

# Give your child a Head Start!



**Head Start offers a free, high-quality pre-kindergarten program for 3 or 4 year olds from income eligible families.**

## **CHILD AND FAMILY SERVICES INCLUDE:**

- Free meals for children
- Parent workshops

- Health and development screenings

- Help for children with challenging behaviors

- Home visits and parent teacher conferences

- Family support services

**PLEASE CONTACT A STAFF MEMBER TO LEARN MORE INFORMATION OR TO SCHEDULE AN APPOINTMENT TO APPLY.**



**Lancaster County  
Head Start**

Community Action Partnership

**Phone: 717-299-7301 x 3012**

**Website: [caplanc.org](http://caplanc.org)**

**E-mail: [headstart@caplanc.org](mailto:headstart@caplanc.org)**

## Referral Form

Please fill in the form completely, clearly, and accurately. All information will be kept confidential.

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Language: \_\_\_\_\_

Mother/Guardian's Name: \_\_\_\_\_ Language: \_\_\_\_\_

Relationship to the child (Mother, Foster Mother, Grandmother, etc): \_\_\_\_\_

Father/Guardian's Name: \_\_\_\_\_ Language: \_\_\_\_\_

Relationship to the child: (Father, Foster Father, Grandfather, etc): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone (home, cell, work): \_\_\_\_\_

Email Address: \_\_\_\_\_

Do you currently receive ELRC funds (formally CCIS)?  Yes  No Is there a custody agreement?  Yes  No

Ways to return this form:

- Bring to the CAP office at 601 S. Queen Street, Lancaster.
- Leave with personnel at the office you are currently visiting or in the designated area.
- Call Bobbie Frick at 299-7301 x 3012
- Email this information to [bfrick@caplanc.org](mailto:bfrick@caplanc.org)
- Fax to 717-431-0406 Attn: Bobbie Frick

Once received, a Family & Engagement Community Liaison will be in contact to schedule your application appointment. At that time you will need to present your child's birth certificate, immunizations, and your families' proof of income for 12 months.

**Head Start Eligibility** - Foster children, children experiencing homelessness, families that receive SSI or TANF & families that have an annual gross income at or below 100% of the guidelines are eligible.

If annual income is between 101% – 150% we can still process an application however odds of being selected for a Head Start slot are slim.

If your income is above 150% we are unable to process a Head Start application

**PreK Counts Eligibility** - Families that have an annual gross income at or below 300% of the guidelines are eligible.

Family Size	100%	150%	300%
1	\$12,760	\$19,140	\$38,280
2	17,240	25,860	51,720
3	21,720	32,580	65,160
4	26,200	39,300	78,600
5	30,680	46,020	92,040
6	35,160	52,740	105,480
7	39,640	59,460	118,920
8	44,120	66,180	132,360

## Referido

Por favor complete de manera clara y precisa. Toda información proveída se mantiene confidencial.

Nombre de Niño/a: \_\_\_\_\_ Fecha de Nacimiento: \_\_\_\_\_ Lenguaje: \_\_\_\_\_

Nombre de Madre/Guardián: \_\_\_\_\_ Lenguaje: \_\_\_\_\_

Relación con niño/a (Madre, Madre Adoptiva, Abuela, etc.): \_\_\_\_\_

Padre/Guardián: \_\_\_\_\_ Lenguaje: \_\_\_\_\_

Relación con niño/a: (Padre, Padre Adoptivo, Abuelo, etc.): \_\_\_\_\_

Dirección: \_\_\_\_\_

Teléfono (casa, celular, trabajo): \_\_\_\_\_

Correo Electrónico: \_\_\_\_\_

¿Actualmente recibe usted fondos de ELRC (anteriormente CCIS)?  Sí  No ¿hay un acuerdo de custodia?  Sí  No

Maneras de entregar formulario:

- Entregar en la oficina de CAP localizada en 601 S. Queen Street, Lancaster.
- Entregue a personal de la oficina que visitó o en el área designada.
- Llamar a Angelica Ramos al 299-7301 x 3063
- Enviar por correo electrónico [bfrick@caplanc.org](mailto:bfrick@caplanc.org)
- Por fax, enviar al 717-431-0406 Attn: Bobbie Frick

Una vez recibido, un Defensor Familiar contactará a la familia para programar una visita de aplicación. Para la aplicación deben proveer el certificado de nacimiento, record de vacuna de su niño/a, y prueba de ingreso familiar de los últimos 12 meses.

<p><b>Eligibilidad para Head Start-</b> Niños en adopción temporal (Foster), niños experimentando indigencia (sin hogar), familias que reciben SSI o TANF y familias que tienen un ingreso bruto anual de o debajo del 100% son elegibles según las pautas. Si el ingreso bruto anual está entre el 101 % -150% podemos procesar una aplicación, pero la posibilidad de que le seleccionen para Head Start es muy baja. Si su ingreso bruto anual es sobre el 150%, no podemos procesarle una aplicación para Head Start.</p> <p><b>Eligibilidad para PreK Counts-</b> Las familias que tienen un ingreso bruto anual de o sobre 300% son elegibles según las pautas.</p>	Número de Familiares	100%	150%	300%
	1	\$12,760	\$19,140	\$38,280
	2	17,240	25,860	51,720
	3	21,720	32,580	65,160
	4	26,200	39,300	78,600
	5	30,680	46,020	92,040
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