DATE: September 9, 2019

COMMITTEE: Budget & Finance/Property

TIME: 7:00 PM – 7:15 PM

CHAIRPERSON: Timothy W. Stayer

ASSIGNED MEMBERS: Glenn Martin and Chris Weber

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Ted Kachel, Glenn Martin, Tim Stauffer, Timothy Stayer, Chris Weber and David Wissler

OTHERS IN ATTENDANCE: Dr. Brian Troop, Superintendent; Jacy Hess and Richard Hornberger, Assistant Superintendents; Kristee Reichard, Business Manager/Board Treasurer;

**ACTION ITEMS**

*Budget & Finance*

I. **Special Education Supplemental Contracts with Warwick School District**
   After review and discussion, the Committee endorsed the Administrative recommendation to approve the following Special Education Supplemental Contracts provided by Warwick School District for the 2019-2020 school year. Contracts vary depending on nursing care and PCA needs.

   A. One elementary student to receive Multiple Disabilities Support at a cost of $23,330.98 plus any related services.
   B. One elementary student to receive Multiple Disabilities Support at a cost of $23,344.60 plus any related services.
   C. One elementary student to receive Multiple Disabilities Support at a cost of $24,937.76 plus any related services.
   D. One elementary student to receive Multiple Disabilities Support at a cost of $22,666.33 plus any related services.
   E. One secondary student to receive Multiple Disabilities Support at a cost of $22,977.55 plus any related services.
   F. One elementary student to receive Emotional Support at a cost of $38,604.88 plus any related services.
   G. One elementary student to receive Multiple Disabilities Support at a cost of $16,318.85 plus any related services.

II. **YWCA – After School Program – Agreement**
   After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with YWCA Lancaster for the Big and Little Sister and Big and Little Brother Program at Akron Elementary for the 2019-2020 school year. The cost is $800 for Big and Little Sisters and $800 for Big and Little Brothers.

III. **South Central PaARTners of Millersville University Agreement**
   After review and discussion, the Committee endorsed the Administrative recommendation approve an Arts of Education Residency Agreement with South Central PaARTners of Millersville University for the Courtyard project at Akron Elementary School. The District will be responsible for $5,000 and will be reimbursed by the EAEF.
IV. **Weaver Energy Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation on to approve a Sales Order Agreement for the purchase of diesel fuel from Weaver Energy, effective September 1, 2019 through July 31, 2020 for the buses:

- ULSD On Road Diesel           42,000 gallons $2.255 per gallon

V. **Student Activity Club**
After review and discussion, the Committee endorsed the Administrative recommendation to approve the establishment of the following Student Activity Club:

- "Science National Honors Society" -- This student activity encourages participation in and recognition of scientific and intellectual thought. An account is requested.

VI. **The Vista School Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Vista School for tuition for a student for the 2019-2020 school year. The tuition cost is $54,524.00.

VII. **Corporate Cost Control, Inc. Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Corporate Cost Control, Inc. to provide Unemployment Compensation Management Services. The annual cost is $4,500 per calendar year for 2019 and 2020.

VIII. **Transportation Contract Additions**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an aide for Boyo Transportation for the 2019-2020 school year

- Tina Fasnacht

IX. **Virtual Drive Management, LLC Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Virtual Drive Management for Online Driver Education at a cost of $44.00 per student for the 2019-2020 fiscal year.

X. **Consultative Services Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with a Lancaster Lebanon IU 13 for Consultative Services. The Consultant will provide safety and security consulting services for 2019-2020 at a cost of $1,400.00.

XI. **Kutztown University Affiliation Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an affiliation agreement with Kutztown University on behalf of a Kutztown student who is planning to pursue an internship in the Ephrata Area School District during the 2019-2020 school year.

XII. **Pennsylvania College of Health Sciences Affiliation Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an affiliation agreement with Pennsylvania College of Health Sciences on behalf of students preparing to be healthcare professionals who are planning to pursue an internship in the Ephrata Area School District during the 2019-2020 school year.
Property
I. **Change Order – Middle School Media Center**
   After review and discussion, the Committee endorsed the Administrative recommendation to approve the following change order for the Middle School Media Center Project:

   A. **Electrical Construction**

      | Change Order Number | Contractor | Location | Description | Amount    |
      |---------------------|------------|----------|-------------|-----------|
      | 3                   | CMSE       | MS       | Adding and revising breakers, disconnecting existing receptacle. | $4,293.68  |
      | 4                   | CMSE       | MS       | Installing conduit and rewiring circuits | $1,035.54  |
      |                     |            |          | Total       | $5,329.22 |

INFORMATION / DISCUSSION ITEMS

**Budget & Finance**
I. **Acknowledge Donation**
   Acknowledgement of a contribution from Wal-Mart Vision Center for eye glass kits for each building.

II. **Steam Days Contracts**
   Elementary Steam Days will take place in October, the following organizations will issue contracts for the September board meeting agenda, the EAEF will pay for this event:
   - Maryland Science Center
   - Science Explorers
   - Whitaker Center
   - Zoo America

**Property**
I. **Project Updates**
   - Middle School Media Center 80% Completion
   - UGI at Fulton Elementary 100% Completion
   - Music/Washington/District Office

II. **Bleacher Inspection**
   The away bleachers at the War Memorial were inspected, and necessary corrections were made.