The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in Regular session on Monday, October 16, 2020 at 7:00 PM via the Zoom Webinar Platform as advertised on October 1, 2020 in LNP News. The link to the Zoom meeting was also made available on the District website along with directions for submitting questions/comments and requests for special accommodations.

**Board Members Present:** President, Richard Gehman; **Vice-President**, Chris Weber; **Members:** Judy Beiler, Philip Eby, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer, and David Wissler; **Superintendent (non-voting)** Dr. Brian Troop; **Treasurer (non-voting)** Kristee Reichard; **Secretary (non-voting),** Stephanie Gingrich; and **Student Representative (non-voting)** Hannah Logue

**Board Members Absent:** None

**School District Representatives Present:** Dr. Jacy Clugston Hess, Teri Gamez, Dr. Rick Hornberger, Lehann Joerger, Peter Kishpaugh, Sarah McBee, Dr. Tim McCormick, Chris Montagna, Christa Pearson, and Jen Truex

**Media Present:** Eric Stark, Ephrata Review

**Visitors Present:** Autumn Alleman, Clark and Emily Burkholder, Kyle Greenwood, Mallory Heale, Everett Pierce, and Stephanie Polowczuk

**CALL TO ORDER BY BOARD PRESIDENT**
President Gehman called the meeting to order at 7:01 PM.

**MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT**
President Gehman asked for a moment of silent meditation followed by the Pledge of Allegiance and the recitation the District Mission Statement.

**WELCOME AND COMMENTS/QUESTIONS FROM VISITORS**
President Gehman welcomed visitors to the meeting. No questions or comments were submitted in advance as per the legal notice.

**PENNSYLVANIA SCHOOL BOARDS ASSOCIATION PRESENTATION**
Judy Beiler was recognized for 16 years of volunteer service on the School Board.

**CELEBRATING PUBLIC EDUCATION**
Clay Kindergarten students and their teachers showcased their work.

**SECTION 2 – GENERAL BOARD ACTION ITEMS**

**Motion**
It was moved by Mr. Stayer, seconded by Mrs. Beiler, that the Ephrata Area Board of School Directors approve all of the items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 9 Yes, 0 No.

I. **SECRETARY REPORT – STEPHANIE A. GINGRICH**
   A. **Meeting Minutes**
      Minutes from the September 28, 2020 School Board Meeting and the October 5, 2020 Committee of the Whole meeting

II. **BUDGET & FINANCE / PROPERTY**

   **Budget & Finance**
   A. **Treasurer’s Report for September 1, 2020 through September 30, 2020** (Attachment #1)
B. **List of Bills for Individual Accounts for October 19, 2020 (Attachment #2)**

<table>
<thead>
<tr>
<th>Account Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$898,801.62</td>
</tr>
<tr>
<td>AP Direct Deposit</td>
<td>$1,018,489.80</td>
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<tr>
<td>General Fund ACH Items</td>
<td>$4,479,964.81</td>
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<tr>
<td>Capital Reserve</td>
<td>$139,604.14</td>
</tr>
<tr>
<td>Food Service</td>
<td>$47,639.38</td>
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<tr>
<td>Student Activities</td>
<td>$1,556.49</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$6,586,056.24</strong></td>
</tr>
</tbody>
</table>

C. **Real Estate Tax Exonerations (Attachment #3)**

- Akron Borough 2020-2021 $328.18
- Clay Township 2020-2021 $146.63
- Ephrata Borough 2020-2021 $664.13
- Ephrata Township 2020-2021 $32.78
- **Total** $1,171.72

D. **PA College of Art and Design MOU for Dual Enrollment (Attachment #4)**

Memorandum of Understanding with PA College of Art and Design for the 2020-2021 school year. Dual enrollment is for eligible students currently enrolled in the Ephrata High School, who attend college classes to receive college credits while they are in high school. Students pay for the credits directly to the college at a cost of $1,200.00 per credit.

E. **Janus School Agreement (Attachment #5)**

Agreement with Janus School for eligible students for the 2020-2021 school year. The tuition is approximately $31,750.00.

F. **VisionCorps Agreement (Attachment #6)**

Agreement for VisionCorps to provide vision services that help increase vision and help educators learn how to work with student’s limited vision and assist students to learn to work with their disability. The cost of the services is $130.00 per hour, including mileage at a rate of 57.5 cents, for the period August 31, 2020 through June 30, 2021.

G. **Student Activity Club (Attachment #7)**

Establishment of the PA Health Occupations Students of America student activity club. This program will help develop leadership skills, training, and community service for students interested in the health field. No account is requested.

H. **District Healthcare – 2021-2022**

The Health and Other Benefit Plans Advisory Committee recommendation to the Board of School Directors:

- a. Medical and Dental Insurance for the 2021-2022 fiscal year at a 5.9 percent rate increase
- b. Employee funding holiday for November and December 2020 for District health plans

I. **United Way – Statement of Agreement (Attachment #8)**

Statement of Agreement to participate in the *Plant the Seed of Learning* Collective Impact Partnership. The estimated value of materials awarded through participation is $68,496.75 for the 2020-2021 fiscal year.

**Property**

No Action Items
III. PERSONNEL

A. Resignations
- Michael Edwards, Girls’ Basketball Assistant Coach, effective September 29, 2020
- Frances Kruise, Intermediate School Custodian, effective October 9, 2020
- Deana Long, High School Special Education Para Educator, effective October 16, 2020
- Jeanine Morales, High School Special Education Para Educator, effective October 16, 2020
- Cassidy Pinchorski, Softball Assistant Coach, effective September 28, 2020

B. Leaves
- Jessica Bartsch, Intermediate/Middle School Health & Physical Education, requests to extend her leave through May 21, 2021
- Allison Bricker, Clay/Highland Elementary Music, intermittent leave, October 22, 2020 through October 21, 2021
- Hillary Chwiecko, Middle School English, requests to extend her leave through the conclusion of the 2020-21 school year
- Tammy Deichman, Clay Elementary Grade 2, intermittent leave, September 4, 2020 through September 3, 2021
- Pammy Sensenig, Central Enrollment/Child Accounting Specialist, September 21, 2020 through approximately November 27, 2020
- Madilyn Yuengel, High School Math, approximately January 4, 2021 through approximately March 26, 2021

C. Creation of Positions
- District-wide Instructional Coach – Online
  This temporary position will provide leadership and support to ensure consistent and effective instructional practices in the online environment through the conclusion of the 2020-21 school year.
- Intermediate School Math Teacher - Online
  This temporary position will provide math instruction in the online environment through the conclusion of the 2020-21 school year.

D. Temporary Restructure of Positions
- Part-time Intermediate/Middle School Health Room Nurse to Full-Time Intermediate/Middle School Health Room Nurse
  The temporary restructure of the position will provide support to ensure effective nursing practices through the conclusion of the 2020-21 school year.
- Special Education Learning Coach to Part-time Special Education Learning Coach and Part-time Learning Support Teacher – Online
  The restructure of one Full-time position into two Part-time positions will allow for additional special education support in the online environment while also supporting students with IEPs in the Ephrata Virtual Academy through the conclusion of the 2020-21 school year.

E. Transfers
- Lois Beachy, Part-time High School General Cafeteria Worker to Part-time Fulton Elementary General Cafeteria Worker, effective October 5, 2020, replacing Tiea Sterner who transferred
- Matthew Edmiston, Boys’ Basketball Assistant Coach to Girls’ Basketball Assistant Coach, effective November 1, 2020, replacing Michael Edwards who resigned
- Leslie Kunkle, Part-time Middle School Special Education Para Educator Autistic Support to Part-time Clay Elementary Special Education Para Educator Autistic Support, effective October 5, 2020 through the conclusion of the 2020-21 school year, replacing Dana Gettler who resigned
- Michelle Morales, Part-time Intermediate/Middle School Health Room Nurse to Full-time
Intermediate/Middle School Health Room Nurse, effective October 20, 2020 through the conclusion of the 2020-21 school year, filling a temporary restructured position

- Diane Pavlek, Special Education Learning Coach to Intermediate School Math Teacher – Online, effective October 13, 2020 through the conclusion of the 2020-21 school year
- Tiea Sterner, Part-time Fulton Elementary General Cafeteria Worker to Part-time Intermediate School Building Aide, effective October 5, 2020 through the conclusion of the 2020-21 school year, filling a vacant position

F. Appointments

**Professional**

- Maggie Davis, Part-time Learning Support Teacher – Online @ Level B+15/Step 2 (pro-rated), effective October 20, 2020 through the conclusion of the 2020-21 school year, filling a temporary restructured position
- Kyle Greenwood, Professional Employee District-wide Library Media Specialist @ Level M/Step 5 (pro-rated), effective approximately December 14, 2020, replacing Danielle Corrao who resigned
- Austin Sensenig, LTS Intermediate/Middle School Health & Physical Education @ Level B/Step 1 (pro-rated), extend through the May 24, 2021, replacing Jessica Bartsch while she is on leave
- Julie Shirk, LTS Middle School English @ Level B/Step 1 (Pro-rated), effective October 19, 2020 through the conclusion of the 2020-21 school year, replacing Hillary Chwiecko while she is on leave

**Support**

- Aarin Franck, High School Attendance Secretary, effective October 20, 2020, replacing Brenda Sipel who resigned
- Emily Gehman, Part-time High School General Cafeteria Worker, effective October 20, 2020, replacing Samantha Stover who resigned
- Alexandra Hanna, Full-time Clay Elementary Special Education Para Educator Autistic Support, effective October 19, 2020 through the conclusion of the 2020-21 school year, replacing Jan Woolley who transferred
- Cassandra Shaak, Part-time Akron Elementary Building Aide, effective approximately October 20, 2020 through the conclusion of the 2020-21 school year, replacing Katie Reading who resigned

G. Professional Contract

- Ashley Lewis

H. Mentor for the 2020-2021 School Year

<table>
<thead>
<tr>
<th>Mentor</th>
<th>Inductee</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jane Englert</td>
<td>Kyle Greenwood</td>
<td>Orientation Mentor</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Prorated</td>
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IV. POLICY & CURRICULUM

Policy

A. Policy for Second Reading (Attachment #9)

- Policy 203, Immunizations and Communicable Diseases
- Policy 209, Health Examinations/Screenings
- Policy 318, Attendance and Tardiness
- Policy 803, School Calendar

B. Policies for First Reading (Attachment #10)

- Policy 314, Physical Examination
- Policy 904, Public Attendance at School Events
**Curriculum**

A. **Field Trips**
   - DATE CHANGE: High School Marching Band (approximately 55 students) to travel to Orlando, FL, to perform in Walt Disney World, March 3 – 9, 2021 (Wednesday-Tuesday)  
   *(Original Trip November 10-16, 2020, approximately 80-90 students, Board Approved August 2019)*

V. **PUBLIC AFFAIRS & PLANNING**
   A. **Belief Statement Resolution** *(Attachment #11)*

      - - - SECTION 3 – MISCELLANEOUS ITEM - - -

**Motion**

It was moved by Mr. Stayer, seconded by Ms. Good, that the Ephrata Area Board of School Directors approve all of the items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 9 Yes, 0 No.

I. **PUBLIC AFFAIRS & PLANNING**
   A. **Return to Sport and Competition** *(Attachment #12)*

      - - - SECTION 4 – INFORMATION ITEMS - - -

I. **PERSONNEL**
   A. **Vacancies**
      - **Professional**
        - District-wide Instructional Coach - Online
        - High School Gifted (2nd Semester)
        - LTS High School Social Studies (2nd Semester)
        - Part-time Special Education Learning Coach
      
      - **Support**
        - Custodian
        - Full-time Special Education One-to-One
        - General Cafeteria (1)
        - Part-time Special Education One-to-One (4)
        - Part-time Special Education Para Educator (10)

      - **Extra-Curricular**
        - Bowling Head Coach
        - Boys’ Basketball Assistant Coach (2)
        - Boys’ Lacrosse Assistant Coach
        - Boys’ Lacrosse Head Coach
        - High School Jazz Band Director
        - Softball Assistant Coach
        - Unified Track and Field Coach

      - - - SECTION 5 – REPORTS - - -

I. **REPORT OF THE STUDENT REPRESENTATIVE** – Hannah Logue
   
   A report was provided about various activities being held in buildings throughout the District.

II. **REPORT OF THE LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE** – Tim Stayer
   
   - The September edition of the CTC newsletter was shared with the Board.
III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer
- A new IU Board representative was approved for Manheim Central School District.
- The IU Board approved $10 million of disbursements.
- They discussed funding for early intervention and a shortfall from the state.

IV. REPORT OF PSBA SECTION VII LIAISON – Glenn R. Martin
- The 2020 PSBA/PASA Conference was recently held.

V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Philip Eby
- No update

VI. REPORT OF THE SUPERINTENDENT – Dr. Brian Troop
- The District has had four positive COVID-19 cases. It is in the community and can spread from person-to-person without individuals ever showing symptoms.
- A half-day of Professional Learning on Wednesday, October 7 for Kindergarten through Grade 6 provided support for needs unique to the new teaching environment.
- Last week was the first week of class after the realignment of programs for the K-6 grade levels.
- The District was invited to spotlight the Life Ready Graduate and to lead a session at the national EdLeader21 Virtual Annual Event.
- The District received notification from PDE that the District earned the status of “Meets Requirements” of Part B of the Individuals with Disabilities Education Act (IDEA) for the 2017-2018 school year.
- A portion of the EdLeader21 Annual Event presentation was shared after the business meeting.

VII. GOOD NEWS REPORTS
- The staff were commended for their work to adhere to athletic attendance guidelines.
- The District was named an Outstanding Visual Arts Community.
- Board members have been receiving positive feedback from community members.
- Appreciation was expressed for meeting students’ needs.

SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS
- None

II. OLD BUSINESS
- None

III. NEW BUSINESS
- None

IV. ADJOURNMENT
The meeting adjourned at 7:50 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors