DATE: January 6, 2020

SECTION: Budget & Finance/Property

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer and Chris Weber

BOARD MEMBER ABSENT: David Wissler

OTHERS IN ATTENDANCE: Dr. Brian Troop, Dr. Jacy Hess, Dr. Richard Hornberger, and Kristee Reichard

ACTION ITEMS

Budget & Finance

I. Real Estate Tax Exoneration
After review and discussion, the Committee endorsed the Administrative recommendation to approve the following real estate tax exoneration:

<table>
<thead>
<tr>
<th>Borough</th>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akron</td>
<td>2019-2020</td>
<td>$1,104.00</td>
</tr>
</tbody>
</table>

II. Lancaster County Career & Technology Center 2020-2021 Proposed General Fund Budget
After review and discussion, the Committee endorsed the Administrative recommendation to approve the proposed 2020-2021 Lancaster County Career and Technology Center Budget for $21,829,548.00.

III. Transportation Contract Additions
After review and discussion, the Committee endorsed the Administrative recommendation to approve the following transportation contract additions for the 2019-2020 school year:

- Ruth Greathouse
- Velma Burkholder

IV. Carbon Lehigh Intermediate Unit 21 Agreement
After review and discussion, the Committee endorsed the Administrative recommendation to approve a two-month extension to the PIMS Reporting Data Contract Agreement with Carbon Lehigh Intermediate Unit 21. The cost will be $6,568.00 for the term February 1, 2020-April 10, 2020.

V. Student Activity Clubs
After review and discussion, the Committee endorsed the Administrative recommendation to approve the following Student Activity Clubs:

A. “Film Appreciation Club.” The club would watch films and then study themes, cinematography and critique them. No account for funds has been requested.

B. “Mountaineer School Store.” The club will provide an opportunity for students to develop job skills in areas of business and improve inclusion among students. An account for funds has been requested.
Property

I. Change Order – Middle School Media Center Project
After review and discussion, the Committee endorsed the Administrative recommendation to approve the following change order for the Middle School Media Center Project:

<table>
<thead>
<tr>
<th>General Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change Order #</td>
</tr>
<tr>
<td>6</td>
</tr>
</tbody>
</table>

DISCUSSION / INFORMATION ITEMS

Budget & Finance

I. PSERS Rates
The Committee of the Whole was informed that the PSERS rates will increase from 33.43% to 34.51% for 2020-2021

II. LERTA (Local Revitalization Tax Assistance)
The Committee of the Whole reviewed the request of Kelly Withum, Executive Director of Mainspring of Ephrata, the possibility of forming a LERTA for Ephrata Borough main street retail locations. A LERTA would give tax forgiveness for up to 10 years on improvements made to buildings in the District.

III. Acknowledge Donations
Acknowledgement of a contribution from J. Harold and June Summers in the amount of $1,000.00 for the Student Scholarship Fund.

IV. Walmart Grant
Acknowledge a grant given by the Walmart Community Grant Team in the amount of $1,000.00 for EASD student lunch debt.

Property

I. Current Project Updates
MS Media Center 100% Complete

II. Future Project Updates
Music/Washington/District Office – RFP Architects
DATE: January 6, 2020

SECTION: Personnel

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer and Chris Weber

BOARD MEMBER ABSENT: David Wissler

OTHERS IN ATTENDANCE: Dr. Brian Troop, Dr. Jacy Hess, Dr. Richard Hornberger, and Kristee Reichard

ACTION ITEMS

I. Resignations
   • Larry Gehman, District-wide Maintenance HVAC Technician, effective January 3, 2020
   • Jeffrey Werner, High School Track and Field Assistant Coach, effective December 26, 2019

II. Leaves
   • Diane Hoover, Middle School Personal Care Assistant, intermittent leave December 22, 2019 through December 21, 2020
   • Rachel Martin, Akron Intervention Specialist, intermittent leave October 7, 2019 through March 13, 2020

III. Appointments
     Professional
     • Michele Myers, Professional Employee High School Business Education @ Level M/Step 15 (Pro-rated), effective TBD, replacing Jeremy King who resigned
     • Austin Sensenig, Long-Term Substitute High School Health & Physical Education @ Level B/Step 1 (Pro-rated), effective January 16, 2020, replacing D. Loren Souder while on Sabbatical Leave
     • Hannah Thompson, Long-Term Substitute Intermediate/Middle School Health & Physical Education @ Level B/Step 1, effective January 6, 2020, replacing Jessica Bartsch while on leave
     
     Support
     • Melissa Roos, Part-time Intermediate/Middle School Attendance Secretary, effective January 28, 2020, replacing Melissa Lapp who resigned

IV. Mentor for 2019-20 School Year
   • Joshua Clair for Austin Sensenig – Full (Pro-rated)
   • Donna Schubert for Michele Myers – Orientation (Pro-rated)

V. Volunteer Coach for the 2019-20 School Year
   • Nicholas Vanderwende, Bowling

VI. Professional Contract
   • Austin Wealand

DISCUSSION / INFORMATION ITEMS

I. Vacancies
   Professional
   • District-wide Related Arts Supervisor
   • High School Chemistry
   • High School Math
• LTS High School Special Education
• LTS Middle School Special Education
• Middle School Math (2020-2021)

Support
• Clay Custodian (2020-2021)
• District-wide Maintenance HVAC Technician (2)
• Part-time Inclusion Aide
• Part-time Personal Care Assistant (2)

Extracurricular
• Softball Assistant Coach
• Theatre Set Construction
• Track & Field Assistant Coach (2)
DATE: January 6, 2020

SECTION: Policy/Curriculum

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer and Chris Weber

BOARD MEMBER ABSENT: David Wissler
OTHERS IN ATTENDANCE: Dr. Brian Troop, Dr. Jacy Hess, Dr. Richard Hornberger, and Kristee Reichard

ACTION ITEMS

Policy
I. Policies for Second Reading
- Policy 209, Health Examinations/Screenings
- Policy 617, Petty Cash

II. Policies for First Reading
- Policy 203.1, HIV Infection

DISCUSSION / INFORMATION ITEMS

Curriculum
I. New Course Proposals

II. Ag Advisory Board Update
Occupational Advisory Committees (OAC) are organized to provide specific advice for a single occupational area, such as agriculture. The main purpose of an OAC is to strengthen the career and technical education programs by making recommendations for program improvement, connecting our program and students to local agricultural businesses, and providing technical assistance to assure the most up-to-date curriculum content and appropriate applications of technology.

<table>
<thead>
<tr>
<th>OAC Voting Members</th>
<th>OAC Ex-Officio Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Samuel Beamesderfer</td>
<td>Glenn Martin</td>
</tr>
<tr>
<td>Tom Bollinger</td>
<td>Jordan Martin</td>
</tr>
<tr>
<td>Ryan Cochran</td>
<td>Matt Meck</td>
</tr>
<tr>
<td>Valerie Kapp</td>
<td>Brian Sauder</td>
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<tr>
<td>Dr. Bryan Langlois</td>
<td>Caleb Strausser</td>
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</table>

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<th>OAC Ex-Officio Members</th>
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<tr>
<td>Dr. Scott Galen</td>
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<tr>
<td>Josh Haupt</td>
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<tr>
<td>Dr. Rick Hornberger</td>
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<tr>
<td>Sarah Stauffer</td>
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</tbody>
</table>

In addition to the OAC, there is a Local Advisory Committee, which is a smaller group of community members who meet before the OAC meetings. Their purpose is to strengthen the Agriculture program in the District. They provide advice to improve the program; review curriculum to keep it current with technological changes in the agricultural industry; plan, implement, and support activities to aid the program; provide examples of real-world connections tied to the curriculum; and help promote and advocate the program in the community.

<table>
<thead>
<tr>
<th>Local Advisory Committee Members</th>
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<tbody>
<tr>
<td>Josh Haupt</td>
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<tr>
<td>Sarah Stauffer</td>
</tr>
<tr>
<td>Jordan Martin</td>
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<tr>
<td>Caleb Strausser</td>
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</tbody>
</table>

III. Financial Literacy Day

IV. Attollo Prep Update
DATE: January 6, 2020

SECTION: Budget & Finance/Property

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer and Chris Weber

BOARD MEMBER ABSENT: David Wissler

OTHERS IN ATTENDANCE: Dr. Brian Troop, Dr. Jacy Hess, Dr. Richard Hornberger, and Kristee Reichard

GUESTS: Denise Andrews, Amy Emrey, Angie Lehman, Jason and Lori Shirk, Tina Thompson, Lori Zook

ACTION ITEMS
I. 2020-2021 Calendar

INFORMATION / DISCUSSION ITEMS
I. SRO Report
The Board reviewed a variety of tasks completed by the School Resource Officer over the last three months.

II. State Mandates
A comprehensive list of state mandates was provided.

III. Sleep Study Progress
Dr. Troop presented two adjusted school time scenarios. Board members had a detailed conversation and listened to comments from several parents/community members.

IV. 2020 Coding Contest
The annual Coding Contest will be held on Thursday, March 26, 2020.

V. National Standards for Quality Online Programs
Ephrata Area School District is part of the National Standards for Quality Online Courses, Online Teaching, and Online Programs that represents a premier sent of quality standards for online K-12 learning.