DATE: November 4, 2019

COMMITTEE: Personnel Committee

CHAIRMAN: Judy Beiler

ASSIGNED MEMBERS: Ted Kachel, David Wissler

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Ted Kachel, Glenn Martin, Tim Stauffer, Tim Stayer, Chris Weber, David Wissler

DISTRICT STAFF IN ATTENDANCE: Dr. Jacy Clugston Hess, Dr. Richard Hornberger, Sarah McBee, Dr. Brian Troop

GUESTS IN ATTENDANCE: None

ACTION ITEMS

I. Resignations
   • Jeremy King, High School Business Education, effective December 23, 2019 or until replacement is found

II. Leaves
   • Allison Bricker, Highland/Clay Music, two concurrent intermittent leaves spanning October 2, 2019 through October 21, 2020
   • Jessica Chrusch, Clay Special Education, requests to extend leave through approximately April 17, 2020
   • Larry Gehman, District-Wide Maintenance – HVAC Technician, October 14, 2019 through October 22, 2019
   • Angela Graybill, High School English, intermittent leave October 1, 2019 through January 22, 2020
   • Dawn Hopkins, High School Head Cook/Baker, approximately November 21, 2019 through approximately January 16, 2020
   • Megan Lasky, Clay Personal Care Assistant, effective approximately April 6, 2020 through the conclusion of the 2019-20 school year
   • Sherry Stover, Part-time Clay General Cafeteria, approximately December 16, 2019 through approximately February 17, 2020

III. Transfers
   • Heather Balmer, Full-time Middle School Personal Care Assistant Life Skills Support to Full-time Middle School Personal Care Assistant Emotional Support, effective November 19, 2019 through the conclusion of the 2019-20 school year, replacing Patricia Pollock who resigned
   • Madison Garrigan, Temporary Professional Employee Part-time Clay Special Education, extend through approximately April 20, 2020, replacing Jessica Chrusch while she is on leave (Madison will return to her part-time contracted position when Jessica Chrusch returns.)

IV. Appointments
   Professional
   • Maggie Davis, LTS Part-time Clay Learning Support @ Level B/Step 1 (Pro-rated), effective November 11, 2019 through approximately April 22, 2020, replacing Madison Garrigan who temporarily transferred to another position

   Support
   • Emily Archibald, Part-time Clay Inclusion Aide Learning Support, effective November 19, 2019 through the conclusion of the 2019-20 school year, replacing Nicole Myers who transferred
• Kassi Auker, Part-time High School General Cafeteria, effective November 19, 2019, replacing Sarah Martin who resigned
• Amy Kohler, Part-time High School General Cafeteria, effective November 19, 2019, replacing Tracy Kepple who resigned

V. Volunteer Coach for the 2019-20 School Year
• Mary Witmer, Winter Track

VI. Mentor for the 2019-20 School Year
• Vonessa Dobson for Maggie Davis – Full (Pro-rated)

DISCUSSION / INFORMATIONAL ITEMS

I. Vacancies

Professional
• High School Business Education
• LTS High School Health & Physical Education (2nd Semester)
• LTS Middle School English
• LTS Middle School Health & Physical Education
• Middle School Math (2020-2021)

Support
• District-wide Database Support Specialist
• District-wide Maintenance HVAC Technician
• General Cafeteria
• Part-time Inclusion Aide
• Part-time Personal Care Assistant (4)

Extracurricular
• Theatre Set Construction
• Track & Field Assistant Coach