The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in Regular session on Monday, September 28, 2020 at 7:00 PM via the Zoom Webinar Platform as advertised on September 10, 2020 in LNP News. The link to the Zoom meeting was also made available on the District website along with directions on submitting questions/comments and requests for special accommodations.

Board Members Present: President, Richard Gehman; Vice-President, Chris Weber; Members: Judy Beiler, Philip Eby, Trisha Good, Glenn Martin, Tim Stauffer, and Timothy W. Stayer; Superintendent (non-voting) Dr. Brian Troop; Treasurer (non-voting) Kristee Reichard; Secretary (non-voting), Stephanie Gingrich; and Student Representative (non-voting) Hannah Logue

Board Members Absent: David Wissler

School District Representatives Present: Vanessa Binkley, Dr. Joel Bischoff, Dr. Jacy Clugston Hess, Teri Gamez, Dr. Rick Horberger, Marcie Lloyd, Sarah McBee, Dr. Tim McCormick, Michele Myers, Dr. Todd Ream, and Sonia Straley

Media Present: Eric Stark, Ephrata Review

Visitors Present: Cheryl; Cyndi; Craig Groff; and Denise and Dennis Logue

CALL TO ORDER BY BOARD PRESIDENT
President Gehman called the meeting to order at 7:00 PM.

MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT
President Gehman asked for a moment of silent meditation followed by the Pledge of Allegiance and the recitation the District Mission Statement.

WELCOME AND COMMENTS/QUESTIONS FROM VISITORS
President Gehman welcomed visitors to the meeting. He read an email from Nick Thomas regarding spectator attendance at sporting events.

SCHOOL BOARD RESOLUTION PRESENTATIONS

SUPERINTENDENT RECOGNITION PRESENTATIONS

EXECUTIVE SESSION
President Gehman announced that an Executive Session was held for a legal matter after the Committee of the Whole meeting on September 14, 2020.

SECTION 2 – GENERAL BOARD ACTION ITEMS

Motion
It was moved by Mr. Martin, seconded by Mr. Stayer, that the Ephrata Area Board of School Directors approve all of the items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 8 Yes, 0 No.

I. SECRETARY REPORT – STEPHANIE A. GINGRICH
   A. Meeting Minutes
      Minutes from the August 24, 2020 School Board Meeting and the September 14, 2020 Committee of the Whole meetings
   B. School Board Resolutions (Attachment #1)
      Dr. Joel Bischoff and Dr. Todd Ream for earning their doctorate degrees
II. BUDGET & FINANCE / PROPERTY

Budget & Finance

A. Treasurer's Report for August 1, 2020 through August 31, 2020 (Attachment #2)

B. List of Bills for Individual Accounts for September 28, 2020 (Attachment #3)

<table>
<thead>
<tr>
<th>General Fund</th>
<th>$966,481.75</th>
</tr>
</thead>
<tbody>
<tr>
<td>AP Direct Deposit</td>
<td>$762,934.15</td>
</tr>
<tr>
<td>General Fund ACH Items</td>
<td>$7,146,005.42</td>
</tr>
<tr>
<td>Capital Reserve</td>
<td>$294,464.38</td>
</tr>
<tr>
<td>Food Service</td>
<td>$62,259.23</td>
</tr>
<tr>
<td>Student Activities</td>
<td>-0-</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$9,232,144.93</strong></td>
</tr>
</tbody>
</table>

C. Special Education Supplemental Contracts with Warwick School District for the 2020-21 School Year (Attachment #4)

a. One high school student to receive Multiple Disabilities Support at a cost of $23,934.51 plus any related services

b. One high school student to receive Autistic Support at a cost of $23,186.56 plus any related services

c. One elementary school student to receive Multiple Disability Support at a cost of $24,115.79 plus any related services

D. Non-Public 2020-2021 Pupil Transportation Contracts and Daily Rates (Attachment #5)

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Number of Students</th>
<th>Rate per Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ephrata Mennonite School</td>
<td>71</td>
<td>$300.33</td>
</tr>
<tr>
<td>Gehman's Mennonite School</td>
<td>12</td>
<td>$50.76</td>
</tr>
<tr>
<td>Hinkletown Mennonite School</td>
<td>43</td>
<td>$181.89</td>
</tr>
<tr>
<td>Lititz Area Mennonite School</td>
<td>46</td>
<td>$194.58</td>
</tr>
<tr>
<td>Shalom Mennonite School</td>
<td>10</td>
<td>$30.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>182</strong></td>
<td><strong>$757.56</strong></td>
</tr>
</tbody>
</table>

E. Transportation Addendum for Boyo Transportation (Attachment #6)

Transportation addendum with Boyo Transportation for 2020-2021 with a 2.5 percent increase and includes COVID requirements

F. Transportation Addendum for Groff Transportation (Attachment #7)

Transportation addendum with Groff Transportation for 2020-2021 with a 2.5 percent increase and includes COVID requirements

G. Student Activity Club (Attachment #8)

Establishment of an EHS Drama Club to promote student inclusivity in all areas of theatre not just what happens on stage. The Drama Club requested an account.

H. STEAM Days Contract (Attachment #9)

Organization Contract for Elementary STEAM Days for 2020-2021 with Science Explorers for on-site field trips for grades K-4 in each elementary building. Total cost is $24,522.60. The costs will be paid by the Ephrata Area Education Foundation.

I. Compass Mark MOU (Attachment #10)

Memorandum of Understanding with Compass Mark for 2020-2021 to implement school-based drug and alcohol prevention services. The cost to the District is as follows:

<table>
<thead>
<tr>
<th>School</th>
<th>Number of sessions</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akron Elementary</td>
<td>40</td>
<td>$800.00</td>
</tr>
</tbody>
</table>
J. Pro Care Therapy Addendum (Attachment #11)
Addendum for Speech Language Pathologist services. The cost is $70 per hour with a minimum of 35 hours per week.

K. Transportation Contract Bus/Van Drivers and Substitutes for the 2020-21 School Year

<table>
<thead>
<tr>
<th>Groff Transportation</th>
<th>Boyo Transportation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bus Drivers</td>
<td>Substitute Driver</td>
</tr>
<tr>
<td>Meredith Allen</td>
<td>Oskar Mellen</td>
</tr>
<tr>
<td>Briana Baker</td>
<td></td>
</tr>
<tr>
<td>Tina Loughman</td>
<td></td>
</tr>
<tr>
<td>Dennis Miller</td>
<td></td>
</tr>
<tr>
<td>Ashley Shelley</td>
<td></td>
</tr>
<tr>
<td>Van Driver</td>
<td></td>
</tr>
<tr>
<td>Lena Fasnacht</td>
<td></td>
</tr>
</tbody>
</table>

Property
No Action Items

III. PERSONNEL
A. Resignations
- Alexander Badie, High School Boys' Basketball Assistant Coach, effective September 18, 2020
- Danielle Corrao, District-wide Library Media Specialist, effective November 6, 2020 or until a replacement is found
- Bryan Dissinger, High School Bowling Head Coach, effective September 22, 2020
- Tonya Fetterhoff, Middle School Special Education Para Educator, effective August 21, 2020
- Kara Fox, Friends of Rachel Co-Advisor, effective September 2, 2020
- Lauren Holmes, Intermediate School Special Education Learning Support, effective September 23, 2020
- Tucker Keefer, Boys' Lacrosse Assistant Coach, effective September 8, 2020
- Katie Reading, Part-time Akron Playground Aide, effective October 9, 2020
- Jacob Reinsmith, Middle School Special Education Para Educator, effective August 31, 2020
- Terri Senesig, Middle School Special Education One-to-One, effective September 3, 2020
- Brenda Sipel, High School Attendance Secretary, effective August 28, 2020
- Samantha Stover, High School General Cafeteria Worker, effective September 24, 2020

B. Leaves
- Emily Burkholder, Highland Kindergarten, August 31, 2020 through approximately November 23, 2020
- Diane Hoover, Middle School Special Education Para Educator, September 4, 2020 through approximately October 16, 2020

C. Transfers
- Kathryn Benjamin Campbell, Part-time High School Special Education One-to-One Life Skills Support to Part-time Clay Special Education Para Educator Autistic Support, effective August 31, 2020 through the conclusion of the 2020-2021 school year, replacing Erika Eberly
who transferred to another position

- Krista Hubbard, Part-time High School @ Washington Special Education Para Educator Life Skills Support to Part-time Intermediate Special Education Para Educator Learning Support, effective September 29, 2020 through the conclusion of the 2020-21 school year, replacing Amanda Shaffer who resigned
- Jan Woolley, Full-time Clay Special Education Para Educator Autistic Support to Full-time Middle School Special Education Para Educator Autistic Support, effective September 14, 2020 through the conclusion of the 2020-21 school year, replacing Jacob Reinsmith who resigned

D. **Appointments**
   
   **Professional**
   - Scott Gaffey, Temporary Professional Employee Intermediate School Special Education Learning Support @ Level B/Step 2 (pro-rated), effective September 17, 2020, replacing Lauren Holmes who resigned

   **Support**
   - Brenda Anaya Sanchez, Part-time Akron Playground Aide, effective September 2, 2020 through the conclusion of the 2020-21 school year, replacing Brianna Fultz who resigned
   - Heather Brian, Part-time Middle School Special Education One-to-One Life Skills Support, effective September 8, 2020 through the conclusion of the 2020-21 school year, replacing Terri Sensenig who resigned
   - Kara Fake, Part-time Clay Special Education Para Educator Learning Support, effective September 8, 2020 through the conclusion of the 2020-21 school year, replacing Emily Archibald who resigned
   - Sonya Hartman, Part-time Fulton Playground Aide, effective September 8, 2020 through the conclusion of the 2020-21 school year, replacing Michelle Gibbs who resigned
   - Leslie Kunkle, Part-time Intermediate/Middle School Special Education Para Educator Autistic Support, effective September 8, 2020 through the conclusion of the 2020-21 school year, replacing Tonya Fetterhoff who resigned
   - Amanda Youndt, Part-time Akron General Cafeteria Worker, effective September 14, 2020, replacing Danielle Greusel who resigned

   **Extracurricular**
   - Jeffrey Cusano, High School Fall Dramatics Lighting Designer, effective September 29, 2020
   - Jill Harding, High School Aeadium Co-Advisor, effective September 29, 2020

E. **Volunteer Coaches for the 2020-21 School Year**
   - Bradley DaBella – Boys’ Basketball
   - Tucker Keefer – Boys’ Lacrosse
   - Shawna Zeiset – Girls’ Volleyball

F. **Elementary (K-6) Grade Level Leaders for the 2020-21 School Year**
   - Alexis Sheaffer, Kindergarten, effective August 31, 2020, replacing Emily Burkholder while she is on leave (Pro-rated)

G. **Mentors for the 2020-2021 School Year**

<table>
<thead>
<tr>
<th>Mentor</th>
<th>Inductee</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shelly Starr</td>
<td>Scott Gaffey</td>
<td>Orientation Mentor</td>
</tr>
</tbody>
</table>

H. **STEP Participants for the 2020-21 School Year**
   - Brenda Eisemann
   - Robert Eisemann
IV. POLICY & CURRICULUM

Policy
A. Policy for Second Reading (Attachment #12)
   - Policy 103, Discrimination/Title IX Sexual Harassment Affecting Students
   - Policy 104, Discrimination/Title IX Sexual Harassment Affecting Staff
   - Policy 247, Hazing
   - Policy 249, Bullying/Cyberbullying
   - Policy 252, Dating Violence
   - Policy 317.1, Educator Misconduct
   - Policy 815.3, Livestream Video

B. Policies for First Reading (Attachment #13)
   - Policy 203, Immunizations and Communicable Diseases
   - Policy 209, Health Examinations/Screenings
   - Policy 318, Attendance and Tardiness
   - Policy 803, School Calendar

Curriculum
No Action Items

V. PUBLIC AFFAIRS & PLANNING
A. Health and Safety Plan (Attachment #14)

   - - - SECTION 3 – MISCELLANEOUS ITEM - - -

Motion
It was moved by Mrs. Beiler, seconded by Mr. Stayer, that the Ephrata Area Board of School Directors approve all of the items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 8 Yes, 0 No.

I. PUBLIC AFFAIRS & PLANNING
A. Return to Sport and Competition (Attachment #15)

   - - - SECTION 4 – INFORMATION ITEMS - - -

I. PERSONNEL
A. Vacancies
   Professional
   District-wide Library Media Specialist
   High School Gifted (2nd Semester)
   LTS High School Social Studies (2nd Semester)

   Support
   Full-time Special Education One-to-One
   Full-time Special Education Para Educator
   General Cafeteria
   High School Attendance Secretary
   Part-time Special Education One-to-One (4)
   Part-time Special Education Para Educator (8)
   Playground Aide (2)
Extra-Curricular
Bowling Head Coach
Boys’ Basketball Assistant Coach
Boys’ Lacrosse Assistant Coach
Boys’ Lacrosse Head Coach
High School Dramatics Music Director
High School Jazz Band Director
High School Spring Musical Production Assistant
Middle School Fall Play Set Painting
Middle School Spring Musical Set Painting
Unified Track and Field Coach

- - - SECTION 5 – REPORTS - - -

I. REPORT OF THE STUDENT REPRESENTATIVE – Hannah Logue
A report was provided about various activities being held in buildings throughout the District.

II. REPORT OF THE LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Tim Stayer
- The CTC is using digital marketing to recruit new students.
- An expansion project at Willow Valley Communities will impact the Willow Street CTC campus.

III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer
- Teachers of special education attended a session on meeting students’ needs.

IV. REPORT OF PSBA SECTION VII LIAISON – Glenn R. Martin
- PSBA is looking at liability concerns for public schools.
- Virtual Advocacy Day will be held on October 8.
- The 2020 PSBA/PASA Conference will be held October 14-15.

V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Philip Eby
- No update

VI. REPORT OF THE SUPERINTENDENT – Dr. Brian Troop
- #EASDSummits is the hashtag being used for District social media this year to recognize when the District, a school, a team, a class, or an individual student reaches a new height or accomplishes a goal.
- A variety of activities were held District-wide on Friday, September 11 in observance of Patriot Day. Age-appropriate content helped students learn more about Patriot Day and the many heroes who took part in the national response to the tragic events of September 11, 2001.
- On Thursday, September 17, students had discussions and participated in activities to commemorate Constitution Day and the signing of the Constitution on September 17, 1787.
- During a recent survey, parents were asked to rate on a scale of 10 how satisfied they are with the Health and Safety measures in place in school and on buses (if it applied to them). Buildings received an average score of 8.91 and buses received an average score of 8.53. In addition, over 500 positive comments were shared by parents and guardians.
- Michele Myers and Dr. Troop provided a presentation for the Ephrata Borough Council and guests at their September meeting. The presentation focused on internships and the Ephrata High School co-op program.
- LNP recently featured the District in a glimpse inside the school experience during COVID.
- The Board received a handout that covered key elements for adjusting aspects of the Kindergarten through Grade 6 instructional modes.
- Dr. Hornberger and Michele Myers provided a presentation that focused on internships and the Ephrata High School co-op program.
VII. GOOD NEWS REPORTS
- Thanks were expressed to Dr. Troop and the staff.
- The District has been invited to produce a session related to the Life Ready Graduate and staying the course through the pandemic for the online EdLeader21 Annual Event.
- A group of parents gathered in the high school parking lot this evening to show support of the Board, Administration, and staff.

SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS
- None

II. OLD BUSINESS
- None

III. NEW BUSINESS
Discussion was held about new seating guidelines for athletic events.

IV. ADJOURNMENT
The meeting adjourned at 8:01 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors