In an attempt to enable students to develop a greater sense of personal responsibility and to do some planning of their own time, the Ephrata High School administration, in cooperation with the parents, has agreed to permit seniors who have scored proficient or better on all Keystone tested subjects to participate in Senior Cafeteria Homeroom and Senior Flex periods that may occur at the start or end of the day. Whether or not we are able to continue offering this privilege will be directly dependent upon how well the students assume responsibility for their school conduct and abide by the stipulated rules set forth below:

1. Seniors who would otherwise have a study hall to start or end the day are expected to be on time for their classes or leave the building quickly and quietly unless they have some written authorization making it necessary for them to be in the building. There is to be no loitering on school property (including parking lot, athletic facilities, training room) or on any area adjacent to school property. Outside appointments are to be made for this time, rather than during regular class periods.

2. No additional transportation will be provided for seniors taking part in this program. This means that students participating in these privileges do not use school bus facilities. You must provide your own transportation.

3. Seniors are responsible for attending all classes and carrying out all commitments and assignments. **It is the student's responsibility to get the necessary information regarding all schedule changes that may occur due to early dismissal days, inclement weather, or testing schedules.** Seniors who take part in these privileges are expected to attend all senior class meetings, school assemblies, and listen/read EphrataAM announcements on a daily basis to make sure they stay informed about school events/opportunities.

4. Seniors are expected to be leaders in the building and represent not only themselves and their families, but also the school and community as a whole. Seniors must conduct themselves in an orderly, responsible fashion at all times.

5. The following criteria will be used for seniors to maintain Senior Cafeteria Homeroom or Senior Flex: **academics, attendance, discipline record, and obligations.**
   - Seniors are expected to maintain passing grades. Any senior having a failing grade in any subject will be given a probationary period by administration to bring the grade up. If the grades are not brought up to passing the privilege will be lost until the end of the next marking period. At that time, if the failure has been resolved, the senior may request reinstatement of privileges.
   - Seniors are expected to set a good example by their regular attendance and punctuality. Any senior with **4 or more tardies** will be assigned obligation time regardless of the amount of make-up time owed. If a senior reaches **12 tardies**, the privilege of Senior Cafeteria Homeroom and/or Senior Flex will be lost for the remainder of the semester. The student has the opportunity to earn the privilege back the next semester by rectifying the tardy issues and consistently arriving on time to school and class.
   - Seniors who accrue **7 unexcused absences**, in addition to having to make up the time, will lose the privilege of Senior Cafeteria Homeroom and/or Senior Flex for a probationary period on 1 month. The student has the opportunity to earn the privilege back after the 1 month probationary period by having no more unexcused absences. Additional unexcused absences will result in loss of the privilege for the remainder of the semester. Administration will determine based on attendance records whether the privilege will be reinstated the second semester.
   - Any senior who is assigned **2 or more days of suspension or an accumulation of 5 or more detentions**, or any other disciplinary concerns will lose the privileges for the remainder of the semester. The senior may earn the privilege back, at administrative discretion if there have been zero disciplinary concerns for an extended period of time.
   - Any senior who is **listed on the obligation list**, must resolve the obligation(s) within one week of the published list. If not, the student will be placed back into a regular senior homeroom and study hall(s) for the rest of the marking period.
   - The administration retains the right to remove any senior from these programs if they fail to abide by any other school rules or regulations.
I have read and understand the guidelines associated with the privilege of having Senior Cafeteria Homeroom and/or Senior Flex. I understand all the rules and regulations regarding maintaining passing grades in all classes, in being on time and not having unexcused absences, and in conducting myself in appropriate manner. I agree to abide by all the regulations set forth governing this privilege. I also understand that there are probationary periods for me to correct the area of violation and the potential that the privilege may be revoked at any time if the guidelines are not maintained.

I am requesting the following (please circle): SENIOR CAFETERIA HR / SENIOR FLEX: Period(s) ______

Print Student's Name

Student’s Signature

Date

PARENTAL PERMISSION FOR EARLY RELEASE

I am aware of the guidelines governing Senior Cafeteria Homeroom and/or Senior Flex and agree to support my EHS student in maintaining the expectation of the privileges. I understand the potential loss of privileges should my EHS student fail to abide by the guidelines, and agree to the above circled senior opportunity.

Signature of Parent/ Guardian

Date

* * * * * * * * * * * * * * *

For Office Use Only

Counselor Verification

- Keystone Exam Proficiency
- Grades – all passing.
- Less than 12 tardies.
- Less than 4 unexcused absences.
- Less than 2 days suspension / less than 5 detentions.
- Obligation list verification

Requirement concerns – please make an appointment to meet with one of the administrators.

Administration Notes

Return This Signature Sheet to the Counseling Office