The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in regular session on Monday, February 25, 2019 at Ephrata High School, 803 Oak Boulevard, Ephrata, PA, as advertised on July 9, 2018 in LNP News.

**Board Members Present:** President, Tim Stayer; Vice-President, Chris Weber; Members: Judy Beiler, Philip Eby, Richard Gehman, Ted Kachel, Glenn Martin, Tim Stauffer, David Wissler; Superintendent (non-voting) Dr. Brian Troop; Treasurer (non-voting), Kristee Reichard; and Secretary (non-voting), Stephanie Gingrich

**Board Members Absent:** none

**School District Representatives Present:** Amanda Calhoun, Dr. Scott Galen, Dr. Jacy Clugston Hess, Wayne Hooper, Richard Hornberger, Kirstin Loperena, Sarah McBee, Michelle Perry, and Kim Wagner

**Visitors Present:** Jobany Bedoya; Andrew and Kris Foster; Trisha Good; Connor, John, and Wendy Komancheck; Jessica Martin; Lyle and Susan O’Neill; Tyler Shue; and Brooke Weaver

**Media:** Marylouise Sholly, Ephrata Review

**CALL TO ORDER BY BOARD PRESIDENT**

President Stayer called the meeting to order at 7:00 PM.

**MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT**

President Stayer asked for a moment of silent meditation followed by the recitation of the Pledge of Allegiance and the Mission Statement.

**WELCOME AND COMMENTS/QUESTIONS FROM VISITORS**

President Stayer welcomed visitors to the meeting. He opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.

- None

**SCHOOL BOARD RESOLUTIONS**

**CELEBRATING PUBLIC EDUCATION**

Several Ephrata High School students spoke about internship experiences and the new Project Lead the Way science course, Human Body Systems.

**SECTION 2 – GENERAL BOARD ACTION ITEMS**

**Motion**

It was moved by Mr. Martin, seconded by Mr. Stauffer, that the Ephrata Area Board of School Directors approve all of the items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 9 Yes, 0 No.

**I. SECRETARY REPORT – STEPHANIE A. GINGRICH**

**A. Meeting Minutes**

Minutes of the January 28, 2019 Regular Board Meeting and the February 4, 2019 Committee Meetings

**B. School Board Resolutions (Attachment #1)**

Resolutions were presented to Andrew Foster and Tyler Shue for qualifying for the State Indoor Track Meet.
II. BUDGET & FINANCE/PROPERTY COMMITTEE – TIMOTHY W. STAYER

Budget & Finance

A. Treasurer’s Report for January 1, 2019 through January 31, 2019 (Attachment #2)

B. Approve List of Bills (Attachment #3)

The payment of the following List of Bills for individual accounts for February 25, 2019.

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Amount</th>
<th>Account</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1164170M</td>
<td>EMS Reg Ed Math Books</td>
<td>$500.00</td>
<td>1161170M</td>
<td>EMS Math Supplies</td>
<td>$500.00</td>
</tr>
<tr>
<td>1164170M</td>
<td>EMS Reg Ed Math Books</td>
<td>$1,000.00</td>
<td>1110-618-170</td>
<td>EMS Math Software</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>1176121H</td>
<td>EHS Music Equipment</td>
<td>$4,098.51</td>
<td>1161121H</td>
<td>EHS Music Supplies</td>
<td>$4,098.51</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>$5,598.51</strong></td>
<td><strong>TOTAL</strong></td>
<td><strong>$5,598.51</strong></td>
<td></td>
</tr>
</tbody>
</table>

C. Real Estate Tax Exonerations (Attachment #4)

Ephrata Township 2018-2019 $406.46

D. General Fund Budget Transfers for 2018-2019

<table>
<thead>
<tr>
<th>TRANSFER FROM</th>
<th>TRANSFER TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account</td>
<td>Description</td>
</tr>
<tr>
<td>1164170M</td>
<td>EMS Reg Ed Math Books</td>
</tr>
<tr>
<td>1164170M</td>
<td>EMS Reg Ed Math Books</td>
</tr>
<tr>
<td>1176121H</td>
<td>EHS Music Equipment</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
</tr>
</tbody>
</table>

E. Procedures for Federal Programs – Updated (Attachment #5)

Updated manual for procedures for Federal Programs. With these updates, the District continues to be in compliance with the requirements of the Office of Management and Budget Uniform Grant Guidance (UGG) and the related guidance of the PDE Division of Federal Programs.

F. Windstream Enterprise Agreement (Attachment #6)

Three-year agreement with Windstream Enterprise for Internet Service Bundle for Clay Elementary. The total monthly charge is $1,920.00.

G. Lifetouch Agreements (Attachment #7)

Two three-year school portrait agreements with Lifetouch for K-8 and High School. The agreement term is 2019-20 through 2021-22 at a cost of $500.00 for each building.

H. Student Activity Clubs (Attachment #8)

Establishment of the following Student Activity Clubs:

- “Mounts Dance Club” – The group plans to dance at school events and raise money for the school or charities. A student account is requested.
- “Ephrata High School E-Sports Team” – Students will compete against other schools in various esports. A student account is requested.

I. Transportation Contract Additions

Aide for Boyo Transportation for the 2018-2019 school year:

- Donna Snyder

J. Special Education Supplemental Contract with Warwick School District (Attachment #9)

Special Education Supplemental Contract provided by Warwick School District for one elementary student to receive Multiple Disabilities Support Services beginning on December
18, 2018 at a cost of $12,579.69 per student plus any related services for the remainder of the 2018-2019 school year.

K. **New Story – Agreement (Attachment #10)**

   Tuition Agreement with New Story to receive Special Education Services beginning January 28, 2019 for the remainder of the 2018-2019 school year. New Story provides Special Education for a student as defined by his/her IEP. The fee is $375.00 per day per student.

**Property**

A. **Mowing Bid Contracts for the following vendors for 2019**

<table>
<thead>
<tr>
<th>Site</th>
<th>Vendor</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akron Elementary</td>
<td>DWD</td>
<td>$145.00</td>
</tr>
<tr>
<td>Clay Elementary</td>
<td>Stark</td>
<td>$195.00</td>
</tr>
<tr>
<td>Fulton Elementary (Including Softball Field and Swale)</td>
<td>Clymer</td>
<td>$350.00</td>
</tr>
<tr>
<td>Highland Elementary</td>
<td>Clymer</td>
<td>$75.00</td>
</tr>
<tr>
<td>Mowing</td>
<td>Clymer</td>
<td>$75.00</td>
</tr>
<tr>
<td>Weed-Wack Bank</td>
<td>DWD</td>
<td>$200.00</td>
</tr>
<tr>
<td>Ephrata Middle School – Areas around School</td>
<td>Clymer</td>
<td>$300.00</td>
</tr>
<tr>
<td>Ephrata High School – Areas around High School</td>
<td>Clymer</td>
<td>$250.00</td>
</tr>
<tr>
<td>Mow Athletic Fields as follows:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ephrata Middle School Athletic Fields, Ephrata High School Oak Street Athletic Fields</td>
<td>Rec Center</td>
<td>$480.00</td>
</tr>
<tr>
<td>189 S. Market Street</td>
<td>DWD</td>
<td>$ 85.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>$2,085.00</td>
</tr>
</tbody>
</table>

B. **Change Order – High School Media Center Project (Attachment #11)**

   **General Construction**

<table>
<thead>
<tr>
<th>Change Order #</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>East Coast</td>
<td>HS Media Center</td>
<td>Add: epoxy paint to stairs Delete: extending small group room walls to the deck</td>
<td>$ 3,019.35</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Inc.</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td>$ 3,019.35</td>
</tr>
</tbody>
</table>

C. **Lancaster- Lebanon IU 13 Electricity Procurement Program Agreement (Attachment #12)**

   Agreement with Lancaster-Lebanon IU 13 to participate in the collaborative procurement to purchase electricity through the IU 13 for Akron Elementary and Clay Elementary for July 1, 2020 through June 30, 2023. The District will participate using contract Option #2.

**III. PERSONNEL COMMITTEE – JUDY BEILER**

A. **Retirements**

   - Debra Bernhard, High School ESL, effective at the conclusion of the 2018-19 school year
   - Laura Frey, Clay Grade 3, effective at the conclusion of the 2018-19 school year
   - Edward Gambler, High School Math, effective at the conclusion of the 2018-19 school year
   - Esther Martin, Fulton Cafeteria Manager, effective December 6, 2019
   - Jonelle Shenk, Fulton Grade 2, effective at the conclusion of the 2018-19 school year
   - Jan Smith, Intermediate School Grade 5, effective at the conclusion of the 2018-19 school year
   - Robin Stryker, Intermediate School Grade 6, effective at the conclusion of the 2018-19 school year
D. Resignations

- Tracy Hitchcock, Middle School General Cafeteria, effective February 28, 2019
- Kelli Jenkins, Middle School Math, effective March 28, 2019 or until a replacement can be found
- Stephanie Witman, High School Musical, effective January 24, 2019
- Sarah Zimmerman, Cross Country Assistant Coach, effective January 18, 2019

E. Leaves

- Emily Detweiler, Highland Grade 2, effective approximately May 1, 2019 through approximately October 14, 2019
- Trudy Fritz, High School Custodian, effective January 7, 2019 through February 2, 2019
- Heidi Gonzales, Part-time Clay Personal Care Assistant, effective January 3, 2019 through TBD
- Ryan Hough, Middle School Science, effective approximately March 7, 2019 through approximately April 8, 2019
- Alycia Kauffman, Clay Grade 1, effective January 29, 2019 through February 12, 2019
- Dina Keller, Intermediate School Inclusion Aide, effective approximately February 25, 2019 through approximately April 8, 2019
- Marilyn Molchany, Fulton Grade 1, effective approximately April 17, 2019 through approximately April 26, 2019
- Michael Muhr, High School Guidance, effective November 27, 2018 through March 1, 2019. This is a change to the end date approved in December 2018.
- Howard Pfautz, High School Custodian, effective January 14, 2019 through January 25, 2019
- Kati Prudente, Highland Grade 3, effective approximately May 27, 2019 through approximately October 31, 2019
- Tina Smith, Fulton Personal Care Assistant, requests intermittent leave, effective February 5, 2019 through February 11, 2019
- Michael Sushinski, District-wide Food Service/Mail Delivery Driver, effective January 21, 2019 through TBD
- David Trout, Fulton Grade 2, requests intermittent leave, effective February 13, 2019 through August 13, 2019

F. Creation of Positions for 2019-2020

- Two Part-time Intermediate School Playground Aides
  These positions will assist staff in the organization of a safe and stimulating play environment and support the development of children’s personal, social, and independence skills.

G. Appointments

Professional

- Stefanie Cox, LTS High School Math @ Level B/Step 1 (Prorated), effective February 8, 2019 through the conclusion of the 2018-19 school year, replacing Chad Droege while he is on leave

Support

- Connie Donmoyer, Part-time High School General Cafeteria, effective February 26, 2019, replacing Christina Earl who resigned
- Christine Kamienski, Part-time Highland General Cafeteria, effective February 26, 2019, replacing Tina Reimel who resigned

Extracurricular

- Brianna Andraos, Softball Assistant Coach, effective February 26, 2019 through the conclusion of the 2018-19 school year, replacing Haley Warden who resigned
- Shawn Yohe, Softball Assistant Coach, effective February 26, 2019 through the
conclusion of the 2018-19 school year, replacing Carl Warden who resigned

H. **Spring Volunteer Coaches for the 2018-19 School Year**

<table>
<thead>
<tr>
<th>Name</th>
<th>Sport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Timothy Beever</td>
<td>Baseball</td>
</tr>
<tr>
<td>Steve Bonner</td>
<td>Track</td>
</tr>
<tr>
<td>Barry Christ</td>
<td>Boys Tennis</td>
</tr>
<tr>
<td>Kole DeHaven</td>
<td>JH Track</td>
</tr>
<tr>
<td>Dakota Keefer</td>
<td>Boys Lax</td>
</tr>
<tr>
<td>Tucker Keefer</td>
<td>Boys Lax</td>
</tr>
<tr>
<td>Vince McHenry</td>
<td>Track</td>
</tr>
<tr>
<td>Travis Mumma</td>
<td>Boys Lax</td>
</tr>
<tr>
<td>Jeff Oberholtzer</td>
<td>Baseball</td>
</tr>
<tr>
<td>John Pepley</td>
<td>Boys Tennis</td>
</tr>
<tr>
<td>Joe Sellers</td>
<td>Boys Lax</td>
</tr>
<tr>
<td>Scott Shelley</td>
<td>Baseball</td>
</tr>
<tr>
<td>Moriah Stauffer</td>
<td>Track</td>
</tr>
<tr>
<td>Austin Wealand</td>
<td>Track</td>
</tr>
<tr>
<td>Jon Wenger</td>
<td>Track</td>
</tr>
<tr>
<td>Mary Witmer</td>
<td>Track</td>
</tr>
<tr>
<td>John Wright</td>
<td>Baseball</td>
</tr>
</tbody>
</table>

I. **Volunteer Dentist for the 2018-19 School Year**
- Dr. Heather Larrimore

J. **Volunteer Doctor for the 2018-19 School Year**
- Dr. Jennifer Payne

K. **Mentor**
- Meredith Dombach for Stephen Roth – Full (Extend to the conclusion of the 2018-19 school year, pro-rated)
- Fred Geyer for Stefanie Cox – Full (pro-rated)

L. **2018-19 Volunteer Coach**
- Erik Moreno, Football

IV. **POLICY & CURRICULUM COMMITTEE – TED KACHEL**

*Policy*

A. **Policy for Second Reading** (Attachment #13)
- Policy 006, Meetings

B. **Policies for First Reading** (Attachment #14)
- Policy 333, Professional Development
- Policy 707, Use of School Facilities
- Policy 904, Public Attendance at School Events

*Curriculum*

A. **High School Course Catalog for 2019-20** (Attachment #15)

V. **PUBLIC AFFAIRS & PLANNING COMMITTEE – TIM STAUFEF**

A. **2019-2020 School Calendar** (Attachment #16)
SECTION 3 – INFORMATION ITEMS

I. PERSONNEL
   A. Vacancies
      Professional
      2018-19
      District-wide Speech & Language Pathologist
      High School Science
      Middle School Math

      2019-20
      Elementary (2)
      High School ESL
      High School Math
      Intermediate School (2)

      Support
      2018-19
      Middle School General Cafeteria
      Part-time Personal Care Assistant (2)

      2019-20
      Fulton Cafeteria Manager (eff. December 2019)
      Part-time Intermediate School Playground Aides (2)

      Extracurricular
      2019-20
      Cross Country Assistant Coach
      Field Hockey Assistant Coach (2)

SECTION 4 – REPORTS

I. REPORT OF THE STUDENT REPRESENTATIVE – Chandler Eby
   A report was provided by Sarah McBee on behalf of Chandler about various activities being held in buildings throughout the District.

II. REPORT OF LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Judy Beiler
   No report

III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer
   - The IU Board held a work session to review the 2019-20 budget.
   - They received a report on the in-house health clinics.

IV. REPORT OF PSBA REGION IX LIAISON – Glenn R. Martin
   - The 2019 State of Education Report was released.
   - Discussion is being held regarding cyber charter tuition reform.

V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Philip Eby
   - The Gala was very successful.
   - Information was shared about the MakerBus, which is being supported by the Foundation.

VI. REPORT OF THE SUPERINTENDENT – Dr. Brian Troop
   - The Board received handouts that listed Ephrata High School students who received awards in the Scholastic Writing and Lancaster County Young Artist competitions, Ephrata High School
and Middle School students who will compete in the County Science Fair, and Scholar Athletes for the 2nd marking period.

- Earlier this month, State Senator Ryan Aument and his Chief-of-Staff Ryan Boop visited the District to learn about the Life Ready Graduate Profile, MakerBus, Education Policy Ideas, Media Center Design Challenges, and to visit the Fulton Elementary School Design Challenge Expo.
- Administrators are shadowing students to learn more about a typical student experience and gain insight into ways the District can continue to improve student engagement.
- The District will be hosting approximately 35 superintendents from throughout the country on March 3-5 as part of the AASA Digital Consortium.
- The District has had three snow days, five 2-hour delays, and three weather-related early dismissals.
- There will be a presentation about Early Childhood Education after the meeting tonight.

VII. GOOD NEWS REPORTS

- Thanks was expressed for the many businesses and community members who supported the Foundation Gala.
- Ephrata High School junior Kayde Althouse won the 138-pound weight class at the Lancaster-Lebanon League Wrestling Championship in January.
- Ephrata High School senior Alec Smith earned second place and sophomore Jansen Balmer earned third place in the Ephrata VFW audio-essay competition called Voice of Democracy.
- The team from Ephrata Middle School won the Grade 7-9 IU13 STEM Competition.
- Two Mountaineer Robotics teams qualified for the State Robotics Championships to be held in early March. In addition, senior Nick Hoopes' robot won the skills competition over 24 other teams, which earned his team a spot in the state tournament and the national tournament in Iowa.
- Junior Jamie Chon will be moving on to PMEA All State orchestra in April.
- Junior Tyler Shue won the State Gold in the 800m run on Sunday.
- Eleven students signed letters of intent to continue their athletic careers in college.
- Eight swimmers qualified for the District meet.

SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS

President Stayer opened the floor to visitors for questions or comments except personnel items that are never discussed at public meetings.

- None

II. OLD BUSINESS

- None

III. NEW BUSINESS

- The Hibshman Scholarship interviews will be conducted at the end of April.

IV. ADJOURNMENT

The meeting adjourned at 8:05 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors