The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in regular session on Monday, January 27, 2020 at Fulton Elementary School, 51 E. Fulton St., Ephrata, PA 17522, as advertised on July 15, 2019 in LNP News.

Board Members Present: President, Richard Gehman; Vice-President, Chris Weber; Members: Judy Beiler, Philip Eby, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer, and David Wissler; Superintendent (non-voting) Dr. Brian Troop; Treasurer (non-voting), Kristee Reichard; and Secretary (non-voting), Stephanie Gingrich

School District Representatives Present: Cyndi Heck, Dr. Jacy Clugston Hess, Dr. Rick Hornberger, Josh McCracken, Beth Needelman, Valerie Stoneburner, and Sonya Straley

Visitors Present: Michelle Abate, Ashley and Mike Condolam, Lora Cugino, Megan Ebling, Sally Kieffer, Mariya Koval, Connor Kramer, Mark Ludwig, Bradley Lutz, Michael Miller, Yelena Rumyantsen, Patrick Ward, and Shayleen Wiker

Media: Marylouise Sholly, Ephrata Review

CALL TO ORDER BY BOARD PRESIDENT
President Gehman called the meeting to order at 7:00 PM.

MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT
President Gehman asked for a moment of silent meditation followed of the Pledge of Allegiance and by the recitation the District Mission Statement.

WELCOME AND COMMENTS/QUESTIONS FROM VISITORS
President Gehman welcomed visitors to the meeting. He opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.

• None

SCHOOL BOARD RECOGNITION

CELEBRATING PUBLIC EDUCATION
Fulton 3rd Grade students shared their progress with Competencies and Learning Targets.

SECTION 2 – GENERAL BOARD ACTION ITEMS

Motion
It was moved by Mr. Martin, seconded by Mr. Stayer, that the Ephrata Area Board of School Directors approve all of the items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 9 Yes, 0 No.

I. SECRETARY REPORT – STEPHANIE A. GINGRICH
   A. Meeting Minutes
      Minutes from the December 16, 2019 Regular School Board meeting and the January 6, 2020 School Board Committee of the Whole Meeting

II. BUDGET & FINANCE / PROPERTY

   Budget & Finance
   A. Treasurer’s Report for December 1-31, 2019 (Attachment #1)
B. **List of Bills for individual accounts for January 27, 2020** (Attachment #2)

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$801,101.22</td>
</tr>
<tr>
<td>AP Direct Deposit</td>
<td>$598,126.15</td>
</tr>
<tr>
<td>General Fund ACH Items</td>
<td>$3,210,525.40</td>
</tr>
<tr>
<td>Capital Reserve</td>
<td>$0</td>
</tr>
<tr>
<td>Food Service</td>
<td>$86,170.81</td>
</tr>
<tr>
<td>Student Activities</td>
<td>$12,781.98</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$4,708,705.56</strong></td>
</tr>
</tbody>
</table>

C. **Real Estate Tax Exonerations** (Attachment #3)

- Akron Borough 2019-2020 $1,104.00

D. **Lancaster County Career & Technology Center 2020-2021 Proposed General Fund Budget** (Attachment #4)

Proposed 2020-2021 Lancaster County Career and Technology Center Budget in the amount of $21,829,548.00

E. **Transportation Contract Additions** (Attachment #5)

- Aide for Boyo Transportation for the 2019-2020 school year
  - Ruth Greathouse

- Driver for Ephrata Mennonite School for the 2019-2020 school year
  - Velma Burkholder

F. **Carbon Lehigh Intermediate Unit 21 Agreement** (Attachment #6)

Two-month extension to the PIMS Reporting Data Contract Agreement with Carbon Lehigh Intermediate Unit 21. The cost will be $6,568.00 for the term February 1, 2020-April 10, 2020.

G. **Student Activity Clubs** (Attachment #7)

Establishment of the following Student Activity Clubs:

- **Film Appreciation Club.** The club would watch films and then study themes, cinematography, and critique them. No account for funds has been requested.

- **Mountaineer School Store.** The club will provide an opportunity for students to develop job skills in areas of business and improve inclusion among students. An account for funds has been requested.

H. **United Way – Statement of Agreements** (Attachment #8)

- Plant the Seed of Learning – The Collective Impact Partnership amount awarded is $91,329.00 for the 2019-2020 fiscal year to be shared by the 19 partner organizations.

- P-3 Partnership Pathways – The Collective Impact Partnership amount awarded is $298,437.00 for the 2019-2020 fiscal year to be shared by the five partner organizations.

I. **Engineering by Design Network School Agreements** (Attachment #9)

Agreement for Lancaster County STEM Alliance Project to provide EbD-Buzz Access for each of the District elementary schools. The teachers will have the opportunity to access curriculum and receive training and kits for the classroom. The District is participating in this program through the Lancaster-Lebanon IU13. This is the final year of the three-year grant.
Property

A. **Change Order – Middle School Media Center Project General Contractor** (Attachment #10)

<table>
<thead>
<tr>
<th>Change Order #</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>East Coast</td>
<td>MS Media Center</td>
<td>Remove existing window film from glass</td>
<td>($250.00)</td>
<td>Dec</td>
</tr>
</tbody>
</table>

III. **PERSONNEL**

A. **Resignations**

- Heather Brian, High School Personal Care Assistant Learning Support, effective January 27, 2020
- Larry Gehman, District-wide Maintenance HVAC Technician, effective January 3, 2020
- Tyler Muckle, High School Boys Lacrosse Assistant Coach, effective January 14, 2020
- Jeffrey Werner, High School Track and Field Assistant Coach, effective December 26, 2019

B. **Leaves**

- Diane Hoover, Middle School Personal Care Assistant, intermittent leave December 22, 2019 through December 21, 2020
- Rachel Martin, Akron Intervention Specialist, intermittent leave October 7, 2019 through March 13, 2020
- Richard Ney, Middle/High School Music, January 9, 2020 through approximately February 6, 2020
- Michael Sushinski, District Wide Food Service-Mail Delivery Driver, January 2, 2020 through approximately April 2, 2020

C. **Transfer**

- Christina Baron – Part-time Intermediate School Personal Care Assistant Emotional Support to Part-time Fulton Personal Care Assistant Learning Support, effective January 3, 2020 through the conclusion of the 2019-20 school year, due to students' needs

D. **Appointments**

**Professional**

- Dianna Becker, Long-term Substitute High School Life Skills Support @ Level B/Step 1 (Pro-rated), effective January 9, 2020, replacing Kirstin Loperena while on leave
- Melinda Harden, Long-term Substitute Middle School Learning Support @ Level B/Step 1 (Pro-rated), effective January 8, 2020, replacing Ashley Martin while on leave
- Jeffrey Kerchner, Long-term Substitute Middle School Math @ Level B/Step 1 (Prorated), effective TBD, replacing Jaime Ringler while on leave
- Michele Myers, Professional Employee High School Business Education @ Level M/Step 15 (Pro-rated), effective TBD, replacing Jeremy King who resigned
- Austin Sensenig, Long-Term Substitute High School Health & Physical Education @ Level B/Step 1 (Pro-rated), effective January 16, 2020, replacing D. Loren Souder while on Sabbatical Leave
- Hannah Thompson, Long-Term Substitute Intermediate/Middle School Health & Physical Education @ Level B/Step 1 (Pro-rated), effective January 6, 2020, replacing Jessica Bartsch while on leave

**Support**

- Darlinton Buitrago-Castano, District-wide Maintenance HVAC Technician, effective January 28, 2020, replacing Jared Fritz who resigned
- Melissa Roos, Part-time Intermediate/Middle School Attendance Secretary, effective January 28, 2020, replacing Melissa Lapp who resigned
Extracurricular

- **Austin Wealand**, Track and Field Assistant Coach, effective January 28, 2020 through the conclusion of the 2019-20 school year

E. **Mentors for 2019-20 School Year**

- **Joshua Clair** for Austin Sensenig – Full (Pro-rated)
- **Donna Schubert** for Michele Myers – Orientation (Pro-rated)
- **Christina Thomas** for Jeffrey Kerchner – Orientation (Pro-rated)
- **Kimberly Wagner** for Dianna Becker – Full (Pro-rated)
- **Tanya Weaver** for Melinda Harden – Full (Pro-rated)
- **Heidi Yohn** for Hannah Thompson – Orientation (Pro-rated)

F. **Volunteer Coach for the 2019-20 School Year**

- Nicholas Vanderwende, Bowling

G. **Professional Contract**

- **Austin Wealand**

H. **Department Supervisor for the 2019-20 School Year**

- Daniel Delaney, Related Arts (Music/PE/Art) Prorated

IV. **POLICY & CURRICULUM**

- **Policy**
  - **Policies for Second Reading** (Attachment #11)
    - Policy 209, Health Examinations/Screenings
    - Policy 617, Petty Cash
  - **Policies for First Reading** (Attachment #12)
    - Policy 203.1, HIV Infection

- **Curriculum**
  - No Action Items

V. **PUBLIC AFFAIRS & PLANNING**

- **2020-2021 Calendar** (Attachment #13)

SECTION 3 – INFORMATION ITEMS

I. **PERSONNEL**

- **Vacancies**
  - **Professional**
    - High School Chemistry
    - High School Math
    - Middle School Math (2020-2021)
  - **Support**
    - Clay Custodian (2020-2021)
    - District-wide Maintenance HVAC Technician
    - Part-time Inclusion Aide
    - Part-time Personal Care Assistant (3)
  - **Extracurricular**
    - Boys’ Lacrosse Assistant Coach
    - Softball Assistant Coach
SECTION 4 – REPORTS

I. REPORT OF THE STUDENT REPRESENTATIVE – Chandler Eby
A report was provided about various activities being held in buildings throughout the District.

II. REPORT OF THE LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Tim Stayer
- A new business manager and Willow Street Campus principal were appointed.
- Nearly $150,000.00 in teacher grants were awarded.
- They are considering building repairs and refinancing bonds.
- They are reviewing and updating policies.

III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer
- The Board will have a retreat in April.
- The Reinventing Learning Showcase will be held in March.
- The Student Bazaar will be held in April.
- They are going to begin offering School Director training to meet the mandatory requirements.

IV. REPORT OF PSBA SECTION VII LIAISON – Glenn R. Martin
- A presentation about the Pennsylvania 2020-2021 budget will be offered in February.
- Mental health training changes are being considered.
- School bus driver physical requirements are being considered.
- A proposed state house bill would require all Pennsylvania school districts to offer a full-time cyber education program.

V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Philip Eby
- The Allocation Committee will be meeting in March to make disbursement decisions.
- The Purple and Gold Gala will be held on February 22.

VI. REPORT OF THE SUPERINTENDENT – Dr. Brian Troop
- The Board was thanked for their service as part of School Board Recognition Month.
- They received information about the Attollo Recruit Graduates and students in Grades 7-12 who were selected for County and Regional music ensembles.
- Several visitors from Radnor School District visited the District in January to talk about their recent school start time change.
- Several District Administrators attended an event to address restorative justice.
- Dr. Troop’s full-day building visits began in mid-January and will run through March.
- The District Coding Contest will be held in March. Board members are invited to be judges.
- The Ephrata Rec Center is working on a plan to offer afterschool child care at the four District elementary schools next year.
- The Administration will participate in “Shadow A Student” on February 20, 25, and March 3.
- The District was highlighted during a webinar to help participants understand the purpose and components of a Learning Framework.
- Dr. Hornberger represented the District at a press conference for a newly formed group calling for reform to the way charters are funded and to improve in the accountability and oversight.
- The District was awarded a $35,000.00 PAsmart Targeted grant to expand computer science classes and teacher training.
- There will be a presentation about BrightBytes Whole Child survey after the meeting tonight.
- Dr. Troop requested to have an Executive Session for a legal matter after the presentation.
VII. GOOD NEWS REPORTS
- Mr. Stayer saw District students during his recent trip to the Farm Show.
- An Ephrata senior is interning at Conestoga Wood and received a $5,000 grant to continue his education.
- Two seniors ranked in the top three in their recent District 5 SkillsUSA competition.
- Junior Matt Sweigart was named a PA Invention Convention finalist for his All City Saver project.
- The Attollo interviewers were very inspiring.

SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS
President Gehman opened the floor to visitors for questions or comments except personnel items that are never discussed at public meetings.
- None

II. OLD BUSINESS
- None

III. NEW BUSINESS
- None

IV. ADJOURNMENT
The meeting adjourned at 7:56 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors