DATE: September 14, 2020

SECTION ADMINISTRATOR: Kristee Reichard

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer, Chris Weber, Dave Wissler

DISTRICT STAFF IN ATTENDANCE: Dr. Jacy Clugston Hess, Stephanie Gingrich, Dr. Richard Hornberger, Sarah McBee, Kristee Reichard, and Dr. Brian Troop

GUESTS IN ATTENDANCE: Eric Stark, The Ephrata Review

ACTION ITEMS

Budget & Finance

I. Special Education Supplemental Contracts with Warwick School District
   After review and discussion, the Committee endorsed the Administrative recommendation to approve the following Special Education Supplemental Contracts provided by Warwick School District for the 2020-2021 school year.

   A. One high school student to receive Multiple Disabilities Support at a cost of $23,934.51 plus any related services.
   B. One high school student to receive Autistic Support at a cost of $23,186.56 plus any related services.
   C. One elementary school student to receive Multiple Disability Support at a cost of $24,115.79 plus any related services.

II. Non-Public Transportation Contracts
    After review and discussion, the Committee endorsed the Administrative recommendation to approve non-public 2020-2021 Pupil Transportation Contracts and daily rates as follows:

    | Contractor                      | Number of Students | Rate per Day |
    |---------------------------------|--------------------|--------------|
    | Ephrata Mennonite School        | 71                 | $300.33      |
    | Gehman's Mennonite School      | 12                 | $50.76       |
    | Hinkletown Mennonite School    | 43                 | $181.89      |
    | Lititz Area Mennonite School   | 46                 | $194.58      |
    | Shalom Mennonite School        | 10                 | $30.00       |
    | **Total**                      | **182**            | **$757.56**  |

III. Transportation Addendum for Boyo Transportation
    After review and discussion, the Committee endorsed the Administrative recommendation to approve a transportation addendum with Boyo Transportation for 2020-2021 with a 2.5 percent increase and includes COVID requirements.

IV. Transportation Addendum for Groff Transportation
    After review and discussion, the Committee endorsed the Administrative recommendation to approve a transportation addendum with Groff Transportation for 2020-2021 with a 2.5 percent increase and includes COVID requirements.

V. Student Activity Club
    After review and discussion, the Committee endorsed the Administrative recommendation
to approve the establishment of an EHS Drama Club to promote student inclusivity in all areas of theatre not just what happens on stage. The Drama Club requested an account.

VI. STEAM Days Contract
After review and discussion, the Committee endorsed the Administrative recommendation to approve an Organization Contract for Elementary Steam Days for 2020-2021, with Science Explorers for on-site field trips for grades K-4 in each elementary building. Total cost is $24,522.60. The costs will be paid by the Ephrata Area Education Foundation.

VII. Compass Mark MOU
Consideration to approve a Memorandum of Understanding with Compass Mark for 2020-2021 to implement school-based drug and alcohol prevention services. The cost to the District is as follows:

<table>
<thead>
<tr>
<th>School</th>
<th>Number of sessions</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akron Elementary</td>
<td>40</td>
<td>$800.00</td>
</tr>
<tr>
<td>Clay Elementary</td>
<td>80</td>
<td>$1,600.00</td>
</tr>
<tr>
<td>Fulton Elementary</td>
<td>20</td>
<td>$400.00</td>
</tr>
<tr>
<td>Highland Elementary</td>
<td>60</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>EIS/MS</td>
<td>80</td>
<td>$1,600.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>280</strong></td>
<td><strong>$5,600.00</strong></td>
</tr>
</tbody>
</table>

INFORMATION / DISCUSSION ITEMS

Budget & Finance

I. Donation
Acknowledgement of a contribution of an AED from the Peyton Walker Foundation for the Ephrata Area School District.

II. Food Service Update
An overview was presented for the EASD Food Service during the period of March 2020 to current:

- March – August meals were served through the SSO summer food program for children 18 and younger
- 185,253 meals were served
- Core staff helped pack meals weekly
- Resumed NSLP at the start of school
- SSO program resumed on 9/14/2020 - all children 18 and younger receive free meals
- First two Wednesday pickups averaged 60 students; signups have already doubled since email went out about the SSO program/free meals.

Property

I. Music/Washington Project
The project continues in the design phase. Some applications are being developed for land development to the Borough and Lancaster County.
DATE: September 14, 2020

SECTION ADMINISTRATOR: Dr. Jacy Clugston Hess

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer, Chris Weber, and David Wissler

OTHERS IN ATTENDANCE: Dr. Jacy Clugston Hess, Stephanie Gingrich, Dr. Richard Hornberger, Sarah McBee, and Dr. Brian Troop

GUESTS IN ATTENDANCE: None

ACTION ITEMS

I. Resignations
   • Danielle Corrao, District-wide Library Media Specialist, effective November 6, 2020 or until a replacement is found
   • Tonya Fetterhoff, Middle School Special Education Para Educator, effective August 21, 2020
   • Kara Fox, Friends of Rachel Co-Advisor, effective September 2, 2020
   • Lauren Holmes, Intermediate School Special Education Learning Support, effective October 23, 2020 or until a replacement is found
   • Tucker Keefer, Boys’ Lacrosse Assistant Coach, effective September 8, 2020
   • Jacob Reinsmith, Middle School Special Education Para Educator, effective August 31, 2020
   • Terri Sensenig, Middle School Special Education One-to-One, effective September 3, 2020
   • Brenda Sipel, High School Attendance Secretary, effective August 28, 2020

II. Leaves
   • Emily Burkholder, Highland Kindergarten, August 31, 2020 through approximately November 23, 2020
   • Diane Hoover, Middle School Special Education Para Educator, September 4, 2020 through approximately October 16, 2020

III. Transfers
   • Kathryn Benjamin Campbell, Part-time High School Special Education One-to-One Life Skills Support to Part-time Clay Special Education Para Educator Autistic Support, effective August 31, 2020 through the conclusion of the 2020-21 school year, replacing Erika Eberly who transferred to another position
   • Jan Woolley, Full-time Clay Special Education Para Educator Autistic Support to Full-time Middle School Special Education Para Educator Autistic Support, effective September 14, 2020 through the conclusion of the 2020-21 school year, replacing Jacob Reinsmith who resigned

IV. Appointments
   Professional
   • Scott Gaffey, Temporary Professional Employee Intermediate School Special Education Learning Support @ Level B/Step 2 (pro-rated), effective date to be determined, replacing Lauren Holmes who resigned

   Support
   • Brenda Anaya Sanchez, Part-time Akron Playground Aide, effective September 2, 2020 through the conclusion of the 2020-21 school year, replacing Brianna Fultz who resigned
   • Heather Brian, Part-time Middle School Special Education One-to-One Life Skills Support, effective September 8, 2020 through the conclusion of the 2020-21 school year, replacing Terri Sensenig who resigned
• Kara Fake, Part-time Clay Special Education Para Educator Learning Support, effective September 8, 2020 through the conclusion of the 2020-21 school year, replacing Emily Archibald who resigned
• Sonya Hartman, Part-time Fulton Playground Aide, effective September 8, 2020 through the conclusion of the 2020-21 school year, replacing Michelle Gibbs who resigned
• Leslie Kunkle, Part-time Intermediate/Middle School Special Education Para Educator Autistic Support, effective September 8, 2020 through the conclusion of the 2020-21 school year, replacing Tonya Fetterhoff who resigned
• Amanda Youndt, Part-time Akron General Cafeteria Worker, effective September 14, 2020, replacing Danielle Greusel who resigned

Extracurricular
• Jill Harding, High School Aevidum Co-Advisor, effective September 29, 2020

V. Volunteer Coaches for the 2020-21 School Year
• Tucker Keefer – Boy’s Lacrosse
• Shawna Zeiset – Girls’ Volleyball

VI. Elementary (K-6) Grade Level Leaders for the 2020-21 School Year
• Alexis Sheaffer, Kindergarten, effective August 31, 2020, replacing Emily Burkholder while she is on leave (Pro-rated)

DISCUSSION / INFORMATIONAL ITEMS

I. Vacancies

Professional
District-wide Library Media Specialist
High School Gifted (2nd Semester)
LTS District-wide Speech & Language Pathologist
LTS High School Social Studies (2nd Semester)

Support
Full-time Special Education One-to-One
Full-time Special Education Para Educator
High School Attendance Secretary
Part-time Special Education One-to-One (4)
Part-time Special Education Para Educator (8)
Playground Aide

Extra-Curricular
Boys’ Lacrosse Assistant Coach
Boys’ Lacrosse Head Coach
Friends of Rachel Co-Advisor
High School Dramatics Music Director
High School Fall Dramatics Production Assistant
High School Jazz Band Director
High School Spring Musical Production Assistant
Middle School Fall Play Set Painting
Middle School Spring Musical Set Painting
Unified Track and Field Coach
DATE: September 14, 2020

SECTION ADMINISTRATOR: Dr. Richard Hornberger

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer, Chris Weber, Dave Wissler

DISTRICT STAFF IN ATTENDANCE: Dr. Jacy Hess, Stephanie Gingrich, Dr. Richard Hornberger, Sarah McBee, Dr. Brian Troop

GUESTS IN ATTENDANCE: None

ACTION ITEMS

**Policy**

I. Policies for Second Reading
   - Policy 103, Discrimination/Title IX Sexual Harassment Affecting Students
   - Policy 104, Discrimination/Title IX Sexual Harassment Affecting Staff
   - Policy 247, Hazing
   - Policy 249, Bullying/Cyberbullying
   - Policy 252, Dating Violence
   - Policy 317.1, Educator Misconduct
   - Policy 815.3, Livestream Video

II. Policies for First Reading
   - Policy 203, Immunizations and Communicable Diseases
   - Policy 209, Health Examinations/Screenings
   - Policy 318, Attendance and Tardiness
   - Policy 803, School Calendar

DISCUSSION / INFORMATION ITEMS

**Curriculum**

I. 2020 Summer School Report
DATE: September 14, 2020

SECTION: Public Affairs & Planning

SECTION ADMINISTRATOR: Dr. Brian Troop

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer, Chris Weber, Dave Wissler

DISTRICT STAFF IN ATTENDANCE: Stephanie Gingrich, Dr. Jacy Hess, Dr. Richard Homberger, Sarah McBee, Kristee Reichard, and Dr. Brian Troop

GUESTS IN ATTENDANCE: Eric Stark, Ephrata Review

ACTION ITEMS

After review and discussion, the following items will be placed on September 28 voting meeting agenda.

I. Health and Safety Plan

II. Return to Sport and Competition

III. Belief Statement Resolution

INFORMATION / DISCUSSION ITEMS

I. Liability Protection Letter
The Board reviewed the letter to be sent to legislators.

II. Flexible Instructional Day Approval
PDE approval has been received for up to five Flexible Instruction Days during each school year through 2022-2023.

III. Senior Exit Survey Results
The Board reviewed survey data compiled from the Class of 2020.

IV. Ephrata Borough Municipal Moment – Tuesday, September 8
Dr. Troop and Michele Myers gave a presentation about the Ephrata High School internship program.

V. 2020 PASA-PSBA School Leadership Conference
   - Web Conference
   - Wednesday, October 14 through Thursday, October 15
   - Please notify Stephanie by Monday, September 28 if you would like to “attend” any portion of the conference.

VI. Upcoming Meeting Locations
Dr. Troop is looking for ways to include monthly student presentations virtually if the Board is required to continue to meet via ZOOM.