DATE: December 3, 2018

COMMITTEE: Personnel Committee

CHAIRMAN: Judy Beiler

ASSIGNED MEMBERS: Ted Kachel, David Wissler

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Richard Gehman, Ted Kachel, Glenn Martin, Tim Stauffer, Tim Stayer, Chris Weber

ABSENT: Philip Eby, David Wissler

DISTRICT STAFF IN ATTENDANCE: Dr. Brian Troop, Dr. Jacy Clugston Hess, Kristee Reichard, Sarah McBee

GUESTS IN ATTENDANCE: None

ACTION ITEMS

I. Resignations
   • Emily Ditzler, Field Hockey Assistant Coach, effective November 16, 2018
   • Sharon Elligson, Part-time High School General Cafeteria, effective November 30, 2018
   • Edward Gambler, Golf Head Coach, effective November 16, 2018
   • Amber Shirk, Field Hockey Assistant Coach, effective November 16, 2018

II. Termination
   • Jessica Flory, Part-time HS@Washington Inclusion Aide, effective November 20, 2018

III. Leaves
   • Joshua Clair, High School Health & Physical Education, effective approximately January 2, 2019 through approximately January 7, 2019
   • Chad Droge, High School Math, effective November 27, 2018 through approximately January 18, 2019
   • Michael Muhr, High School Guidance, effective November 27, 2018 through approximately March 29, 2019
   • Helen Roda, Highland Grade 2, requests to extend her leave through the conclusion of the 2018-19 school year

IV. Restructure of Positions
   • Coordinator of Virtual Education to Coordinator of Instructional Programs
     This position will be responsible for supporting the growth of students, teachers, and staff in multiple educational environments including physical, virtual, and blended.
   • Systems Specialist to Coordinator of Systems Operations
     This position will be responsible for the oversight of all network, servers, storage, and cyber security.

V. Transfers
   • Daniel Mahlandt, Coordinator of Virtual Education to Coordinator of Instructional Programs, effective January 2, 2019, filling the restructured position
   • Daniel Strepko, Systems Specialist to Coordinator of Systems Operations, effective January 2, 2019, filling the restructured position
VI. Appointments

Professional
- Kelsey Barr, LTS High School Science @ Level B/Step 1 (Pro-rated), effective January 21, 2019 through the conclusion of the 2018-19 school year, replacing Joshua Shortuse while he is on leave
- Lauren Eyler, LTS Highland Grade 2 @ Level B/Step 1 (Pro-rated), extend through the conclusion of the 2018-19 school year, replacing Helen Roda while she is on leave

VII. Mentors for the 2018-19 School Year
- Emily Detweiler for Lauren Eyler – Full (Pro-rated – extend through the conclusion of the 2018-19 school year)
- Sarah Stauffer for Kelsey Barr – Full (Pro-rated – second semester of the 2018-19 school year)

VIII. Grade Level Leader for 2018-19 School Year
- Susan Wenrich – Grade 2 (Pro-rated)

DISCUSSION / INFORMATIONAL ITEMS

I. Vacancies

Professional
- District-wide Instructional Coach
- District-wide Speech & Language Pathologist
- High School Math (2nd Semester)
- High School Science (effective February 14, 2019)

Support
- Akron/Clay Custodian
- Part-time Akron Title I Aide
- Part-time Clay Health Room Nurse
- Part-time Fulton Title I Aide
- Part-time High School General Cafeteria
- Part-time Highland Title I Aide
- Part-time Inclusion Aide (2)
- Part-time Personal Care Assistant

Extracurricular
- Baseball Assistant Coach
- Field Hockey Assistant Coach (2)
- Golf Head Coach
- Softball Assistant Coach (2)
- Track & Field Head Coach