High School Secretary, effective March 2, 2017
   - Debra Emberger, Middle School Media Center Aide, effective November 12, 2016
   - Karen Hunt, Fulton Grade 1, effective September 11, 2016

B. Resignations
   - Scott Bowman, Wrestling Assistant Coach, effective September 7, 2016
   - Dorothy Boyd, Clay Grade 1, effective September 20, 2016
   - Kevin Brzostek, District-wide Maintenance Assistant, effective September 6, 2016
   - Ashley Printz, Part-time Personal Care Assistant, effective September 30, 2016
   - Joanna Rudisill, Part-time Fulton Personal Care Assistant, effective August 26, 2016
   - Susan Snyder, Middle School News Co-Advisor, effective August 24, 2016
   - Monique Stein, Aevidum Advisor, effective September 6, 2016

C. Leaves
   - Debi Bernhard, Akron/Intermediate School ELL, effective August 22, 2016 through August 21, 2017

D. Creation of Position
   - Personal Care Assistant, Part-Time – Middle School Life Skills
     This position will provide support as per student IEP

E. Transfers
   - Cheyenne Castle, Part-time Clay Personal Care Assistant Autistic Support to Full-time Clay Personal Care Assistant Autistic Support, effective September 13, 2016

F. Appointments
   - Melissa Chambers, Part-time Middle School Inclusion Aide Learning Support, effective September 12, 2016, replacing Joy Albright who resigned
   - Linda Christ, Part-time Highland Playground Aide, effective September 6, 2016, replacing Donna Schlinkman who transferred to another position
   - Kristine Foster, Part-time Intermediate School Playground Aide, effective September 7, 2016, filling a new position
   - Pamela Fox, Part-time High School Inclusion Aide Emotional Support, effective September 6, 2016, replacing Lori Good who resigned
   - Laura Kromer, Part-time Intermediate/Middle School Health Tech, effective September 20, 2016, replacing Shanan Shortuse who transferred to another position
   - Sonia VanEtten, Part-time Fulton Playground Aide, effective September 19, 2016, replacing Dana Gettler who transferred to another position

Extracurricular
   - Amy Segura, Middle School News Co-Advisor, effective September 13, 2016, replacing Susan Snyder who resigned

G. 2016-17 Volunteer Coaches
   - Margaret Do – Girls Volleyball
   - Hailey Lintner – Field Hockey

H. 2016-17 Bus/Van Drivers
   - Groff Substitute Driver
     - Shelby Zimmerman #30344359
IV. POLICY COMMITTEE – Tim Stauffer
   A. Policies for Second Reading (Attachment #4)
      • Policy 800, Records Management
      • Policy 801, Public Records
      • Policy 803, School Calendar
      • Policy 804, School Day
      • Policy 805, Emergency Preparedness
      • Policy 807, Opening Exercises/Flag Displays
      • Policy 813, Other Insurance
   B. Policies for First Reading (Attachment #5)
      • Policy 210, Medications
      • Policy 814, Copyright Material
      • Policy 815.1, School District Web Site
      • Policy 816, Universal Precautions
      • Policy 829, Exclusion Screening
   C. Policy to Eliminate
      • Policy 811, Building Video Monitors

V. PUBLIC AFFAIRS & PLANNING/CURRICULUM COMMITTEE – Jenny L. Miller
   Curriculum
   A. Field Trip
      • EIMS Student Council students (approximately seven) to travel to Deer Lakes High School in Cheswick, PA, for leadership training Thursday, November 10 – Saturday, November 12, 2016

Public Affairs & Planning
No Action Items

- - - SECTION 3 – INFORMATION ITEMS - - -

I. PERSONNEL
   A. Vacancies
      Professional
      • Fulton Elementary Teacher
      • LTS Clay Elementary Teacher
      • LTS High School Gifted (2nd Semester 2016-17)
      • LTS High School Library Media Specialist (1st Semester 2016-17)
      Support
      • District-wide Maintenance
      • Fulton Health Tech
      • Middle School Guidance/Health Room – Clerical (March 2017)
      • Middle School Media Center Aide (November 2016)
      • Personal Care Assistant (3)
      Extracurricular
      • Avid Advisor
      • Lacrosse Assistant Coach
      • Track & Field Assistant Coach
      • Wrestling Assistant Coach (2)
I. REPORT OF THE SCHOOL BOARD STUDENT REPRESENTATIVE – Faith Myers
   A report was provided about various activities being held in buildings throughout the District.

II. REPORT OF LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Jenny Miller
   • No report

III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer
   • A local bookstore recently hosted a book drive to benefit students at the IU and were recognized for the success of the project.
   • A presentation was provided about a refugee program being operated at Reynolds Middle School in the School District of Lancaster.
   • Strategic priorities and goals were presented.
   • Renovations at Community School West are complete.

IV. REPORT OF PSBA REGION IX LIAISON – Glenn R. Martin
   • The state Auditor General will be conducting an audit of charter schools.
   • Changes are being considered to required immunizations.
   • Sunshine Act changes have been made.
   • The Leadership Conference will be held in October.

V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Chris Weber
   • The Foundation Board has selected several signature programs for funding.
   • The Foundation is providing funding for the development of online courses by District staff.
   • Registration is now open for the Foundation 5K on Saturday, October 15. A family fun day will also be held.
   • The Foundation will be part of the Lancaster County Extraordinary Give event on November 18.
   • The Foundation Purple and Gold Gala will be held on February 25, 2017.

VI. REPORT OF THE SUPERINTENDENT – Dr. Brian M. Troop
   • The annual Corny Days events for District 6th Grade students will be held on October 27 and 28.
   • The District received a Silver Level Well Workplace award from Lighten Up Lancaster for striving toward developing a healthy work environment.
   • The Autism Support classroom at Clay Elementary School was evaluated by Pennsylvania Training and Technical Assistance Network (PaTTAN) toward the end of the 2015-2016 school year. They earned a score of 98 out of 100.
   • The District track is on target for completion in early October, and the EIS playground installation should occur later in October.
   • Dr. Brian Barnhart, Executive Director of IU13, attended the meeting, thanked the Board and Administration for their focus and student-centered goals, and distributed a one-page document about the IU and the services they provide.
   • The first half-day for Staff Development will be held on October 5. After-school options are being offered for families who cannot find coverage for their children through grade 8.
   • There will be an overview of the OneNote virtual folder system immediately after the business meeting tonight. The system will help the Board maintain governance documents.

VII. GOOD NEWS REPORTS
   • Positive feedback has been received about the 3-D printer at the Middle School.
   • The High School Marching Band has a great program this year.
   • There has been great student participation and attendance at the Ephrata Fair.
   • The football team and marching band have developed a partnership for a post-game alma mater performance.
   • Ephrata High School senior Micah Martin has been named a National Merit Scholarship semi-finalist.
• A PSBA campaign spotlighting public education currently features two success stories from the Ephrata Area School District.

SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS
President Stayer opened the floor to visitors for questions or comments except personnel items that are never discussed at public meetings.
• None

II. OLD BUSINESS
• None

III. NEW BUSINESS
• The Historical Society of the Cocalico Valley will be hosting a tour in Ephrata on October 22.

IV. ADJOURNMENT
The meeting adjourned at 7:46 PM.

Respectfully Submitted,

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Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors