DATE: October 5, 2020

SECTION ADMINISTRATOR: Kristee Reichard

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Trisha Good, Tim Stauffer, Timothy W. Stayer, Chris Weber, Dave Wissler

BOARD MEMBER ABSENT: Glenn Martin

DISTRICT STAFF IN ATTENDANCE: Stephanie Gingrich, Dr. Jacy Hess, Dr. Richard Hornberger, Pete Kishpaugh, Sarah McBee, Kristee Reichard, and Dr. Brian Troop

GUESTS IN ATTENDANCE: Eric Stark, Ephrata Review

ACTION ITEMS

Budget and Finance

I. Exoneration
After review and discussion, the Committee endorsed the Administrative recommendation to approve the following Real Estate tax exonerations:

- Akron Borough 2020-2021 $ 328.18
- Clay Township 2020-2021 $ 146.63
- Ephrata Borough 2020-2021 $ 664.13
- Ephrata Township 2020-2021 $ 32.78

Total $ 1,171.72

II. PA College of Art and Design MOU for Dual Enrollment
After review and discussion, the Committee endorsed the Administrative recommendation to approve a Memorandum of Understanding with PA College of Art and Design for the 2020-2021 school year. Dual enrollment is for eligible students currently enrolled in the Ephrata High School, who attend college classes to receive college credits while they are in high school. Students pay for the credits directly to the college at a cost of $1,200.00 per credit.

III. Janus School Agreement
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Janus School for eligible students for the 2020-2021 school year. The tuition is approximately $31,750.00.

IV. VisionCorps Agreement
After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement for VisionCorps to provide vision services that help increase vision and help educators learn how to work with student's limited vision and assist students to learn to work with their disability. The cost of the services is $130.00 per hour, including mileage at a rate of 57.5 cents, for the period August 31, 2020 through June 30, 2021.

V. Student Activity Club
After review and discussion, the Committee endorsed the Administrative recommendation to approve the establishment of the PA Health Occupations Students of America student activity club. This program will help develop leadership skills, training, and community service for students interested in the health field. No account is requested.

Property
None
INFORMATION / DISCUSSION ITEMS

**Budget & Finance**

I. **General Fund Budget – 2021-2022**
   A. The Committee was informed that the PDE the Act I base index for the 2021-2022 fiscal year will be 3.0 percent and the adjusted Act 1 index is 3.7%, maximum without exceptions for the 2021-2022 fiscal year.

   B. Budget Preparation Calendar 2021-2022

II. **District Healthcare – 2021-2022**
   The Committee was informed a Health Benefit Advisory Committee meeting is scheduled for October 14, 2020. Their recommendations for the following items will be on the October 19, 2020 Board agenda:
   - Medical and Dental Rates for 2021-2022
   - Employee Cost-Share Holiday

III. **LERTA Update**
   The Committee was informed the Code of Ordinances was approved for LERTA by the Ephrata Borough and Lancaster County. The ordinance is now in effect.

IV. **United Way – Statement of Agreements**
   The Committee was informed about a Statement of Agreement for Plant the Seed of Learning - The Collective Impact Partnership amount awarded is $68,496.75 for the 2020-2021 fiscal year. The agreement will be on the October 19, 2020 board agenda.

**Property**

I. **Music/Washington/District Office**
   The Committee discussed the three timelines for the Music/Washington/District Office Project. RBC will be attending the November Committee Meeting to discuss the financials for this project.
DATE: October 5, 2020

SECTION ADMINISTRATOR: Dr. Jacy Clugston Hess

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Trisha Good, Tim Stauffer, Timothy W. Stayer, Chris Weber, and David Wissler

BOARD MEMBERS ABSENT: Glenn Martin

OTHERS IN ATTENDANCE: Dr. Jacy Clugston Hess, Stephanie Gingrich, Dr. Richard Hornberger, Sarah McBee, and Dr. Brian Troop

GUESTS IN ATTENDANCE: Officer John Hirneisen, Peter Kishpaugh, and Eric Stark

ACTION ITEMS

I. Resignations
   - Michael Edwards, Girls’ Basketball Assistant Coach, effective September 29, 2020
   - Frances Kruise, Intermediate School Custodian, effective October 9, 2020
   - Jeanine Morales, High School Special Education Para Educator, effective October 16, 2020
   - Cassidy Pinchorski, Softball Assistant Coach, effective September 28, 2020

II. Leaves
    - Allison Bricker, Clay/Highland Elementary Music, intermittent leave, October 22, 2020 through October 21, 2021
    - Hillary Chwiecko, Middle School English, requests to extend her leave through the conclusion of the 2020-21 school year
    - Tammy Deichman, Clay Elementary Grade 2, intermittent leave, September 4, 2020 through September 3, 2021
    - Pammy Sensenig, Central Enrollment/Child Accounting Specialist, September 21, 2020 through approximately October 9, 2020
    - Madilyn Yuengel, High School Math, approximately January 4, 2021 through approximately March 26, 2021

III. Creation of Positions
    - District-wide Instructional Coach – Online
      This temporary position will provide leadership and support to ensure consistent and effective instructional practices in the online environment through the conclusion of the 2020-21 school year.
    - Intermediate School Math Teacher - Online
      This temporary position will provide math instruction in the online environment through the conclusion of the 2020-21 school year.

IV. Temporary Restructure of Position
    - Special Education Learning Coach to Part-time Special Education Learning Coach and Part-time Learning Support Teacher – Online
      The restructure of one full-time position into two part-time positions will allow for additional special education support in the online environment while also supporting students with IEPs in the Ephrata Virtual Academy through the conclusion of the 2020-21 school year.

V. Transfers
    - Lois Beachy, Part-time High School General Cafeteria Worker to part-time Fulton General Cafeteria Worker, effective October 5, 2020, replacing Tiea Sterner who transferred
• Leslie Kunkle, Part-time Middle School Special Education Para Educator Autistic Support to Part-time Clay Elementary Special Education Para Educator Autistic Support, effective October 5, 2020 through the conclusion of the 2020-21 school year, replacing Dana Gettler who resigned

• Diane Pavlek, Special Education Learning Coach to Intermediate School Math Teacher – Online, effective October 13, 2020 through the conclusion of the 2020-21 school year

• Tiea Sterner, Part-time Fulton General Cafeteria Worker to Part-time Intermediate School Building Aide, effective October 5, 2020 through the conclusion of the 2020-21 school year, filling a vacant position

VI. Appointments

Professional

• Julie Shirk, LTS Middle School English @ Level B/Step 1 (Pro-rated), effective October 19, 2020 through the conclusion of the 2020-21 school year, replacing Hillary Chwiecko while she is on leave

Support

• Aarin Franck, High School Attendance Secretary, effective October 20, 2020, replacing Brenda Sipel who resigned

• Alexandra Hanna, Full-time Clay Elementary Special Education Para Educator Autistic Support, effective October 19, 2020 through the conclusion of the 2020-21 school year, replacing Jan Woolley who transferred

VII. Professional Contracts

• Ashley Lewis

DISCUSSION / INFORMATIONAL ITEMS

I. Instructional Mode Shift Summary

  Kindergarten – Christa Pearson, Stacy Longstaff
  Grade 1 – Alycia Kauffman
  Grade 2 – Emily Detweiler
  Grade 3 – Stephanie Wilson
  Grade 4 – Kristen Selzer

II. Nursing Staff

III. Vacancies

Professional

  District-wide Instructional Coach - Online
  District-wide Library Media Specialist
  High School Gifted (2nd Semester)
  LTS High School Social Studies (2nd Semester)
  Part-time Learning Support Teacher – Online
  Part-time Special Education Learning Coach

Support

  Building Aide
  Custodian
  Full-time Special Education One-to-One
  General Cafeteria (2)
  Part-time Special Education One-to-One (4)
  Part-time Special Education Para Educator (9)

Extra-Curricular

  Bowling Head Coach
Boys' Basketball Assistant Coach
Boys' Lacrosse Assistant Coach
Boys' Lacrosse Head Coach
Girls' Basketball Assistant Coach
High School Jazz Band Director
Softball Assistant Coach
Unified Track and Field Coach
DATE: October 5, 2020

SECTION ADMINISTRATOR: Dr. Richard Hornberger

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer, Chris Weber, Dave Wissler

BOARD MEMBERS ABSENT: Glenn Martin

DISTRICT STAFF IN ATTENDANCE: Dr. Jacy Hess, Stephanie Gingrich, Dr. Richard Hornberger, Sarah McBee, Dr. Brian Troop

GUESTS IN ATTENDANCE: Officer John Hirneisen, Peter Kishpaugh, Eric Stark

ACTION ITEMS

Policy
I. Policies for Second Reading
   • Policy 203, Immunizations and Communicable Diseases
   • Policy 209, Health Examinations/Screenings
   • Policy 318, Attendance and Tardiness
   • Policy 803, School Calendar

II. Policies for First Reading
   • Policy 314, Physical Examination
   • Policy 904, Public Attendance at School Events

Curriculum
I. Field Trips
   • DATE CHANGE: High School Marching Band (approximately 55 students) to travel to Orlando, FL, to perform in Walt Disney World, March 3 – 9, 2021 (Wednesday-Tuesday) *(Original Trip November 10-16, 2020, approximately 80-90 students, Board Approved August 2019)*

DISCUSSION / INFORMATION ITEMS

Curriculum
I. Graduation Requirements (Attachment)
DATE: October 5, 2020
SECTION: Public Affairs & Planning
SECTION ADMINISTRATOR: Dr. Brian Troop
BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer, Chris Weber, Dave Wissler
DISTRICT STAFF IN ATTENDANCE: Dr. Jacy Hess, Dr. Rick Hornberger, Stephanie Gingrich, Dr. Richard Hornberger, Sarah McBee, Dr. Brian Troop
GUESTS IN ATTENDANCE: Officer John Hirneisen, Peter Kishpaugh, Eric Stark

ACTION ITEM
After review and discussion, the following item will be placed on the October 19 voting meeting agenda.

I. Belief Statement Resolution

INFORMATION / DISCUSSION ITEMS

I. SRO Report
   Officer Hirneisen provided his first report of the 2020-2021 school year.

II. Format for Future Board Meetings
   The Board considered virtual and in-person options for future committee and voting meetings.

III. K-6 Instructional Mode Shift Review
   Beginning on Tuesday, October 13, EASD will be adjusting instructional modes in Kindergarten through Grade 6. The two updated Instructional Modes will be Modified Traditional or Online Learning only.