DATE: February 10, 2020

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Phil Eby, Richard Gehman, Glenn Martin, Tim Stauffer, Timothy Stayer and Chris Weber

BOARD MEMBERS ABSENT: Trisha Good

OTHERS IN ATTENDANCE: Alex Geli, Jill Hackman, Dr. Jacy Hess, Dr. Rick Hornberger, Sarah McBee, Kristee Reichard, and Dr. Brian Troop

ACTION ITEMS

Budget & Finance

I. Exonerations
After review and discussion, the Committee endorsed the Administrative recommendation to approve the following tax exonerations:

A. Real Estate
   Akron Borough 2019-2020 $2,760.00

B. Per Capita
   Akron Borough 2019-2020 $ 240.00
   Clay Township 2019-2020 $ 440.00
   Ephrata Borough 2019-2020 $1,040.00
   Ephrata Township 2019-2020 $ 790.00
   Total $2,510.00

II. General Fund Budget Transfers
After review and discussion, the Committee endorsed the Administrative recommendation to approve the following 2019-2020 General Fund Budgetary:

<table>
<thead>
<tr>
<th>TRANSFER FROM</th>
<th>TRANSFER TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account</td>
<td>Description</td>
</tr>
<tr>
<td>1164170M</td>
<td>EMS Reg Ed Math Books</td>
</tr>
<tr>
<td>110610M</td>
<td>EMS Supplies</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
</tr>
</tbody>
</table>

III. Pearson Online & Blended Learning K-12 Statement of Work Agreement
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Pearson Online & Blended Learning K-12 for Virtual Learning Programs for the 2020-2021 fiscal year. The cost per full-time student is $3,950.00. The District will purchase enrollment licenses bundles as needed.

IV. OMNI 403(b) Retirement Plan Amendment
After review and discussion, the Committee endorsed the Administrative recommendation to approve a Hardship Eligibility Amendment for part-time employees for the District OMNI 403(b) Retirement Plan. This regulation is required by the IRS.

V. DoubleTree by Hilton – Catering Sales Agreement
After review and discussion, the Committee endorsed the Administrative recommendation to approve a Catering Sales Agreement with DoubleTree by Hilton in Reading for the Prom Package in May 2020. Estimated cost is $14,851.91. The costs are paid for by the Class of 2021 Student Activity Fund and students.

VI. Mixed-Up Productions Agreement
After review and discussion, the Committee endorsed the Administrative recommendation to approve a service agreement with Mixed-Up Productions for equipment/lighting rental for the
Ephrata High School Prom. The estimated cost is $2,000.00 and will be paid for by the Class of 2021 Student Activity Fund.

**Property**

I. **Mowing Bid**  
After review and discussion, the Committee endorsed the Administrative recommendation to approve mowing contracts for the following vendors for 2020:

<table>
<thead>
<tr>
<th>Site</th>
<th>Vendor</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akron Elementary</td>
<td>DWD</td>
<td>$150.00</td>
</tr>
<tr>
<td>Clay Elementary</td>
<td>Stark</td>
<td>$195.00</td>
</tr>
<tr>
<td>Fulton Elementary (Including Softball Field and Swale)</td>
<td>Stuart &amp; Sons</td>
<td>$390.00</td>
</tr>
<tr>
<td>Highland Elementary</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mowing</td>
<td>Stuart &amp; Sons</td>
<td>$85.00</td>
</tr>
<tr>
<td>Weed-Wack Bank</td>
<td>DWD</td>
<td>$210.00</td>
</tr>
<tr>
<td>Ephrata Middle School – Areas around School</td>
<td>Stuart &amp; Sons</td>
<td>$335.00</td>
</tr>
<tr>
<td>Ephrata High School – Areas around High School</td>
<td>Stuart &amp; Sons</td>
<td>$275.00</td>
</tr>
<tr>
<td>Mow Athletic Fields as follows:</td>
<td>Rec Center</td>
<td>$480.00</td>
</tr>
<tr>
<td>Ephrata Middle School Athletic Fields, Ephrata High School Oak Street Athletic Fields</td>
<td></td>
<td></td>
</tr>
<tr>
<td>189 S. Market Street</td>
<td>DWD</td>
<td>$90.00</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$2,210.00</td>
</tr>
</tbody>
</table>

II. **Fidevia Agreement**  
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Fidevia for Construction Management Services at the Middle School and High School. The cost are as follows:

A. For services listed on Attachment A (Scope of Services During Pre-Construction) to be provided by Fidevia, the School District shall pay Fidevia a Not-to-Exceed fee of $38,500.00.

B. For services listed on Attachment B (Scope of Services During Bidding) to be provided by Fidevia, the School District shall pay Fidevia a Not-to-Exceed fee of $17,500.00 per school.

C. For services listed on Attachment C (Scope of Services During Construction and Closeout) to be provided by Fidevia, the School District shall pay Fidevia a monthly Not-to-Exceed fee of $15,200.00.

D. In addition to the specific items listed at Attachments A through C, Fidevia shall also perform other assignments as directed by the School District that pertain to the project, including assisting with litigation or other forms of dispute resolution, and shall do so for no additional fee so long as they do not place an undue additional burden on the owner’s representative.

**DISCUSSION / INFORMATION ITEMS**

**Budget & Finance**

I. **Right to Know Request**  
The board was informed regarding the Right to Know Request from Alex Geli.

II. **2019-2020 Budget Projections**  
Estimates for the 2019-2020 EASD budget projections were discussed and it is close to the proposed budget that was approved in June 2019.

III. **New Lunch Changes**  
The board was informed of the numerous proposed changes to the National School Lunch Program effective January 2020.

IV. **Governor’s Budget**  
The highlights of the Governor’s state budget were discussed.
Property

I. **Upcoming Project**

RLPS Architects has been chosen for the Music/Washington/District Office Project. After the contract is reviewed by the District’s solicitor it will be put on the board agenda for approval.
DATE:                February 10, 2020

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Glenn Martin, Tim Stauffer, Timothy W. Stayer, Chris Weber and David Wissler

BOARD MEMBER ABSENT: Trisha Good

OTHERS IN ATTENDANCE: Dr. Jacy Hess, Dr. Richard Hornberger, and Kristee Reichard, Dr. Brian Troop

GUESTS IN ATTENDANCE      Jill Hackman and Alex Geli

ACTION ITEMS

I. Retirements
    • Pamela Burger, District-wide Speech & Language Pathologist, effective at the conclusion of the 2019-20 school year
    • Connie Fink, High School Special Education One-to-One Life Skills Support, effective at the conclusion of the 2019-20 school year
    • Elaine Good, Middle School Cafeteria Manager, effective at the conclusion of the 2019-20 school year
    • Susan Izydorczyk, Intermediate School Grade 5, effective at the conclusion of the 2019-20 school year
    • Lynda Jensen, Highland Title I Aide, effective at the conclusion of the 2019-20 school year
    • David Kopp, Highland Custodian, effective at the conclusion of the 2019-20 school year
    • Jacqueline Owinski, High School Music, effective at the conclusion of the 2019-20 school year
    • Yvonne Peifer, Highland Intervention Specialist, effective at the conclusion of the 2019-20 school year
    • Marion Piersol-Miller, Intermediate School Grade 6, effective at the conclusion of the 2019-20 school year
    • Barbara Sweigart, Highland Special Education Para Educator, effective at the conclusion of the 2019-20 school year
    • Steven Sweigart, District-wide Director of Athletics/Student Activities/Facilities, effective November 30, 2020

II. Resignations
    • Gloria Conner, High School Learning Support, effective January 10, 2020
    • Christy Hambrick, District-wide Parent-to-Parent Representative, effective March 13, 2020

III. Leaves
    • Heather Balmer, Middle School Special Education One-to-One, February 4, 2020 through February 11, 2020
    • David Bucher, High School Custodian, February 4, 2020 through approximately May 4, 2020
    • Trudy Fritz, High School Custodian, intermittent leave February 1, 2020 through April 11, 2020
    • Scott Leed, Akron Head Custodian, approximately March 9, 2020 through approximately June 1, 2020
    • Joshua Shortuse, High School Biology, approximately February 12, 2020 through approximately March 11, 2020
    • Ashley Silva, District-Wide Autistic Support, requests to extend her leave through the conclusion of the 2019-20 school year
    • Lori Warfel, Middle/High School Spanish, intermittent leave January 20, 2020 through January 19, 2021
    • Jessica Werntz, Highland Grade 3, approximately March 23, 2020 through the conclusion of the 2019-20 school year
IV. Transfers

- Christina Baron, Part-time Fulton Special Education Para Educator Learning Support to Part-time Highland Special Education One-to-One Emotional Support, effective February 10, 2020 through the conclusion of the 2019-20 school year, due to students’ needs
- Shannon Dietz, Middle School Math Grade 7 to High School Math, effective TBD, replacing Chad Droege who resigned
- Jaime Ringler, Middle School Math Grade 8 to Middle School Math Grade 7, effective February 11, 2020, replacing Shannon Dietz who transferred
- Stacey Zunner, Part-time Intermediate School Special Education Para Educator Emotional Support to Intermediate/Middle School Part-time Special Education Para Educator Learning Support, effective February 3, 2020 through the conclusion of the 2019-20 school year, due to students’ needs

V. Appointments

Professional
- Jeffrey Kerchner, Professional Employee Middle School Math Grade 8 @ Level M+30/Step 11 (Pro-rated), effective February 11, 2020, replacing Jaime Ringler who transferred

Extracurricular
- Cassidy Pinchorski, Softball Assistant Coach, effective February 25, 2020 through the conclusion of the 2019-20 school year, replacing Brianna Andraos who resigned
- Austin Sensenig, Boys’ Lacrosse Assistant Coach, effective February 25, 2020 through the conclusion of the 2019-20 school year, replacing Tyler Muckle who resigned
- Clinton Surgeoner, Track & Field Assistant Coach, effective February 25, 2020 through the conclusion of the 2019-20 school year, replacing Jeffrey Werner who resigned

VI. Mentors for 2019-20 School Year

- Brett Sunday for Melinda Harden – Full (Pro-rated) Replacing Tanya Weaver
- Heidi Yohn for Hannah Thompson – Full (Pro-rated) This is a change from Orientation to Full

VII. Stipend for Support of a Substitute Working Outside Certification Area

The following is a change to the start date that was approved at the December 16, 2019 Board Meeting.
- Christina Thomas, Level B, November 12, 2019 – TBD

VIII. Spring Volunteer Coaches for the 2019-20 School Year

<table>
<thead>
<tr>
<th>Spring Volunteer Coaches</th>
<th>Sport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Timothy Beever</td>
<td>Baseball</td>
</tr>
<tr>
<td>Stephen Bonner</td>
<td>Track &amp; Field</td>
</tr>
<tr>
<td>Barry Christ</td>
<td>Boys’ Tennis</td>
</tr>
<tr>
<td>Nathan Cummings</td>
<td>Baseball</td>
</tr>
<tr>
<td>Kole DeHaven</td>
<td>JH Track &amp; Field</td>
</tr>
<tr>
<td>Christopher Helock</td>
<td>JH Track &amp; Field</td>
</tr>
<tr>
<td>Dakota Keefer</td>
<td>Boys’ Lacrosse</td>
</tr>
<tr>
<td>Austin Landis</td>
<td>Baseball</td>
</tr>
<tr>
<td>Dylan Lindberg</td>
<td>Boys’ Lacrosse</td>
</tr>
<tr>
<td>Deana Long</td>
<td>Unified Track</td>
</tr>
<tr>
<td>Vincent McHenry</td>
<td>Track &amp; Field</td>
</tr>
<tr>
<td>Michael Muhr</td>
<td>Baseball</td>
</tr>
<tr>
<td>Travis Mumma</td>
<td>Boys’ Lacrosse</td>
</tr>
<tr>
<td>John Peple</td>
<td>Boys’ Tennis</td>
</tr>
</tbody>
</table>
I. Vacancies

Administration
2020-2021
- District-wide Director of Athletics/Student Activities/Facilities

Professional
2019-2020
- High School Chemistry
- High School Learning Support
- LTS Middle School Math Grade 7

2020-2021
- District-wide Speech & Language
- High School Music
- Highland Intervention Specialist
- Intermediate School Elementary (2)
- Middle School Math

Support
2019-2020
- District-wide Maintenance HVAC Technician
- District-wide Parent-to-Parent Representative
- Part-time Special Education Para Educator (2)
- Part-time Special Education One-to-One (2)

2020-2021
- Clay Custodian
- Highland Custodian
- Middle School Cafeteria Manager
- Highland Title I Aide
- Part-Time Special Education Para Educator
- Part-Time Special Education One-to-One

Extracurricular
- Boys’ Lacrosse Assistant Coach

II. Creation of Positions
- Autistic Support Teacher – Clay
  This position will support students in the newly created Autistic Support classroom for students.
- Full-time Special Education Para Educators (3) – Clay
  These positions will support the students in the newly created Autistic Support classroom.
- Part-time Special Education Para Educators (2) – Clay
  These positions will support the students in the newly created Autistic Support classroom.
DATE: February 10, 2020

SECTION ADMINISTRATOR: Dr. Richard Hornberger

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Glenn Martin, Tim Stauffer, Timothy W. Stayer, Chris Weber, Dave Wissler

BOARD MEMBER ABSENT: Trisha Good

DISTRICT STAFF IN ATTENDANCE: Dr. Jacy Hess, Dr. Richard Hornberger, Sarah McBee, Kristee Reichard, and Dr. Brian Troop

COMMUNITY MEMBERS IN ATTENDANCE: Alex Geli and Jill Hackman

ACTION ITEMS

Policy
I. Policy for Second Reading
   • Policy 203.1, HIV Infection

II. Policy for First Reading
   • Policy 702.1, Crowdfunding

Curriculum
I. Field Trips
   • EHS Art Department (approximately 40 students) to travel to New York, N.Y., to visit Modern Museum of Art and Whitney Museum of American Art, April 24, 2020 (Friday)

II. High School Course Catalog for 2020-21

DISCUSSION / INFORMATION ITEMS

Curriculum
I. Middle School New Course Proposals for 2020-21

II. Comprehensive Plan
DATE: February 10, 2020
SECTION: Public Affairs & Planning
SECTION ADMINISTRATOR: Dr. Brian Troop
EASD ATTENDANCE: Judy Beiler, Dr. Jacy Clugston Hess, Phil Eby, Rick Gehman, Dr. Rick Hornberger, Glenn Martin, Sarah McBee, Kristee Reichard, Tim Stauffer, Tim Stayer, Dr. Brian Troop, Chris Weber, Dave Wissler
COMMUNITY MEMBERS IN ATTENDANCE: Alex Geli, Jill Hackman

ACTION ITEM
The School Board will vote on the following items at the February 24, 2020 voting meeting:

I. School Start Time Proposal
II. Ephrata Rec Center After-School Childcare

INFORMATION / DISCUSSION ITEMS

I. Highland Elementary School – Title I Distinguished School
Highland Elementary School was recently recognized by the Pennsylvania Department of Education as a top performing Title I school in the state.

II. Lancaster County Workforce Development Board
• Career Ready Lancaster and Business/Education Workforce Summit, Tuesday, January 28
• Workforce Readiness Project

III. Upcoming Dates
Board members are invited to attend the following events:
• Skype Session with Julian Valentin, EHS Auditorium, February 12, 7:30 AM
• Kindergarten Expo, EHS Auditorium/Cafeteria, February 18, 6:00 – 7:30 PM
• Shadow A Student Days, Thursday, February 20; Tuesday, February 25; Tuesday, March 3
• You Be the Chemist, EMS Auditorium, February 24, 3:15 PM (Snow date: February 26)
• IU Reinventing Learning Showcase, March 11, 6:00 – 8:00 PM
• EASD Legislative Breakfast, EHS Cafeteria, March 26, 7:45 – 9:30 AM
• EASD Code Contest, EHS Cafeteria, March 26, 6:45 – 8:00 PM
• District Art Show Opening, Ephrata Public Library, April 3, 3:30 – 5:00 PM (Art will be exhibited through May 4.)

IV. AASA Presentation with Manheim Central Superintendent, Dr. Peter Aiken
Information was provided on this upcoming presentation.

V. ISTE Conference Presentations
A brief summary was provided of two EASD presentations given at the annual ISTE conference.