



Ephrata Area School District

803 Oak Boulevard, Ephrata, PA 17522-1998
Phone: (717) 721-1513 www.easdpa.org

How to set up your PowerSchool Parent Portal Account

1. With any Internet enabled device, go to <https://powerschool.easdpa.org/public>
2. Click on the “Create Account” tab
3. Click the blue “Create Account” button in the center right of the window
4. Enter the following information:
 - Your first name
 - Your last name
 - Email address,
 - Desired username
 - 8-character password and reenter password for confirmation
5. Type child’s full name
6. Enter the “PowerSchool Access ID”
7. Enter the “Access Password”
8. Select the most applicable relationship descriptor
9. Repeat steps 5 – 8 for each child letter you received
10. Scroll down to the bottom of the page and click “Enter”
11. Your account has been created and you can use your newly created username and password to sign in.

Navigation

- Grades and Attendance
- Grade History
- Standards Based Report Card
- Standards Based Report Card
- Student Transcript
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Class Registration
- My Schedule
- School Information
- Account Preferences
- Annual Re-Registration

Once logged in, you will see you children’s name(s) as tabs across the top. The side navigation menu (pictured) will provide access to various student information. Some data will not populate until we begin the school year.

There is an Apple IOS and Android App as well. The links for those apps are located on the bottom of your parent portal page as well as below.

To use the app, you must first enter the district’s 4 letter code: **MNKH**

Apple App Store:

<https://apps.apple.com/us/app/powerschool-mobile/id973741088>

Google Play Store:

https://play.google.com/store/apps/details?id=com.powerschool.portal&hl=en_US