The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in Regular session on Monday, November 16, 2020 at 7:00 PM via the Zoom Webinar Platform as advertised on October 27, 2020 in *LNP News*. The link to the Zoom meeting was also made available on the District website along with directions for submitting questions/comments and requests for special accommodations.

**Board Members Present:** President, Richard Gehman; Vice-President, Chris Weber; Members: Philip Eby, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer, and David Wissler; Superintendent (non-voting) Dr. Brian Troop; Treasurer (non-voting) Kristee Reichard; Secretary (non-voting), Stephanie Gingrich; and Student Representative (non-voting) Hannah Logue

**Board Members Absent:** Judy Beiler

**School District Representatives Present:** Jennifer Barnabei, Dr. Jacy Clugston Hess, Dr. Kevin Deemer, Dr. Rick Hornberger, Peter Kishpaugh, Dennis Logue, Sarah McBee, Dr. Tim McCormick, and Sue Summers-Steffy

**Media Present:** Eric Stark, Ephrata Review

**Visitors Present:** Melanie Beiler; Shannon Campalas; Alyssa, Carol, and David Fedorshak; Chris; Katie; Lori; Matt Moyer; R. Neu; Tina Smith; and Yorty

**CALL TO ORDER BY BOARD PRESIDENT**
President Gehman called the meeting to order at 7:00 PM.

**MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT**
President Gehman asked for a moment of silent meditation followed by the Pledge of Allegiance and the recitation the District Mission Statement.

**WELCOME AND COMMENTS/QUESTIONS FROM VISITORS**
President Gehman welcomed visitors to the meeting. No questions or comments were submitted in advance as per the legal notice.

**SCHOOL BOARD RESOLUTION**
Alyssa Fedorshak was recognized for qualifying for the State Cross Country Championship meet.

**CELEBRATING PUBLIC EDUCATION**
Intermediate School students and their teachers showcased how they are using Life Ready Graduate (LRG) Dispositions to be their very best at EIS.

**COVID UPDATE PRESENTATION**

**SECTION 2 – GENERAL BOARD ACTION ITEMS**

**Motion**
It was moved by Mr. Martin, seconded by Mr. Stayer, that the Ephrata Area Board of School Directors approve all of the items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 8 Yes, 0 No.

**I. SECRETARY REPORT – STEPHANIE A. GINGRICH**

**A. Meeting Minutes (Attachment #1)**
Minutes from the October 19, 2020 School Board Meeting and the November 2, 2020 Committee of the Whole meeting

**B. School Board Resolution (Attachment #2)**
- Alyssa Fedorshak – State Cross Country
II. BUDGET & FINANCE / PROPERTY

Budget & Finance

A. Treasurer’s Report for the October 1, 2020 through October 31, 2020 (Attachment #3)

B. List of Bills for Individual Accounts for November 16, 2020 (Attachment #4)

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$1,461,453.46</td>
</tr>
<tr>
<td>AP Direct Deposit</td>
<td>$1,121,073.81</td>
</tr>
<tr>
<td>General Fund ACH Items</td>
<td>$3,119,232.98</td>
</tr>
<tr>
<td>Capital Reserve</td>
<td>$119,352.36</td>
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<tr>
<td>Food Service</td>
<td>$68,970.31</td>
</tr>
<tr>
<td>Student Activities</td>
<td>$3,616.54</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,893,699.46</strong></td>
</tr>
</tbody>
</table>

C. Transportation Contract Additions for the 2020-2021 School Year

- Boyo Transportation
  - Jon Cramer – Aide
  - Diana Okhotnikoff – Sub Driver/Aide
- Groff Transportation
  - Amanda Quinones – Bus Driver
- Ephrata Mennonite
  - Velma Burkholder – Bus Driver
  - Kim Fahnstock – Van Driver
  - Jen Weaver – Van Driver

D. Collective Impact Partnership Statement of Agreement – P-3 Partnership Pathways (Attachment #5)

Consideration to approve the P-3 Partnership Pathways Grant through United Way. The EASD will receive $30,250.00 to be used to support early childhood programs for 2020-21.

E. Edwards Business Systems – Supplement to Agreement (Attachment #6)

Consideration to approve a supplement to the Edwards Business Systems agreement for an additional copier to be used in the HS Tech Ed. classroom. The cost will be $73.00 per month.

Property

A. Farm Lease and Agricultural Liaison Proposal (Attachment #7)

Consideration to approve a five-year Farm Lease and Agricultural Liaison agreement with Meadow Spring Farm, of Lititz, PA, to lease the district’s approximately sixty-five (65) tillable acres of farmland and Agricultural Liaison in support of the District Agricultural Science Program for the period of January 1, 2021 and ending December 31, 2025. The rate is subject to annual review based upon the market rates as reported by the Lancaster County Agricultural Agency and Penn State Cooperative Extension. For 2021 the rate will increase to $375.00 per acre.

III. PERSONNEL

A. Retirements

- H. Landon Hunter, High School Technology Education, effective at the conclusion of the 2020-21 school year
- Michael Sushinski, District-wide Transportation/General Upkeep, effective November 6, 2020

B. Resignations

- Linda Christ, Highland Building Aide, effective December 23, 2020
- Cassandra Shaak, Akron Building Aide, effective October 27, 2020
C. Leaves

- Brenna Colosi, High School Health & Physical Education, November 13, 2020 through the conclusion of the 2020-21 school year
- Kayla Cugin, Clay Special Education Para Educator, November 9, 2020 through approximately November 23, 2020
- Beverly DeRise, Intermediate/Middle School Gifted, intermittent leave October 9, 2020 through April 9, 2021
- Maghee Fegan, Clay Grade 4, intermittent leave October 2, 2020 through October 1, 2021
- Nicole Keller, High School Biology, intermittent leave October 5, 2020 through October 4, 2021
- Meredith Martin, Highland Grade 1, October 1, 2020 through approximately November 24, 2020
- Katlin Miller, Clay Grade 3, extend her leave through the conclusion of the 2020-21 school year
- Stacy Pizzola, Middle School Learning Support, intermittent leave October 29, 2020 through October 28, 2021
- Victoria Socie, High School Family Consumer Science, intermittent leave October 5, 2020 through October 4, 2021
- Bernadette Stewart, Fulton Administrative Assistant, intermittent leave May 25, 2020 through May 24, 2021

D. Transfers

- Jessica Crosbie, High School General Cafeteria to Full-time District-wide Transportation/General Upkeep, effective November 17, 2020, replacing Michael Sushinski who is retiring
- Mary Reimold, District-wide Computer Science to High School Gifted, effective January 14, 2021, replacing Cherlynn Myers who is retiring

E. Appointments

Professional
- Jeseyna Eberly, Long Term Substitute Clay Grade 3 @ Level B/Step 1 (pro-rated), extend through the conclusion of the 2020-21 school year, replacing Katlin Miller while on leave
- Timothy Lenhart, Long Term Substitute High School Health & Physical Education @ Level B/Step 1 (pro-rated), effective November 17, 2020 through the conclusion of the 2020-21 school year, replacing Brenna Colosi while on leave

Support
- Lisa Bender, Akron Part-time Building Aide, effective November 17, 2020 through the conclusion of the 2020-21 school year, replacing Cassandra Shaak who resigned
- Cynthia Mast, Part-time High School Special Education Para Education Emotional Support, effective November 17, 2020 through the conclusion of the 2020-21 school year, replacing Jan Woolley who transferred

Extracurricular
- Anthony Kirchner, High School Jazz Band Director, effective November 17, 2020
- Joshua Norton, High School Boys’ Basketball Assistant Coach, effective November 17, 2020
- Nicholas Vanderwende, High School Bowling Head Coach, effective November 17, 2020
- Nathan Zimmerman, High School Boys’ Basketball Assistant Coach, effective November 17, 2020

F. Mentors for the 2020-2021 School Year

<table>
<thead>
<tr>
<th>Mentor</th>
<th>Inductee</th>
<th>Type</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meredith Dombach</td>
<td>Timothy Lenhart</td>
<td>Full Mentor</td>
<td>Prorated</td>
</tr>
</tbody>
</table>
IV. POLICY & CURRICULUM

Policy
A. Policies for Second Reading (Attachment #8)
   - Policy 314, Physical Examination
   - Policy 904, Public Attendance at School Events

B. Policies for First Reading (Attachment #9)
   - Policy 334, Sick Leave
   - Policy 705, Facilities and Workplace Safety

Curriculum
No Action Items

V. PUBLIC AFFAIRS & PLANNING
A. Return to Sport and Competition (Attachment #10)

SECTION 3 – MISCELLANEOUS BOARD ACTION ITEM

Motion
It was moved by Mr. Stayer, seconded by Mr. Wissler, that the Ephrata Area Board of School Directors approve the item set forth below.

Roll call vote -- all members present voting yes. Motion approved - 8 Yes, 0 No.

I. PUBLIC AFFAIRS & PLANNING
A. Instructional Shift
   We authorize the Superintendent to shift all students to the Online Learning Instructional mode in response to an increased level of spread within the District or as a preventative measure in order to avoid an outbreak of COVID-19 cases within the District.

SECTION 4 – INFORMATION ITEMS

I. PERSONNEL
A. Vacancies
   Professional
   District-wide Computer Science/STEAM (2nd Semester)
   District-wide Instructional Coach - Online
   High School Technology Education (2021-22 school year)
   LTS High School Social Studies (2nd Semester)
   Part-time Special Education Learning Coach

   Support
   Building Aide
   Custodian
   Full-time Special Education One-to-One
   General Cafeteria (2)
   Part-time Special Education One-to-One (4)
   Part-time Special Education Para Educator (9)

   Extra-Curricular
   Boys’ Lacrosse Assistant Coach
   Boys’ Lacrosse Head Coach
SECTION 5 – REPORTS

I. REPORT OF THE STUDENT REPRESENTATIVE – Hannah Logue
   A report was provided about various activities being held in buildings throughout the District.

II. REPORT OF THE LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Tim Stayer
   • The December meeting will include a review of the 2021-22 CTC budget.

III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer
   • The IU distributed gift cards instead of Thanksgiving meals to those in need.

IV. REPORT OF PSBA SECTION VII LIAISON – Glenn R. Martin
   • Continuing education information was shared with the Board.

V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Philip Eby
   • The Color Run and Gala have been cancelled for 2020-2021.
   • The Lancaster County Extraordinary Give is on Friday, November 20.
   • The Foundation will host a golf outing on May 10.

VI. REPORT OF THE SUPERINTENDENT – Dr. Brian Troop
   • Information about Veterans Day activities was shared and thanks were extended to veterans.
   • The Jeans for Troops dress down fundraiser raised $1,464 for the G.I. Go Fund.
   • The Fall Athletic Wrap-Up report was shared.
   • The District had an administrative review of the school lunch program by the PA Department of Education in August and was notified that “no problems were found” during the review.
   • School will be closed from November 25-30 for the Thanksgiving holiday.

VII. GOOD NEWS REPORTS
   • Alyssa Fedorshak’s success is a model of resilience.
   • The community has expressed thanks for work being done to keep schools open.
   • The Intermediate School students provided a great presentation on dispositions.

SECTION 6 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS
   • None

II. OLD BUSINESS
   • None

III. NEW BUSINESS
   • None

IV. ADJOURNMENT
   The meeting adjourned at 8:40 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors