The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in regular session on Monday, May 11, 2020 via the Zoom Webinar Platform as advertised on April 30, 2020 in LNP News. The link to the Zoom meeting was also made available on the District website along with directions on submitting questions/comments and requests for special accommodations.

**Board Members Present:** President, Richard Gehman; Vice-President, Chris Weber; Members: Judy Beiler, Philip Eby, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer, and David Wissler; Superintendent (non-voting) Dr. Brian Troop; Treasurer (non-voting) Kristee Reichard; and Secretary (non-voting), Stephanie Gingrich

**Board Members Absent:** none

**School District Representatives Present:** Amanda Calhoun, Dr. Jacy Clugston Hess, Dan Delaney, Dr. Scott Galen, Josh Haupt, Dr. Rick Hornberger, Peter Kishpaugh, Dennis Logue, Sarah McBee, Dr. Tim McCormick, and Jennifer Trout

**Media Present:** Eric Stark, Ephrata Review

**Visitors Present:** Dianna Becker, Renee Brass, Kim and Larry Buehler, Jamie Chon, Chandler Eby, Hannah Logue, Braden Mulcahy, Sylvia Schmalhofer, Sophia Slater, and Alyssa Wingenroth

**CALL TO ORDER BY BOARD PRESIDENT**
President Gehman called the meeting to order at 7:00 PM.

**MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT**
President Gehman asked for a moment of silent meditation followed by the Pledge of Allegiance and the recitation the District Mission Statement.

**WELCOME AND COMMENTS/QUESTIONS FROM VISITORS**
President Gehman welcomed visitors to the meeting. No questions or comments were submitted in advance as per the legal notice.

**SCHOOL BOARD RESOLUTION PRESENTATIONS**

**SCHOOL BOARD RECOGNITION**
Student Representative Chandler Eby was thanked for his two years of service.

**SECTION 2 – GENERAL BOARD ACTION ITEMS**

**Motion**
It was moved by Mr. Martin, seconded by Mr. Stayer, that the Ephrata Area Board of School Directors approve all of the items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 9 Yes, 0 No.

**I. SECRETARY REPORT – STEPHANIE A. GINGRICH**

**A. Meeting Minutes**
Minutes from the April 27, 2020 Regular School Board meeting and the May 4, 2020 School Board Committee of the Whole Meeting

**B. School Board Resolutions (Attachment #1)**
- Jamie Chon – All-State Orchestra
- Braden Mulcahy – All-State Concert Band
- The EMS You Be the Chemist Challenge Team for qualifying to compete in the state challenge
II. BUDGET & FINANCE / PROPERTY

Budget & Finance

A. Treasurer’s Report for April 1-30, 2020 (Attachment #2)

B. List of Bills for Individual Accounts for May 11, 2020 (Attachment #3)

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$351,921.96</td>
</tr>
<tr>
<td>AP Direct Deposit</td>
<td>$517,536.26</td>
</tr>
<tr>
<td>General Fund ACH Items</td>
<td>$1,266,821.29</td>
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<tr>
<td>Capital Reserve</td>
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<td>Food Service</td>
<td>$0.00</td>
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<tr>
<td>Student Activities</td>
<td>$604.34</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$2,136,883.85</strong></td>
</tr>
</tbody>
</table>

C. Per Capita Tax Exonerations (Attachment #4)

<table>
<thead>
<tr>
<th>Location</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akron Borough</td>
<td>$10.00</td>
</tr>
<tr>
<td>Clay Township</td>
<td>$30.00</td>
</tr>
<tr>
<td>Ephrata Borough</td>
<td>$110.00</td>
</tr>
<tr>
<td>Ephrata Township</td>
<td>$110.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$260.00</strong></td>
</tr>
</tbody>
</table>

D. 2020-2021 Dual Enrollment Agreements (Attachment #5)

Agreements between the Ephrata Area School District and the following institutions for higher learning for the 2020-2021 fiscal school year. Dual enrollment is for eligible students currently enrolled in the Ephrata High School, who attend college classes to receive college credits while they are in high school. Students pay for the credits directly to the college.

- HACC, Harrisburg, PA, approximate cost for tuition and fees is $125.00 per credit
- HACC, Harrisburg, PA, "College in the Classroom" approximate tuition is $75.00 per credit
- Lancaster Bible College, students who meet the criteria may take one tuition-free course in fall and spring
- Millersville University, Lancaster, PA, approximate cost for tuition is $184.50 per credit
- Thaddeus Stevens College of Technology, Lancaster, PA, approximate cost for tuition is $3,700 per year, which is half of tuition
- PA College of Health Sciences, approximate cost is $305.00 per credit
- Harrisburg University of Science and Technology, approximate cost is $100 per credit
- Pennsylvania State University – Berks Campus, approximate cost is $299.00 per credit and $159.00 for fees, a one-time charge

E. Depositories of Funds (Attachment #6)

Financial organizations as depositories for school funds for the 2020-2021 fiscal year:

- Fulton Bank
- PNC Bank
- PSDLAF
- Wilmington Trust

F. Agreement with jamf (Attachment #7)

Agreement with jamf for 2020-2021 in the amount of $25,299.00. The software will allow the District to manage all District-owned iPads.

G. USAC Addendum with Windstream (Attachment #8)

Addendum to the Windstream Service Terms and Conditions for E-Rate Program. Windstream will install Virtual Lan Service (VLS) this is a connection between Clay Elementary and the High School for 2020-21. The cost is $1,900.00 per month.
H. **Appointment of Board Treasurer**  
Appoint Kristee Reichard as Board Treasurer for a term of one (1) year beginning on July 1, 2020 (pending approval of bonding).

I. **Direct Tax Collector Appointment Resolution (Attachment #9)**

J. **Agreement with Stoneware, Inc. (Attachment #10)**  
Agreement with Stoneware, Inc. for software that allows teachers to monitor/manage student computers. The cost for 2020-2021 is $4,200.00.

K. **2020-21 Dentist and Physician Rates**  
   - **Dentist** $2.00 per exam  
   - **Physician** $75.00 per hour

L. **2020-21 School Dentists**  
   - John Gotwalt  
   - Sarah Gotwalt  
   - Heather Larrimore

M. **2020-21 School Physicians & Health Care Providers**  
   - Curtis Hershey  
   - James Kelly  
   - Rose Medice  
   - Jennifer Payne

N. **2020-21 Sports Physical Physicians**  
   - Lindsey Goetz  
   - Curtis Hershey  
   - James Kelly

O. **2020-21 Team Physicians**  
   - Curtis Hershey  
   - Joel Horning  
   - James Kelly

P. **Agreement with River Rock Academy (Attachment #11)**  
Agreement with River Rock Academy, Incorporated, at the Lancaster County Campus for the 2020-2021 school year. This agreement is for Alternative Education for Disruptive Youth, and the program includes behavior management, therapeutic, and educational services. The District agrees to reserve four student slots at a per diem rate of $150.05 or annual tuition of $27,759.25 per student, for a total annual cost of $111,037.00. Any additional students above four will incur a daily per diem of $227.56.

Q. **PEMA/FEMA Agent Resolution (Attachment #12)**  
Resolution appointing Holly Albert, Assistant Business Manager, as the agent for working with PEMA/FEMA for reimbursement of covered expenses due to COVID-19.

R. **Restore Counseling Service, LLC Agreement (Attachment #13)**  
Agreement with Restore Counseling Services LLC as a potential provider of school-based outpatient mental health services for District students for the 2020-2021 school year. The services would serve students covered by the PerformCare organization.
Property

A. Agreement with Community Action Program (Attachment #14)
Agreement with Community Action Program Headstart, Lancaster, PA, to rent areas in the following locations for their Headstart program for the period of July 1, 2020 - June 30, 2021;

Clay Elementary
- Room 402 – Utility cost $404.00 per month
- Office – Utility cost $71.00 per month

Highland Elementary
- Room 228 – Utility cost $320.00 per month
- Office – Utility cost $40.00 per month

Headstart shall pay a monthly rental fee of $1.00. Total monthly rent and utility income is $836.00. The Community Act Program agreed, if during the fiscal year they receive COLA increase in funds they will contact the District to renegotiate.

III. PERSONNEL

A. Retirements
- Tracy Blunt, Clay Principal, effective August 7, 2020
- Angela Mahlandt, Akron School Counselor, effective June 12, 2020

B. Resignations
- Christina Baron, Part-time Highland Special Education One-to-One Emotional Support, effective May 1, 2020
- Lois Hoover, Middle School General Cafeteria, effective April 28, 2020
- Dan Mahlandt, Coordinator of Instructional Programs, effective June 30, 2020

C. Leaves
- Kathryn Benjamin-Campbell, Middle School Special Education Para Educator, effective April 4, 2020 through the remainder of the 2019-20 school year
- Katlin Miller, Clay Elementary Grade 3, requests to extend her leave through December 23, 2020
- Michael Sushinski, District-wide Food Service/Mail Delivery Driver, requests to extend his leave through approximately May 11, 2020

D. Transfers
- Nicole Baumann, Fulton Part-time Kindergarten to Highland Kindergarten, effective July 1, 2020, replacing Meredith Martin who is transferring
- Celia Efrati, Clay Elementary Grade 3 to Clay Elementary Grade 2, effective July 1, 2020, due to student enrollment
- Lauren Eyler, Highland Elementary Grade 1 to Highland Elementary Grade 2, effective July 1, 2020, due to student enrollment
- Tania Kreider, Akron Elementary Grade 2 to Akron Elementary Grade 3, effective July 1, 2020, replacing Stephanie Wilson who is transferring to another position
- Meredith Martin, Highland Kindergarten to Highland Elementary Grade 1, effective July 1, 2020, replacing Lauren Eyler who is transferring to another position
- Valerie Stoneburner, Fulton Elementary Grade 3 to Clay Elementary Grade 4, effective July 1, 2020, due to student enrollment
- Stephanie Wilson, Akron Elementary Grade 3 to Highland Elementary Grade 3, effective July 1, 2020, replacing Jessica Wernitz who is transferring to another position

E. Appointments

Support
- Samantha Hurst, Clay Full-time Special Education Para Educator Autistic Support, effective August 24, 2020 through the conclusion of the 2020-21 school year, filling a newly created position
F. **2019-2020 Science Fair Distributions**

**2019-2020 High School Science Fair Compensation**

<table>
<thead>
<tr>
<th>NAME</th>
<th>UNITS</th>
<th>STEP</th>
<th>STEP AMOUNT</th>
<th>TOTAL COMPENSATION</th>
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<td>Jessica Chinchock</td>
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<tr>
<td>Tessa Boppel Didyoung</td>
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<tr>
<td>Adam Ewing</td>
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<td>14.05</td>
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<tr>
<td>Kara Fox</td>
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<td>5</td>
<td>14.05</td>
<td>$1,061.64</td>
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<tr>
<td>Nicole Keller</td>
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<td>Douglas Kellogg</td>
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**2019-2020 Middle School Science Fair Compensation**

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<th>STEP</th>
<th>STEP AMOUNT</th>
<th>TOTAL COMPENSATION</th>
</tr>
</thead>
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<td>17.13</td>
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<td>Joshua Haupt</td>
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<td>Ryan Hough</td>
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<td>Lindsay Kabakjian</td>
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<td>Amy Segura</td>
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IV. **POLICY & CURRICULUM**

**Policy**

A. **Policy for Second Reading (Attachment #15)**
- Policy 006.1, Attendance at Meetings Via Electronic Communications
- Policy 222, Tobacco and Vaping Products
- Policy 323, Tobacco and Vaping Products
- Policy 626, Federal Fiscal Compliance

B. **Policies for First Reading (Attachment #16)**
- Policy 201, Admission of Students
- Policy 233, Suspension and Expulsion

**Curriculum**

A. **Special Education Plan Report (Attachment #17)**

B. **Candidates for Graduation (Attachment #18)**

V. **PUBLIC AFFAIRS & PLANNING**

A. **Retirement Resolutions (Attachment #19)**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position in the District upon Retirement</th>
<th>Years at EASD</th>
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</thead>
<tbody>
<tr>
<td>Tracy Blunt</td>
<td>Clay Elementary School Principal</td>
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<tr>
<td>Pamela Burger</td>
<td>District-wide Speech &amp; Language Pathologist</td>
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<tr>
<td>Janice Burkholder</td>
<td>Highland Custodian</td>
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<tr>
<td>Christine Ditzler</td>
<td>Highland Receptionist/Secretary</td>
<td>26</td>
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<tr>
<td>Connie Fink</td>
<td>High School One-to-One Life Skills Support</td>
<td>38</td>
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<tr>
<td>Janice Fitch</td>
<td>Clay Playground Aide</td>
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<tr>
<td>Elaine Good</td>
<td>Middle School Cafeteria Manager</td>
<td>33</td>
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<tr>
<td>Diane Herber</td>
<td>Middle School Mathematics</td>
<td>20</td>
</tr>
<tr>
<td>Susan Izydorczyk</td>
<td>Intermediate School Grade 5</td>
<td>23</td>
</tr>
</tbody>
</table>
B. **Revised 2019-2020 School Calendar (Attachment #20)**

--- SECTION 3 – MISCELLANEOUS ACTION ITEMS ---

**Motion**
It was moved by Mr. Stayer, seconded by Mr. Eby, that the Ephrata Area Board of School Directors approves the item set forth below.

Roll call vote -- all members present voting yes. Motion approved - 9 Yes, 0 No.

1. **2020-2021 GENERAL FUND BUDGET (Attachment #21)**
The proposed final budget for the 2020-2021 fiscal year beginning July 1, 2020 and ending June 30, 2021 with 17.8 mills of real estate taxes, and other enabling taxes with total expenditures of $73,116,901.

**Motion**
It was moved by Mr. Stayer, seconded by Mr. Weber, that the Ephrata Area Board of School Directors approves the item set forth below.

Roll call vote -- all members present voting yes. Motion approved - 9 Yes, 0 No.

1. **RESOLUTION AUTHORIZING PROPOSED FINAL BUDGET (Attachment #22)**
Resolution authorizing proposed final budget display and advertising and per capita tax notice

--- SECTION 4 – INFORMATION ITEMS ---

1. **PERSONNEL**
   A. **Vacancies**
      **Administration**
      2020-2021
      Clay Principal
      Coordinator of Instructional Programs
      District-wide Director of Athletics/Student Activities/Facilities

      **Professional**
      2019-2020
      EHS@Washington Part-time Learning Coach
      High School Chemistry

      2020-2021
      Akron School Counselor
      Clay Part-time Learning Support
      District-wide Speech & Language
EHS@Washington Part-time Special Education Learning Coach  
Fulton Part-time Kindergarten  
High School Music  
High School Social Studies  
Highland Emotional Support  
Intermediate School Elementary (2)  
LTS Clay Elementary  
LTS High School Social Studies (2nd Semester)  
Middle School Math

**Support**  
**2019-2020**  
Full-time Special Education Para Educator  
Part-time Special Education One-to-One (2)  
Part-time Special Education Para Educator (3)

**2020-2021**  
Clay Custodian  
Full-time Special Education Para Educator (2)  
General Cafeteria  
Highland Custodian (2)  
Highland Title I Aide  
Middle School Cafeteria Manager  
Part-Time Special Education One-to-One  
Part-Time Special Education Para Educator (3)

**Extra-Curricular**  
IS/MS MiniThon Co-Advisor (2)

--- SECTION 5 – REPORTS ---

I. **REPORT OF THE STUDENT REPRESENTATIVE – Chandler Eby**  
   • Because schools have been closed since March 13, Chandler did not have a report.

II. **REPORT OF THE LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Tim Stayer**  
    • The CTC Annual Awards ceremony will be held via Zoom on May 25.  
    • Virtual instruction ends on June 1.

III. **REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer**  
     No Report

IV. **REPORT OF PSBA SECTION VII LIAISON – Glenn R. Martin**  
    • House Bill 360 will extend the deadline for background checks.  
    • 2020-2021 Legislative Platform suggestions are due by June 30.

V. **REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Philip Eby**  
   • Grants for the 2020-2021 school year have been approved.  
   • The Board is going to have discussions about fundraising and projects that are receiving ongoing funding.  
   • The Foundation funded the Ephrata High School Class of 2020 yard signs.

VI. **REPORT OF THE SUPERINTENDENT – Dr. Brian Troop**  
    • The community was thanked for their support of students and staff.
• The Board received handouts that listed the students who scored in the 70th percentile or higher in the National German Exam, the students who received Mountaineer Recognition Awards, and the teams who qualified for the 5th Annual District Coding Contest.
• The Board was thanked for approving the 20 resolutions for the retiring staff members, who have over 370 years of service to the students of the District.
• Hibshman Scholarship interviews were held in late April. Recipients will be named on Awards Night on Wednesday, May 27.
• Graduation plans for June 5 are being finalized and communicated with seniors. It will be broadcast on Blue Ridge Cable 11 and live-streamed on the District website and social media platforms.
• Dr. Troop requested an Executive Session after the meeting for a personnel matter.

VII. GOOD NEWS REPORTS
• Students did a great job during Hibshman interviews again this year.
• The Administration and staff were thanked for their great teamwork during the school closure.
• Lancaster-Lebanon League schools will host Light Up the Night on May 20 to honor the Class of 2020.
• Many messages, photos, and videos were received to honor staff during Staff Appreciation Week in early May.

SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS
• None

II. OLD BUSINESS
• None

III. NEW BUSINESS
• None

IV. ADJOURNMENT
The meeting adjourned at 8:36 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors