

Ephrata Area School District

SECTION: OPERATIONS

TITLE: TRANSPORTATION

ADOPTED: May 20, 2002

REVISED: September 24, 2018

810. TRANSPORTATION	
1. Purpose	Transportation for students shall be provided in accordance with law and Board policy.
2. Definitions 75 Pa. C.S.A. 102	School bus means a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of preprimary, primary, or secondary school students to or from public, private, or parochial schools or events related to such schools or school-related activities.
75 Pa. C.S.A. 102	School vehicle means a motor vehicle, except a motorcycle, designed for carrying no more than ten (10) passengers, including the driver, and used for the transportation of preprimary, primary, or secondary school students while registered by or under contract to the school district. The term includes vehicles having chartered, group, and party rights under the Pennsylvania Public Utility Commission and used for the transportation of school children.
2. Authority 24 P.S. 1361, 1362, 1726-A	The Board shall provide transportation for resident students in grades kindergarten through 12 to the district's public schools and charter, regional charter, and nonpublic schools located in the district or within the district's transportation boundary or other placements as required by law or agreements. The district's transportation boundary is a distance not exceeding ten (10) miles by the nearest public highway outside the school district's border.
24 P.S. 1361, 1362 22 PA Code 23.1, 23.2, 23.4 Pol. 610, 611, 818	The Board shall purchase, lease, equip, and maintain school busses/vehicles and/or contract for school bus/vehicle services for transportation of students to and from school at regularly scheduled hours and for field trips and extracurricular activities.
24 P.S. 1362 67 PA Code 447.1 et seq	The Board shall provide transportation for students living within the prescribed limits when walking conditions to the school are found to be hazardous by the Department of Transportation.
	Transportation will be provided for resident students, public and non-public, who live more than two (2) miles from the assigned secondary school – Grades 9 through

810. TRANSPORTATION - Pg. 2

<p>22 PA Code 23.3 24 P.S. 1374 Pol. 103, 103.1, 113</p> <p>24 P.S. 1361, 1726-A Pol. 140</p> <p>20 U.S.C. 6312 Pol. 155</p> <p>42 U.S.C. 11432 Pol. 251</p> <p>35 P.S. 4601 et seq</p>	<p>12; more than one and one-half (1 ½) miles – Grades 7 through 8; or more than one and one-fourth (1 ¼) miles – Grades Kindergarten through 6 from the assigned elementary school.</p> <p>The Board reserves the right and delegates the authority to the Superintendent to provide bus stops at alternate locations during inclement weather that comply with state maximum regulations. The alternate stop location may not comply with the District-designated maximum walking distances.</p> <p>The Board shall provide transportation for students with disabilities, without regard to distance or hazardous walking conditions, when required by the student’s individualized education program (IEP) or Section 504 Service Agreement</p> <p>The Board shall provide transportation for eligible resident students who are enrolled in nonpublic schools or charter schools as required by law.</p> <p>The Board shall provide transportation for children in foster care in accordance with federal and state laws and regulations, and the local transportation plan.</p> <p>The Board shall provide transportation for homeless children and youths in accordance with federal and state laws and regulations.</p> <p>Consideration for Special Transportation requests within the home school attendance area (transportation of students to a bus stop not assigned to them as their “home area bus stop”) may be obtained only by completing, signing, and submitting a “Transportation Special Request Form” as designated and supplied to the various school buildings by the District’s Transportation Office. Transportation will not be provided outside the student’s home school attendance area. All special transportation requests within the home school attendance area will be effective for only the school year for which they were approved.</p> <p>A school bus driver shall not be employed until s/he has complied with the mandatory background check requirements for criminal history and child abuse and the contractor has evaluated the results of that screening process.</p> <p>The Board prohibits any diesel-powered motor vehicle weighing 10,001 pounds or more to idle for more than five (5) minutes in any continuous sixty-minute period while parked, loading, or unloading, except as allowed by law.</p>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<p>35 P.S. 4608 67 PA Code 212.101</p>	<p>The Board shall ensure that permanent signs, notifying drivers of the idling restrictions, are maintained on district property at locations where diesel-powered motor vehicles weighing 10,001 pounds or more load or unload. Signs shall also be posted at locations that provide fifteen (15) or more parking spaces for such diesel-powered motor vehicles.</p>
<p>3. Delegation of Responsibility</p>	<p>The school bus/vehicle driver shall be responsible to maintain order while students are being transported.</p> <p>The school bus/vehicle driver shall report all incidents, including, but not limited to, discipline problems, medical problems, bullying/harassment, safety issues, accidents or injuries, and violations of Pennsylvania’s School Bus Stopping Law to the Superintendent or designee as soon as practicable.</p>
<p>22 PA Code 23.4</p>	<p>The building principal may suspend a student from bus transportation for disciplinary reasons, and the parents/guardians shall be responsible for the student's transportation.</p>
<p>22 PA Code 23.1, 23.4</p>	<p>The Superintendent or designee shall be responsible to:</p> <ol style="list-style-type: none"> 1. Maintain records and make required reports regarding school transportation.
<p>22 PA Code 23.4</p>	<ol style="list-style-type: none"> 2. Distribute rules governing student conduct during transport; such rules shall be binding on all students transported by the district. 3. Provide each school bus/school vehicle driver with: <ol style="list-style-type: none"> a. The Pennsylvania School Bus Driver’s Manual. b. The written rules for student conduct on buses/vehicles. c. The procedures for evacuation drills. d. Any additional laws and applicable Board policies and administrative regulations which apply to school bus/vehicle drivers.
<p>22 PA Code 23.4 Pol. 121</p>	<ol style="list-style-type: none"> 4. Establish administrative regulations that specify the number of chaperones to accompany students in connection with school-related activities and field trips.
<p>22 PA Code 23.4</p>	<ol style="list-style-type: none"> 5. Prepare a district map or schedule indicating each bus stop and bus route.

<p>4. Guidelines</p> <p>Pol. 113, 209.1, 209.2, 210, 210.1</p> <p>Pol. 113.4, 216</p>	<p><u>Reports of Employee Crimes/Child Abuse</u></p> <p>District bus drivers and/or the district’s transportation contract carriers shall be responsible to inform the district in writing at the beginning of each school year whether or not they or any of their employees:</p> <ol style="list-style-type: none"> 1. Have been charged, subsequent to approval as a district bus driver, with a criminal offense that would bar their employment as bus drivers or contracted service providers. 2. Were charged with a crime deemed serious under the criteria established by law. 3. Have been charged with or convicted of crimes that affect their suitability to have direct contact with students. <p>This responsibility is in addition to the requirement for clearances that must be presented to the district when an individual is initially hired by the district or the contract carriers.</p> <p>The district and contract carriers shall have procedures in place to ensure they are notified by their employees when the employees are charged with crimes or child abuse. The procedures shall also include the provision that the failure on the part of employees to make such a timely notification shall subject them to disciplinary action, including termination.</p> <p>If any bus drivers have been charged as stated in this policy, the transportation contract carriers shall, in their written, yearly notification, include the name of the employee, nature of the offense, and the status of the disposition. The district will review this information to determine if the employee shall continue to transport district students.</p> <p><u>Student Health Information</u></p> <p>When necessary for student safety, or when required by a student’s IEP or Section 504 Service Agreement, a school bus/vehicle driver shall be provided with relevant student health and medical information.</p> <p>School bus/vehicle drivers shall maintain the confidentiality of student health/medical information in accordance with district policies and procedures and applicable law.</p>
---------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

