The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in regular session on Monday, December 16, 2019 at Ephrata Middle School, 957 Hammon Ave., Ephrata, PA 17522, as advertised on July 15, 2019 in LNP News.

Board Members Present: President, Richard Gehman; Vice-President, Chris Weber; Members: Judy Beiler, Philip Eby, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer, and David Wissler; Superintendent (non-voting) Dr. Brian Troop; Treasurer (non-voting), Kristee Reichard; and Secretary (non-voting), Stephanie Gingrich

School District Representatives Present: Dr. Scott Galen, Russ Garman, Dr. Jacy Clugston Hess, Dr. Rick Hornberger, Pete Kishpaugh, Kris Miller, Gregg Shulenberger, and Michelle Ullrich

Visitors Present: Wesley Deininger; Amy Emrey; Caden, Jerry, and Kim Keefer; Angie and Serge Lehman; Ryan Oberholtzer; Ali Rutan; Tim Sandell; Jodi Schwartz; Lori Shirk; Tina Thompson; Michael and Rebecca Walton; and Jody Wilson

Media: Marylouise Sholly, Ephrata Review

CALL TO ORDER BY BOARD PRESIDENT
President Gehman called the meeting to order at 7:00 PM.

MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT
President Gehman asked for a moment of silent meditation followed of the Pledge of Allegiance and by the recitation the District Mission Statement.

WELCOME AND COMMENTS/QUESTIONS FROM VISITORS
President Gehman welcomed visitors to the meeting. He opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.

• None

SCHOOL BOARD RESOLUTIONS

SUPERINTENDENT RECOGNITION

CELEBRATING PUBLIC EDUCATION
Middle School students and their teacher, Michelle Ullrich, talked about their Grilled Cheese Challenge, two food labs they completed, and their sewing projects. In addition, students provided a presentation about their weather forecasting assignment where they created a weather forecast for a U.S. city and used the green screen room and Makerspace.

SECTION 2 – GENERAL BOARD ACTION ITEMS

Motion
It was moved by Mr. Weber, seconded by Mr. Stayer, that the Ephrata Area Board of School Directors approve all of the items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 9 Yes, 0 No.

I. SECRETARY REPORT – STEPHANIE A. GINGRICH
   A. Meeting Minutes
      Minutes from the November 18, 2019 Regular School Board meeting; December 3, 2019 Reorganization meeting; and the December 3, 2019 School Board Committee Meetings
B. School Board Resolutions (Attachment #1)
   • Mary Campbell for qualifying to compete in the PIAA Cross Country Meet
   • Caden Keefer for receiving a Mini Max Award for football
   • Annie Slovak for being selected for the All-State Girls’ Soccer Team

II. BUDGET & FINANCE / PROPERTY COMMITTEE – TBD

Budget & Finance
A. Treasurer’s Report for November 1-30, 2019 (Attachment #2)
B. List of Bills for individual accounts for December 16, 2019 (Attachment #3)

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$455,760.21</td>
</tr>
<tr>
<td>AP Direct Deposit</td>
<td>$283,654.14</td>
</tr>
<tr>
<td>General Fund ACH Items</td>
<td>$2,914,291.16</td>
</tr>
<tr>
<td>Capital Reserve</td>
<td>$44,614.60</td>
</tr>
<tr>
<td>Food Service</td>
<td>$58,390.65</td>
</tr>
<tr>
<td>Student Activities</td>
<td>$19,574.90</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>3,776,285.66</strong></td>
</tr>
</tbody>
</table>

C. Real Estate Tax Exonerations (Attachment #4)
   Ephrata Township 2019-2020 $148.35

D. 2018-2019 Local Audit – Herbein + Company (Attachment #5)
   Receipt and acceptance of the 2018-2019 audit report completed by Herbein + Company

E. General Fund Budget – Opt Out Resolution (Attachment #6)
   Accelerated Budget Opt-Out Resolution for 2020-2021. The adjusted index for the 2020-2021 fiscal year is 3.20%. The School Board will not increase the rate of its real estate tax in excess to the adjusted index.

F. School DateBooks Contract (Attachment #7)
   Three-year contract with School DateBooks for 450 of the 2020 Windsor 5.5x8.5” student planners. The planners are given to ninth graders and learning support students. The cost is $787.69 per year.

G. 2019-20 School Physicians & Health Care Providers
   Dr. John Coates as school physicians and health care providers

H. Transportation Contract Additions
   Groff van drivers for the 2019-20 school year
   • Kari Malmer
   • Mary Ann Ramirez

I. Children and Youth Agreements (Attachment #8)
   Memorandum of Understanding and a Transportation Plan with Children and Youth:
   • MOU is an agreement to collaboratively design a local transportation plan for foster care youth
   • Transportation Plan addresses transportation for foster care youth in a cost-effective way by establishing written protocols and procedures to ensure the foster care youth can remain in their school of origin whenever possible
A. Lancaster-Lebanon IU 13 Bulk Fuel Procurement Program - Participation Agreement for 2020-2021 (Attachment #9)

Participation Agreement with Lancaster-Lebanon IU 13 to participate in the collaborative procurement to purchase bulk fuel for district buildings for 2020-2021 as follows:

<table>
<thead>
<tr>
<th>Location</th>
<th>Gallons</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akron Elementary</td>
<td>15,000</td>
</tr>
<tr>
<td>Clay Elementary</td>
<td>22,500</td>
</tr>
<tr>
<td>HS at Washington</td>
<td>4,500</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>42,000</strong></td>
</tr>
</tbody>
</table>

B. Change Order for the Middle School Media Center Project (Attachment #10)

HVAC Contractor

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>#3</td>
<td>Frey Lutz, Corp.</td>
<td>MS Media Center</td>
<td>Three new sheet metal drops to connect existing return grilles</td>
<td>$852.17</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td>$852.17</td>
</tr>
</tbody>
</table>

III. PERSONNEL COMMITTEE – TBD

A. Retirements
   - Curtis Sickmeier, Clay Custodian, effective June 5, 2020

B. Resignations
   - Chad Droege, High School Math, effective November 26, 2019
   - James Kimmel, District-wide Related Arts Supervisor, effective January 20, 2020
   - Austin Landis, Assistant Baseball Coach, effective December 3, 2019
   - Kyle Schuetrum, High School Chemistry, effective December 20, 2019

C. Leaves
   - Emily Langello, Intermediate/Middle School Special Education, intermittent leave November 4, 2019 through approximately May 4, 2020
   - Ashley Martin, Middle School Special Education, approximately February 4, 2020 through the conclusion of the 2019-20 school year
   - Katlin Miller, Clay Grade 3, approximately April 29, 2020 through approximately June 5, 2020
   - Michelle Perry, District-wide Elementary Literacy and Early Childhood Coordinator, intermittent leave November 26, 2019 through November 25, 2020
   - Denice Weaver, Intermediate School Grade 5, December 10, 2019 through approximately February 18, 2020

D. Transfers
   - David Bucher, Akron/Clay Custodian to High School Custodian, effective December 9, 2019 replacing Perry Haws who transferred
   - Perry Haws, High School Custodian to Akron/Clay Custodian, effective December 9, 2019 replacing David Bucher who transferred

E. Appointments
   - Samantha Johnson, Professional Employee Fulton/Highland Library Media Specialist @ Level B/Step 2 (Pro-rated), effective October 15, 2019, replacing Jennifer Barnabei who transferred to another position (This is a revision from what the Board approved on
August 26, 2019. Upon release from her previous district, Samantha was awarded tenure.)

Support
- Kathryn Benjamin Campbell, Middle School Personal Care Assistant Life Skills Support, effective December 17, 2019 through the conclusion of the 2019-20 school year, replacing Dana Gettler who transferred
- Lindsay Sessions, District-wide Database Support Specialist, effective March 2, 2020, replacing Rustin Kreider who resigned

Extra-Curricular
- Eric Martin, Baseball Assistant Coach, effective January 2, 2020 through the conclusion of the 2019-20 school year, replacing Austin Landis who resigned

F. Volunteer Coaches for the 2019-20 School Year
- Gregory Eshleman, Wrestling

G. Stipend for Support of a Substitute Working Outside Certification Area
- Christina Thomas, Level B, November 18, 2019 – TBD

H. Stipend for Life Ready Graduate Personal Finance Course for the 2019-20 School Year
- Gregory LoPiccolo

IV. POLICY & CURRICULUM COMMITTEE – TBD

Policy
A. Policies for Second Reading (Attachment #11)
- Policy 606, Tax Collection
- Policy 607, Tuition Income
- Policy 705, Facilities and Workplace Safety

B. Policies for First Reading (Attachment #12)
- Policy 209, Health Examinations/Screenings
- Policy 617, Petty Cash

Curriculum
No Action Items

V. PUBLIC AFFAIRS & PLANNING COMMITTEE – TBD
No Action Items

SECTION 3 – INFORMATION ITEMS

I. PERSONNEL
A. Vacancies
Professional
District-wide Related Arts Supervisor
High School Business Education
High School Chemistry
High School Math
LTS High School Health & Physical Education (2nd Semester)
LTS High School Special Education
LTS Middle School Special Education
LTS Middle School Health & Physical Education
Middle School Math (2020-2021)
**Support**
Clay Custodian  
District-wide Maintenance HVAC Technician  
Part-time Attendance Secretary  
Part-time Inclusion Aide  
Part-time Personal Care Assistant (2)

**Extracurricular**
Softball Assistant Coach  
Theatre Set Construction  
Track & Field Assistant Coach

### SECTION 4 – REPORTS

#### I. REPORT OF THE STUDENT REPRESENTATIVE – Chandler Eby
A report was provided about various activities being held in buildings throughout the District.

#### II. REPORT OF THE LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Tim Stayer
- The CTC JOC reorganized.  
- They recognized the CTC Student of the Month.  
- They are considering offering programs for younger students.

#### III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer
- New Board members were welcomed.  
- There was a presentation about the community schools program.  
- The audit report received a high review.

#### IV. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Philip Eby
- New Board members were welcomed, and outgoing Board member Aaron Groff was honored.  
- There was a presentation about e-sports.  
- The Purple and Gold Gala will be held on February 22.

#### V. REPORT OF PSBA SECTION VII LIAISON – Glenn R. Martin
- A House Bill would require School Board candidates to receive ten signatures on their petition to be placed on the ballot.  
- Senate and House Bills address the sale and use of tobacco by minors.

#### VI. REPORT OF THE SUPERINTENDENT – Dr. Brian Troop
- The Board received information about Scholar Athletes and Music and Football honors.  
- Attollo Recruit interviews will be held on December 17.  
- Sleep study information is on the website, and survey responses are still being accepted.  
- There will be a presentation tonight about the Life Ready Graduate measurement strategies.

#### VII. GOOD NEWS REPORTS
- Mr. Stayer recently attended an Attollo meeting at 5:15 AM. He considered it a gift to be able to attend and appreciates the District implementing the program.  
- Mr. Stayer shared a statement as the outgoing Board president.  
- Senior Tyler Shue will be competing for the United States national track team at an international indoor meet in Iceland in early February.  
- Sophomores Leah Kreider and AJ Martin received awards in the Ephrata VFW Voice of Democracy audio-essay competition.  
- The High School winter concert spotlighted hundreds of students who performed to a full house.
SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS
   President Gehman opened the floor to visitors for questions or comments except personnel items that are never discussed at public meetings.
   • The following guests shared comments and questions regarding consideration to change the start time of the school day.
     o Amy Emrey, Angie Lehman, Rebecca Mentzer, Ryan Oberholtzer, and Tina Thompson

II. OLD BUSINESS
   • None

III. NEW BUSINESS
   • None

IV. ADJOURNMENT
   The meeting adjourned at 8:40 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors