DATE: November 5, 2018

COMMITTEE: Personnel Committee

CHAIRMAN: Judy Beiler

ASSIGNED MEMBERS: Ted Kachel, David Wissler

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Ted Kachel, Glenn Martin, Tim Stauffer, Tim Stayer, Chris Weber, David Wissler

DISTRICT STAFF IN ATTENDANCE: Dr. Brian Troop, Dr. Jacy Clugston Hess, Kristee Reichard, Sarah McBee

GUESTS IN ATTENDANCE: Emily Garvin, Sofia Gish, and Lauren Martin

ACTION ITEMS

I. Resignations
   • Tanya Carter, Part-time High School Personal Care Assistant, effective October 19, 2018
   • Amy Lundvall, Part-time Middle School General Cafeteria, effective November 20, 2018
   • Amanda Shaffer, Part-time Middle School Inclusion Aide, effective November 9, 2018
   • John Wright, Baseball Assistant Coach, effective October 25, 2018

II. Leaves
   • Janice Burkholder, Highland Custodian, effective October 3, 2018 through approximately March 1, 2019
   • Brenna Colosi, High School Physical Education, requests to extend her leave through the conclusion of the 2018-19 school year
   • Daniel Delaney, Middle School Health & Physical Education, effective approximately January 3, 2019 through approximately January 18, 2019
   • Stacy Longstaff, Highland Kindergarten, intermittent leave, effective September 24, 2018 through approximately June 3, 2019
   • Rachel Martin, Akron Intervention Specialist, intermittent leave, effective October 23, 2018 through approximately May 31, 2019
   • Jaime Ringler, Middle School Math, effective October 9, 2018 through approximately November 30, 2018
   • Helen Roda, Highland Grade 2, requests to extend her leave through January 21, 2019
   • Jennifer Sushinski, High School Personal Care Assistant, effective approximately November 13, 2018 through approximately December 14, 2018

III. Elimination of Position
   • Highland Personal Care Assistant Emotional Support for Cocalico student, effective October 19, 2018

IV. Transfers
   • Amanda Zwally, Part-time Highland Personal Care Assistant to Part-time High School Personal Care Assistant Emotional Support, effective November 6, 2018 through the conclusion of the 2018-19 school year, replacing Tanya Carter who resigned

V. Appointments Professional
   • Lauren Eyler, LTS Highland Grade 2 @ Level B/Step 1 (Pro-rated), extend to January 21, 2019, replacing Helen Roda while she is on leave
• Hannah Krayer, LTS Fulton Kindergarten @ Level B/Step 1 (Pro-rated), extend to the conclusion of the 2018-19 school year, replacing Laurelin Accardo while she is on leave
• Wendy Kellogg, Part-time HS@Washington Learning Coach, effective November 27, 2018, replacing Carol Fryinger who resigned

**Extracurricular**
• Christopher Madea, Softball Assistant Coach, effective November 20, 2018 through the conclusion of the 2018-19 school year, replacing Hailey Warden who resigned
• Jodi Myers, Girls Lacrosse Assistant Coach, effective November 20, 2018 through the conclusion of the 2018-19 school year, replacing Marcelayne Lloyd who resigned

VI. **Mentor for the 2018-19 School Year**
• Emily Detweiler for Lauren Eyler, Full (Pro-rated), extend to January 21, 2019
• Tammy Yarger for Hannah Krayer, Full (Pro-rated), extend to the conclusion of the 2018-19 school year

VII. **2018-19 Stipend for Morning Supervision**
High School
• Joel Bischoff
• Joshua Clair
• Jennifer Endy
• Stephen Habowski
• Jeremy King
• Matthew White
• Whitney Yeo

Middle School
• Matthew Sweigart (Pro-rated)
• Austin Wealand (Pro-rated)

**DISCUSSION / INFORMATIONAL ITEMS**

I. **Vacancies**

**Professional**
• District-wide Speech & Language Pathologist
• High School Math (2nd Semester)
• High School Science (effective February 14, 2019)
• High School Science LTS (2nd Semester)

**Support**
• Akron/Clay Custodian
• Part-time Highland Title I Aide
• Part-time Inclusion Aide
• Part-time Middle School General Cafeteria
• Part-time Personal Care Assistant
• Student Program Support Technician

**Extracurricular**
• Baseball Assistant Coach
• Softball Assistant Coach (2)