The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in regular session on Monday, September 23, 2019 in the District Office Board Room, 803 Oak Blvd., Ephrata, PA, as advertised on July 15, 2019 in LNP News.

Board Members Present: President, Timothy W. Stayer; Vice-President, Chris Weber; Members: Judy Beiler, Philip Eby, Richard Gehman, Glenn Martin, Tim Stauffer, and David Wissler; Superintendent (non-voting) Dr. Brian Troop; Treasurer (non-voting), Kristee Reichard; and Secretary (non-voting), Stephanie Gingrich

Board Members Absent: Ted Kachel

School District Representatives Present: Sean Garman and Dr. Tim McCormick

Visitors Present: None

Media: Marylouise Sholly, Ephrata Review

CALL TO ORDER BY BOARD PRESIDENT
President Stayer called the meeting to order at 7:00 PM.

MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT
President Stayer asked for a moment of silent meditation followed by the recitation of the Pledge of Allegiance and the District Mission Statement.

WELCOME AND COMMENTS/QUESTIONS FROM VISITORS
President Stayer welcomed visitors to the meeting. He opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.

- None

SECTION 2 – GENERAL BOARD ACTION ITEMS

Motion
It was moved by Mr. Weber, seconded by Mr. Stauffer, that the Ephrata Area Board of School Directors approve all of the items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 8 Yes, 0 No.

I. SECRETARY REPORT – STEPHANIE A. GINGRICH
   A. Meeting Minutes
      Minutes from the August 26, 2019 Regular School Board meeting and the September 9, 2019 School Board Committee Meetings

II. BUDGET & FINANCE / PROPERTY COMMITTEE – TIMOTHY W. STAYER
    Budget & Finance
    A. Treasurer's Reports for the period August 1, 2019 through August 31, 2019
       (Attachment #1)
    B. Approve the List of Bills for individual accounts through September 23, 2019
       (Attachment #2)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$792,160.26</td>
</tr>
<tr>
<td>AP Direct Deposit</td>
<td>$1,287,240.59</td>
</tr>
<tr>
<td>General Fund ACH Items</td>
<td>$2,506,464.90</td>
</tr>
<tr>
<td>Capital Reserve</td>
<td>$138,962.45</td>
</tr>
<tr>
<td>Food Service</td>
<td>$74,741.12</td>
</tr>
</tbody>
</table>
C. Special Education Supplemental Contracts with Warwick School District (Attachment #3)

Special Education Supplemental Contracts provided by Warwick School District for the 2019-2020 school year. Contracts vary depending on nursing care and PCA needs.

   a. One elementary student to receive Multiple Disabilities Support at a cost of $23,330.98 plus any related services.
   b. One elementary student to receive Multiple Disabilities Support at a cost of $23,344.60 plus any related services.
   c. One elementary student to receive Multiple Disabilities Support at a cost of $24,937.76 plus any related services.
   d. One elementary student to receive Multiple Disabilities Support at a cost of $22,666.33 plus any related services.
   e. One secondary student to receive Multiple Disabilities Support at a cost of $22,977.55 plus any related services.
   f. One elementary student to receive Emotional Support at a cost of $38,604.88 plus any related services.
   g. One elementary student to receive Multiple Disabilities Support at a cost of $16,318.85 plus any related services.

D. YWCA – After School Program – Agreement (Attachment #4)

Agreement with YWCA Lancaster for the Big and Little Sister and Big and Little Brother Program at Akron Elementary for the 2019-2020 school year. The cost is $800 for Big and Little Sisters and $800 for Big and Little Brothers.

E. South Central PaARTners of Millersville University Agreement (Attachment #5)

Arts of Education Residency Agreement with South Central PaARTners of Millersville University for the Courtyard project at Akron Elementary School. The total cost is $5,000.00. The District will be reimbursed by the Ephrata Area Education Foundation.

F. Weaver Energy Agreement (Attachment #6)

Sales Order Agreement for the purchase of diesel fuel from Weaver Energy, effective September 1, 2019 through July 31, 2020 for the buses:

ULSD On Road Diesel  42,000 gallons  $2.255 per gallon

G. Student Activity Club (Attachment #7)

Establishment of the following Student Activity Club:

   - “Science National Honors Society” – This student activity encourages participation in and recognition of scientific and intellectual thought. An account is requested.

H. The Vista School Agreement (Attachment #8)

Agreement with Vista School for tuition for a student for the 2019-2020 school year. The tuition cost is $54,524.00.

I. Corporate Cost Control, Inc. Agreement (Attachment #9)

Agreement with Corporate Cost Control, Inc. to provide Unemployment Compensation Management Services. The annual cost is $4,500 per calendar year for 2019 and 2020.

J. Transportation Contract Additions (Attachment #10)

   a. Aide for Boyo Transportation for the 2019-2020 school year
      - Tina Fasnacht
b. Drivers for Groff Transportation for 2019-2020 school year
   - Lori Smith
   - Danielle Witmyer

c. Substitute Driver for Ephrata Mennonite School for the 2019-2020 school year
   - Timothy Stoltzfus

K. **Virtual Drive Management, LLC Agreement (Attachment #11)**
   Agreement with Virtual Drive Management for Online Driver Education at a cost of $44.00 per student for the 2019-2020 fiscal year.

L. **Consultative Services Agreement (Attachment #12)**
   Agreement with a Lancaster Lebanon IU 13 for Consultative Services. The Consultant will provide safety and security consulting services for 2019-2020 at a cost of $1,400.00.

M. **Kutztown University Affiliation Agreement (Attachment #13)**
   Affiliation agreement with Kutztown University on behalf of Kutztown students who are planning to pursue an internship in the Ephrata Area School District during the 2019-2020 through 2023-2024 school years.

N. **Pennsylvania College of Health Sciences Affiliation Agreement (Attachment #14)**
   Affiliation agreement with Pennsylvania College of Health Sciences on behalf of students preparing to be healthcare professionals who are planning to pursue an internship in the Ephrata Area School District during the 2019-2020 school year.

O. **STEAM Days Contracts (Attachment #15)**
   Organization Contracts for Elementary Steam Days for 2019-2020. The costs will be paid by the Ephrata Area Education Foundation:
   a. Maryland Science Center – Traveling Science Program – Assembly for grades K-4 and Physics Carnival for grade 4 in each elementary building. Total cost is $4,800.00.
   b. Science Explorers Agreement – On-site field trips- Assembly for grades 1-4 and activities for grades K and 3 in each elementary building. Total cost is $12,000.00.
   c. Whitaker Center Agreement – On-site STEAM activities/Centers – Assembly for grades K-4 and Rotation Experience for grade 1 in each elementary building. Total cost is $4,800.00.
   d. Zoo America – Outreach Programs – Assembly for grades K-4 and interactive activities for grade 2 in each elementary building. Total cost is $3,480.00.

 Property
 A. **Change Orders for the Middle School Media Center Project (Attachment #16)**

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>CMSE</td>
<td>MS</td>
<td>Adding and revising breakers, disconnecting existing receptacle.</td>
<td>$4,293.68 Inc.</td>
</tr>
<tr>
<td>4</td>
<td>CMSE</td>
<td>MS</td>
<td>Installing conduit and rewiring circuits</td>
<td>$1,035.54 Inc.</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td>$5,329.22 Inc.</td>
</tr>
</tbody>
</table>

III. PERSONNEL COMMITTEE – JUDY BEILER
 A. **Retirements**
   - Diane Herber, Middle School Mathematics, effective at the conclusion of the 2019-20 School year
B. **Resignations**
   - Brooke Bumeder, Long Term Substitute Clay Part-time Learning Support, effective September 13, 2019

C. **Leaves**
   - Joan Andrew, High School Head Cook/Baker, requests intermittent leave August 26, 2019 through September 17, 2019
   - Jessica Bartsch, Intermediate School/Middle School Health & Physical Education, requests leave approximately December 20, 2019 through approximately May 21, 2020
   - Jennifer Cordivari, District-wide School Psychologist, requests intermittent leave September 4, 2019 through September 3, 2020
   - David Herring, High School Special Education, requests leave approximately November 19, 2019 through approximately November 26, 2019
   - Rachel Martin, Akron Intervention Specialist, requests leave September 3, 2019 through approximately October 3, 2019
   - Jennifer Trout, Middle School Science, requests intermittent leave September 25, 2019 through September 24, 2020

D. **Transfers**
   - Dana Gettler, Part-time Middle School Personal Care Assistant Life Skills Support to Part-time Intermediate School Personal Care Assistant Learning Support, effective August 26, 2019 through the conclusion of the 2019-20 school year, filling a position that is currently vacant
   - Nicole Lentz, Part-time Clay Personal Care Assistant Autistic Support to Part-time Clay Inclusion Aide Life Skills Support, effective September 30, 2019 through the conclusion of the 2019-20 school year, replacing Patricia Pollock who transferred

E. **Appointments**

   **Support**
   - Jennifer Burd, Part-time Clay Playground Aide, effective September 23, 2019 through the conclusion of the 2019-20 school year, replacing Janice Fitch who retired
   - Megan DeBock, Part-time Fulton Inclusion Aide, effective September 23, 2019 through the conclusion of the 2019-20 school year, replacing Kathleen Adams who resigned
   - Alexis Flora, Part-time Clay Personal Care Assistant Autistic Support, effective September 30, 2019 through the conclusion of the 2019-20 school year, replacing Nicole Lentz who transferred to another position
   - Michelle Gibbs, Part-time Fulton Playground Aide, effective September 16, 2019 through the conclusion of the 2019-20 school year, replacing Michelle Ludwig who resigned
   - Nancy Green-Montijo, Part-time Clay Inclusion Aide Learning Support, effective September 23, 2019 through the conclusion of the 2019-20 school year, replacing Diane Ringler who resigned
   - Felis Spangenberg, Part-time Clay Playground Aide, effective September 23, 2019 through the conclusion of the 2019-20 school year, replacing Brenda Kulp who resigned
   - Shelby Sweigert, Part-time Akron Playground Aide, effective September 23, 2019 through the conclusion of the 2019-20 school year, replacing Lisa Drury who resigned

   **Extracurricular**
   - Brooke Gerlach, Intermediate School Yearbook Advisor, effective September 24, 2019 through the conclusion of the 2019-20 school year
   - Alex Smith, Winter Track Assistant Coach, effective September 24, 2019 through the conclusion of the 2019-20 school year
   - Alex Smith, Track & Field Assistant Coach, effective September 24, 2019 through the conclusion of the 2019-20 school year
F. **Volunteer Coaches for the 2019-20 School Year**
   - Todd Loose – Boys Soccer
   - Sheri Hershberger – Cross Country
   - Raymond Truex – Cross Country

IV. **POLICY & CURRICULUM COMMITTEE – TED KACHEL**

   *Policy*
   A. **Policies for Second Reading (Attachment #17)**
      - Policy 150, Title I – Comparability of Services
      - Policy 220, Student Expression/Distribution and Posting of Materials
   
   B. **Policies for First Reading (Attachment #18)**
      - Policy 335, Family & Medical Leaves

   *Curriculum*
   A. **Field Trips (Attachment #19)**
      - High School Orchestra (approximately 1 student) to travel to Orlando, FL, to participate in NAfME All National Orchestra, November 6-11, 2019 (Wednesday-Monday)
      - EIMS Student Council (approximately 7 students) to travel to Westmont Hilltop High School, Johnstown, PA, to participate in Leadership Training, November 7-9, 2019 (Thursday-Saturday)

V. **PUBLIC AFFAIRS & PLANNING COMMITTEE – TIM STAUFFER**

   No Action Items

SECTION 3 – INFORMATION ITEMS

I. **PERSONNEL**
   A. **Vacancies**
      *Professional*
      - LTS High School Health & Physical Education (2nd Semester)
      - LTS Middle School English
      - Middle School Math (2020-2021)
      - LTS Clay Part-time Learning Support

      *Support*
      - District-wide Maintenance – HVAC Technician
      - Fulton Cafeteria Manager (eff. December 2019)
      - Highland Administrative Assistant to the Principal (eff. October 2019)
      - Part-time Inclusion Aide (2)
      - Part-time Personal Care Assistant (6)

      *Extracurricular*
      - Swimming Assistant Coach
      - Track & Field Assistant Coach (2)

SECTION 4 – REPORTS

I. **REPORT OF THE STUDENT REPRESENTATIVE – Chandler Eby**
   A report was provided about various activities being held in buildings throughout the District.

II. **REPORT OF THE LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Judy Beiler**
   No report
III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer
   • The IU Board saw a presentation about a planned long-term, non-residential hospitalization program for mental health counseling

IV. REPORT OF PSBA SECTION VII LIAISON – Glenn R. Martin
   • Discussion is continuing about charter school reform.
   • The annual PSBA/PASA Conference will be held in October.

V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Philip Eby
   • An appreciation event for volunteers, donors, and sponsors was held. The Makerbus was showcased, and butterflies were released.
   • The Color Run will be held on September 28. Walk-up registration will be accepted.

VI. REPORT OF THE SUPERINTENDENT – Dr. Brian Troop
   • This Thursday is Fair Day for the District as students have off to take advantage of the family events and experiences of the Ephrata Fair.
   • A variety of activities were held District-wide on Wednesday, September 11 in observance of Patriot Day.
   • The Foundation hosted an appreciation event last Wednesday for donors, sponsors, and volunteers. The MakerBus and Butterfly Garden were showcased at the event.
   • There will be a short presentation about the monthly Guidance and Rubik’s Cube Connections after the meeting tonight.

VII. GOOD NEWS REPORTS
   • The Foundation event was a great way to recognize the hard work being done by many people.
   • The District was named an Outstanding Visual Arts Community, one of 57 in the state.

SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS
   President Stayer opened the floor to visitors for questions or comments except personnel items that are never discussed at public meetings.
   • None

II. OLD BUSINESS
   • None

III. NEW BUSINESS
   • None

IV. ADJOURNMENT
   The meeting adjourned at 7:23 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors