

EPHRATA AREA SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: FACILITIES AND WORKPLACE SAFETY

ADOPTED: May 16, 2016

REVISED: December 14, 2020

705. FACILITIES AND WORKPLACE SAFETY	
1. Purpose	The Board recognizes that district facilities must be maintained and operated in a condition prioritizes the safety of students, staff and visitors.
2. Authority	The Board directs the district to provide facilities and equipment for the safe conduct of the educational programs and operations of the schools, in accordance with guidance issued by state and local officials, and the Board-approved health and safety plan.
Pol. 103.1, 113, 113.1, 218, 317, 907	The Board requires that all students, staff and visitors adhere to state and local health and safety orders, Board policy, administrative regulations and Board-approved plans requiring face coverings or other protective devices where needed for safety purposes. Violation of this policy and school safety rules may result in disciplinary action, in accordance with law, regulations or Board policy, or denial of entry to district buildings and property, except where accommodations are deemed reasonable and necessary for individuals with disabilities or for medical conditions.
3. Delegation of Responsibility Pol. 805	The Superintendent or designees shall periodically review and evaluate district health and safety rules and plans, as necessary.
Pol. 805	Administrators shall ensure that all staff and students are informed of health and safety rules at the beginning of the school year and whenever conditions and requirements change. Administrators shall provide ongoing education and post signage to assist staff and students in complying with health and safety rules.
4. Guidelines	<u>Certified Workplace Safety Committee</u>
24 P.S. 223 34 PA Code 129.1001 et seq 72 P.S. 1722-J 77 P.S. 1038.2	A workplace safety committee shall be established to promote the district's goals concerning safe schools.

	<p>The workplace safety committee shall be composed of a minimum of four (4) members, including two (2) district administrators and two (2) employee representatives.</p> <p>If the number of members on the workplace safety committee exceeds four (4), the committee shall be composed of an equal number of administrators and employees unless otherwise agreed upon by both groups. The district administrators shall not constitute a majority of the workplace safety committee.</p> <p>It shall be the responsibility of the workplace safety committee to:</p> <ol style="list-style-type: none">1. Evaluate the current safety program.2. Establish procedures for conducting and documenting the findings of periodic inspections to locate and identify safety and health hazards.3. Make recommendations to correct hazards.4. Review, in a timely manner, incident and accident report and investigation forms.5. Conduct follow-up evaluations on the effectiveness of new health and safety equipment or safety procedures. <p>A quorum of the workplace safety committee members shall meet at least once a month.</p> <p>The workplace safety committee shall develop and maintain operating procedures, membership lists, committee meeting agendas, attendance lists and minutes of each meeting.</p> <p>All decisions of the committee shall be made by majority vote of members present.</p> <p>The Superintendent or designee shall ensure that a qualified trainer provides all committee members with adequate, annual training in safety committee structure and operation, hazard detection and inspection, and accident and illness prevention and investigation.</p> <p>The Superintendent or designee shall maintain written records of workplace safety committee training.</p>
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	<p>References:</p> <p>School Code – 24 P.S. 223, 510, 1517, 1518</p> <p>Department of Labor and Industry Regulations – 34 PA Code 129.1001 et seq</p> <p>Fiscal Code – 72 P.S. 1722-J</p> <p>Certification of Safety Committee – 77 P.S. 1038.2</p> <p>Board Policy – 103.1, 113, 113.1, 218, 317, 805, 907</p>
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