DATE: December 7, 2020

SECTION ADMINISTRATOR: Kristee Reichard

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer, Chris Weber, Dave Wissler

DISTRICT STAFF IN ATTENDANCE: Holly Albert, Stephanie Gingrich, Dr. Jacy Hess, Dr. Richard Hornberger, Pete Kishpaugh, Sarah McBee, Dr. Timothy McCormick, Kristee Reichard, and Dr. Brian Troop

GUESTS IN ATTENDANCE: Roxanne McMurtry, Herbein + Company; Eric Stark, Ephrata Review

ACTION ITEMS

**Budget & Finance**

I. **2019-2020 Local Audit – Herbein + Company**
   After review and discussion, the Committee endorsed the Administrative recommendation to approve the receipt and acceptance of the 2019-2020 audit report completed by Herbein + Company

II. **Real Estate Tax Exoneration**
   After review and discussion, the Committee endorsed the Administrative recommendation to approve the following real estate tax exoneration
   Ephrata Township 2020-2021 $240.67

III. **General Fund Budget – Opt Out Resolution**
    After review and discussion, the Committee endorsed the Administrative recommendation to approve the Accelerated Budget Opt-Out Resolution for 2021-2022. The adjusted index for the 2021-2022 fiscal year is 3.7%. The School Board will not increase the rate of its real estate tax in excess of the adjusted index.

IV. **Transportation Contract Additions**
    After review and discussion, the Committee endorsed the Administrative recommendation to approve the following contract additions for the 2020-2021 school year:
    - Barbara McFarland – Groff Van Driver
    - Rodney Brendle – Boyo Sub Aid/Driver

V. **Lancaster-Lebanon Intermediate Unit 13 – IDEA Part B – Agreement**
    After review and discussion, the Committee endorsed the Administrative recommendation to approve the Sub-grant agreement with the Lancaster-Lebanon Intermediate Unit 13 IDEA Part B, Use of Funds Agreement. The funds will be used to support appropriate services to school age eligible students. The amount of the pass-through funds for 2020-2021 is $901,813.00.

VI. **Lancaster-Lebanon Intermediate Unit 13 – IDEA Section 619 – Early Intervention - Agreement**
    After review and discussion, the Committee endorsed the Administrative recommendation to approve the Sub-grant agreement with the Lancaster-Lebanon Intermediate Unit 13 IDEA Section 619. Use of Funds Agreement to be used to support kindergarten-eligible children, 5 years of age, either receiving special education services through the LEA or remaining an extra year in Early Intervention (Act 30). The amount of the pass-through funds for 2020-2021 is $4,095.00.
VII. **Student Activity Club**
After review and discussion, the Committee endorsed the Administrative recommendation to approve the establishment of the "Debate Team" Student Activity Club. This Club meets weekly to debate controversial topics and discuss world events in a civil and respectful way. This club is requesting an account.

VIII. **Lebanon Valley College Speech Intern Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve a Speech Intern Agreement with Lebanon Valley College. The interns are in the master's program in speech-language pathology at Lebanon Valley College.

**Property**
None

**INFORMATION / DISCUSSION ITEMS**

**Budget and Finance**

I. **Donation**
Acknowledgement of a contribution of 60 homemade masks from New Joy Brethren in Christ Church. The masks were distributed to the school nurses.

II. **COVID-19 Funding Update**
The Committee of the Whole was informed the District has received reimbursement from the following agency for PPE supplies:
- Pennsylvania Emergency Management Agency (PEMA) - have been told of a funding cutoff date of September 15, 2020
- Lancaster County Cares Act COVID Fund
  - received $141,710.00
  - expects an additional $208,700.00

III. **Nearpod or Pear Deck Agreements**
The Committee of the Whole was informed the District is evaluating two platforms, Nearpod and Pear Deck, for software programs to extend the capability for engaging and interactive lesson for both online and face to face students. An agreement may be on the December 14 agenda.

**Property**

I. **Future Project Updates**
RLPS will be presenting at the December 14 Board Meeting updated plans for the Music/Washington/District Office Project.
DATE: December 7, 2020

SECTION ADMINISTRATOR: Dr. Jacy Clugston Hess

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer, Chris Weber, and David Wissler

OTHERS IN ATTENDANCE: Dr. Jacy Clugston Hess, Stephanie Gingrich, Dr. Richard Hornberger, Sarah McBee, Timothy McCormick, Kristee Reichard, and Dr. Brian Troop

GUESTS IN ATTENDANCE: Peter Kishpaugh and Eric Stark (Ephrata Review)

ACTION ITEMS

I. Resignations
   • Kathryn Benjamin Campbell, Clay Special Education Para Educator, effective January 15, 2021
   • Heather Brian, Middle School Special Education One-to-One, effective December 11, 2020
   • Kole DeHaven, Intermediate/Middle School MiniTHON Co-Advisor, effective December 1, 2020

II. Leaves
   • Cheryl Cross, Middle School General Cafeteria Worker, December 1, 2020 through approximately December 11, 2020
   • Angela Graybill, High School English, intermittent leave December 2, 2020 through June 2, 2021
   • Diane Hoover, Middle School Special Education Para Educator, intermittent leave December 22, 2020 through December 21, 2021
   • Regina Jarvis, Intermediate School Reading Specialist, December 1, 2020 through approximately December 23, 2020
   • Hannah Krayer, Fulton Grade 1, November 11, 2020 through November 20, 2020
   • Marilyn Molchany, Fulton Grade 1, January 4, 2021 through approximately January 8, 2021
   • James Sushinski, Intermediate/Middle School Head Custodian, intermittent leave November 13, 2020 through November 12, 2021
   • Jennifer Trout, Middle School Science, intermittent leave September 25, 2020 through September 24, 2021
   • Rachel Young, Middle School English, November 17, 2020 through approximately December 14, 2020

III. Appointments
   Professional
   • Christopher Helock, Long Term Substitute High School Social Studies @ Level B/Step 1 (prorated), effective January 14, 2021, replacing Allen Harding while on leave
   Extracurricular
   • Andrew Doupe, High School Boys’ Lacrosse Head Coach, effective December 15, 2020

IV. Stipend for Support of a Substitute Working Outside Certification Area
   • Maggie Myers, Level C, November 16, 2020 through approximately December 14, 2020, splitting stipend with Julie Shirk
   • Julie Shirk, Level C, November 16, 2020 through approximately December 14, 2020, splitting stipend with Maggie Myers
V. Volunteer Coaches for the 2020-21 School Year

<table>
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<tr>
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DISCUSSION / INFORMATIONAL ITEMS

I. Vacancies

**Professional**
- District-wide Computer Science/STEAM (2nd Semester)
- District-wide Instructional Coach - Online
- High School Technology Education (2021-22 school year)
- Part-time Special Education Learning Coach

**Support**
- Building Aide
- Custodian
- Full-time Special Education One-to-One
- General Cafeteria (2)
- Part-time Special Education One-to-One (5)
- Part-time Special Education Para Educator (10)

**Extra-Curricular**
- Boys’ Lacrosse Assistant Coach
- Intermediate/Middle School MiniTHON Co-Advisor
DATE: December 7, 2020

SECTION ADMINISTRATOR: Dr. Richard Hornberger

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer, Chris Weber, Dave Wissler

DISTRICT STAFF IN ATTENDANCE: Dr. Jacy Clugston Hess, Stephanie Gingrich, Dr. Richard Hornberger, Peter Kishpaugh, Sarah McFbee, Dr. Tim McCormick, Kristee Reichard, and Dr. Brian Troop

GUESTS IN ATTENDANCE: Eric Stark, Ephrata Review

ACTION ITEMS

Policy
I. Policies for Second Reading
   • Policy 334, Sick Leave
   • Policy 705, Facilities and Workplace Safety

II. Policies for First Reading
   • Policy 111, Lesson Plans
   • Policy 709, Building Security

DISCUSSION / INFORMATION ITEMS

Curriculum
I. Senate Bill 1216
DATE: December 7, 2020
SECTION ADMINISTRATOR: Dr. Brian Troop
BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Trisha Good, Glenn Martin, Tim Stauffer, Timothy W. Stayer, Chris Weber, Dave Wissler
DISTRICT STAFF IN ATTENDANCE: Dr. Jacy Clugston Hess, Stephanie Gingrich, Dr. Richard Hornberger, Peter Kishpaugh, Sarah McBee, Timothy McCormick and Dr. Brian Troop
GUESTS IN ATTENDANCE: Eric Stark - The Ephrata Review

ACTION ITEM
After review and discussion, the following items will be placed on the December 14 voting meeting agenda.

I. Return to Sport and Competition

II. Pennsylvania Departments of Health & Education Attestation Form

INFORMATION / DISCUSSION ITEMS

I. COVID-19 State Requirements Update
Dr. Troop provided an update on current state guidelines.

II. “Super Sub” Summary
District Administrators and Ephrata High School teachers served as substitutes in Kindergarten through Grade 8 from Tuesday, December 1 – Friday, December 4.