

The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in Regular session on Monday, November 15, 2021 at 7:00 PM at Ephrata Middle School, 957 Hammon Ave., Ephrata, PA, as advertised on July 12, 2021 in *LNP* and online. The online link was available on the District website.

Board Members Present: **President** Richard Gehman, **Vice-President** Chris Weber, **Members:** Judy Beiler, Philip Eby, Trisha Good, Glenn Martin, , Timothy W. Stayer, and David Wissler; **Superintendent (non-voting)** Dr. Brian Troop; **Treasurer (non-voting)** Kristee Reichard; and **Secretary (non-voting)** Stephanie Gingrich

Board Members Absent: Tim Stauffer

School District Representatives Present: Dr. Jacy Clugston Hess, Kristy DeVecchio, Tim Hoffman, Dr. Richard Hornberger, Dr. Peter Kishpaugh, Carissa Martin, Sarah McBee, Dr. Timothy McCormick, Chris Montagna, Valerie Stoneburner, Jennifer Truex, and Nick Wagner

Media Present: Melissa Frost, Ephrata Review

In-Person Visitors: Isdi Bautista; Chris Beiler; Shannon Brown; Treva Camivone; Brooke Cassidy; Joan and Michael Cervelli; Brittany Chernigo; Charles and Susan DeGothseir; Chris and Seth Emery; Syeda Gillani; Steven Heffner; Beth, James, and Madison Kimmel; Angie Lehman; Deanna Martin; Joann Martin; Jonathan and Toni Martindell; Rebecca Mast; Amber McCabe; Mike and Tabatha Mitchell; Laura Musser; Mary and Merlyn Musser; Michele Newswanger; Megan Nolt; Amy Pfautz; Karen Piscetelli; Laura Royer; Lori Shirk; Kathryn Thompson; Tina Thompson; Collin and Xay Vue; David Walmer; Allison Witwer; and Amanda Witmer

Online Visitors:

Emily Archibald	Brett Cuthbert	Carol Hackman	Jill Ludwig	Krista Showalter
Kat Baier	Courtney Dietrich	Phil Herr	Adam Ludwig	Janera Simmons
Glen Beiler	Matt Edmiston	Toni Hershey	Steven McCabe	Gregg Stief
Mel Beiler	natalia escobar	Karissa Holton	Chris Montagna	Susan Vater
Sharon Binkley	Heidi Frantz	Mindy Hoover	Carlos Morales	Lorah
Rebecca Branle	Amy Gaddini	Diane Hurst	Kaitlyn Myers	Peter
Sandy Brooks	Gail Glatfelter	Peter Kishpaugh	Michele Newswanger	Renee
Katie Cinberg	Lisa Goeke	Jim Kline	Brosa Painting	Rosa
Beth Cramer	Amy Groff	Stacy Longstaff	Tiffany Sensenig	Shuman

CALL TO ORDER BY BOARD PRESIDENT

President Gehman called the meeting to order at 7:02 PM.

MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT

President Gehman asked for a moment of silent meditation followed by the Pledge of Allegiance and the recitation the District Mission Statement.

CELEBRATING PUBLIC EDUCATION

Clay Elementary School 3rd Grade students demonstrated the work they do using resources like *Reflex* and *Freckle* during their math blocks.

SCHOOL BOARD RECOGNITION

Glenn Martin and Tim Stayer were recognized with certificates from PSBA for 24 and 20 years of School Board service, respectively.

SCHOOL BOARD RESOLUTIONS

COMMENTS FROM RESIDENTS AND TAXPAYERS

President Gehman welcomed visitors to the meeting. He opened the meeting to comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.

- Chris Beiler about equipping teachers to teach

EXECUTIVE SESSION

President Gehman announced the School Board met in Executive Sessions on November 12, 2021 for a legal matter and on November 15, 2021 for a legal matter and labor relations.

SECTION 2 – GENERAL BOARD ACTION ITEMS

Motion

It was moved by Mr. Weber, seconded by Mr. Martin, that the Ephrata Area Board of School Directors approve all of the items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 8 Yes, 0 No.

I. **SECRETARY REPORT – Stephanie A. Gingrich**

A. **Meeting Minutes**

Minutes from the October 18, 2021 School Board Regular meeting and the November 1, 2021 Committee of the Whole meeting

B. **School Board Resolutions (Attachment #1)**

- Glenn Martin for 24 years of service on the School Board
- Madison Kimmel for qualifying for the PIAA Cross Country Championship Meet

II. **BUDGET & FINANCE / PROPERTY**

Budget & Finance

A. **Treasurer’s Report for October 1 through October 31, 2021 (Attachment #2)**

B. **List of Bills for Individual Accounts for November 15, 2021 (Attachment #3)**

General Fund	\$652,868.94
AP Direct Deposit	\$345,233.80
General Fund ACH Items	\$5,436,893.34
Capital Reserve	\$-0-
2021 GOB Account	\$1,209,548.92
Food Service	\$102,750.22
Student Activities	\$1,412.58
Total	\$7,748,707.80

C. **Real Estate Tax Exonerations (Attachment #4)**

Ephrata Borough	2021-2022	\$4,729.47
Ephrata Township	2021-2022	<u>\$2,510.92</u>
Total		\$7,240.39

D. **Catapult Systems, LLC Agreement and Statement of Work (SOW) (Attachment #5)**

Agreement and SOW with Catapult Systems for a full security audit of the District’s Microsoft Office 365 environment. Microsoft is paying the cost of \$11,000 for this service for all public schools. A contract is required since they will have full access to student and staff data.

E. **Lancaster-Lebanon IU 13 Agreement (Attachment #6)**

Contracted Services Agreement with the Lancaster-Lebanon IU 13 to complete an audit on the District’s internal network. This service will inspect the following at a cost of \$3,545.00 and issue an assessment and recommendations report:

- District physical and wireless network
- Data center

- Switch closets
- Virtual servers
- Virtual network layout
- Security safeguards

F. Transportation Contract Addition for Boyo Transportation for the 2021-2022 School Year

- Lizzette Rosa Ruiz - Driver
- Amanda Welsh - Driver

Property

No Action Items

III. PERSONNEL

A. Resignations

- Nicole Lentz, Akron Special Education Para Educator, effective October 29, 2021
- Sharon Senft, Middle School General Cafeteria Worker, effective December 23, 2021
- Monique Stein, High School Learning Support, effective December 17, 2021 or until a replacement is hired
- Jenny Sushinski, Middle School Special Education Para Educator, effective November 5, 2021
- Jessica Werntz, Dance Team Co-Advisor, effective October 27, 2021

B. Leaves

- Maghee Fegan, Clay Elementary Grade 4, requests intermittent leave November 2, 2021 through November 1, 2022
- Ashley Mansfield, Intermediate and Middle School Autistic Support, approximately November 24, 2021 through approximately December 17, 2021
- Kelly McHugh, District-wide Speech & Language Pathologist, requests to return from leave on January 10, 2022. This is a change from the October 2021 agenda.
- Theresa Shahan, Clay Elementary ESL, approximately November 15, 2021 through approximately November 23, 2021
- Shanan Shortuse, Fulton/Highland Certified School Nurse, requests to extend leave of absence through approximately November 30, 2021. This is a change from the October 18, 2021 agenda.
- Mallory Tarves, Clay Grade 3, October 18, 2021 through approximately November 22, 2021 and then intermittent leave November 23, 2021 through October 31, 2022
- Jessica Werntz, Highland Elementary Intervention Specialist, requests intermittent leave October 19, 2021 through October 18, 2022
- Dawn Whitcomb, High School Custodian, November 8, 2021 through a date to be determined

C. Transfers

- Brenda Anaya Sanchez, Part-time Akron Building Aide to Part-time Fulton Special Education Para Educator Learning Support, effective November 2, 2021 through the conclusion of the 2021-2022 school year, replacing Carolyn Smith who transferred
- Charisma Mottershead, Highland Special Education One-to-One Emotional Support to Akron Special Education One-to-One Life Skills Support, effective October 12, 2021 through the conclusion of the 2021-2022 school year, due to student enrollment

**D. Appointments
Professional**

- Marissa Greiner, Long Term Substitute Clay Kindergarten @ Level Bachelors/Step 1 (Prorated), effective January 18, 2022 through the conclusion of the 2021-2022 school year, replacing Christa Pearson while on a leave of absence

- Amber McCabe, Professional Employee Highland Elementary Grade 1 @ Level Masters/Step 11 (Prorated), effective on a date to be determined, replacing Katelyn Vaughn who resigned
- Alyssa Olson, Long Term Substitute Clay Elementary Grade 1 @ Level Bachelors/ Step 1 (Prorated) effective November 30, 2021 through approximately March 31, 2022, replacing Ashley Lewis while on a leave of absence

E. Mentors for the 2021-2022 School Year

Mentor	Inductee	Type
Beth Garrison	Alyssa Olson	Full Mentor (prorated)
Lehann Joerger	Marissa Greiner	Full Mentor (prorated)

F. Volunteer Coaches for the 2021-2022 School Year

Last	First	Sport
Bailey	Scott	Winter Track
Carr	Brooks	Boys Basketball
Carr	Maxwell	Boys Basketball
DaBella	Bradley	Boys Basketball
Griffin	Kevin	Girls Basketball
Hagen	Lawrence	Boys Basketball
Keller	Gregory	Winter Track
McHenry	Vincent	Winter Track
Roark	Noah	Boys Lacrosse
Schell	Kyle	Bowling
Sparblack	Jonathan	Winter Track
Surgeoner	Clinton	Winter Track
Weiderrecht	Taylor	Winter Track

G. Stipend for Support of a Substitute Working Outside Certification Area

- Maggie Davis, Level A, October 14 through a date to be determined
- Rachelle Kaucher, Level A, November 1, 2021 through a date to be determined

IV. POLICY & CURRICULUM

Policy

A. Policies for Second Reading (Attachment #7)

- Policy 218.1, Weapons
- Policy 218.2, Terroristic Threats
- Policy 903, Public Participation in Board Meetings

B. Policies for First Reading (Attachment #8)

- Policy 006, Meetings

Curriculum

No Action Items

V. MISCELLANEOUS ACTION ITEMS

It was moved by Mr. Stayer, seconded by Mr. Weber, that the Ephrata Area Board of School Directors approves the item set forth below.

Roll call vote -- all members present voting yes. Motion approved - 8 Yes, 0 No.

A. Public Affairs & Planning (Attachment #9)

- Health and Safety Plan Update

It was moved by Mr. Wissler, seconded by Mr. Eby, that the Ephrata Area Board of School Directors approves the item set forth below.

Roll call vote -- all members present voting yes except Mr. Stayer and Mr. Weber with Mrs. Beiler abstaining (Attachment #10).

B. School Board Advocacy (Attachment #11)

- a. School Board Resolution Regarding Face Coverings in School Buildings and Entities

It was moved by Mr. Wissler, seconded by Ms. Good, that the Ephrata Area Board of School Directors approves the item set forth below.

Roll call vote -- all members present voting yes. Motion approved - 8 Yes, 0 No.

C. School Board Advocacy (Attachment #12)

- a. School Board Resolution Regarding Individual Freedom Over COVID-19 Vaccination Status

It was moved by Mr. Martin, seconded by Mr. Wissler, that the Ephrata Area Board of School Directors approves the item set forth below.

Roll call vote -- all members present voting yes except Mr. Gehman and Mr. Stayer

D. School Board Advocacy

- a. **Vaccine Clinics in District Facilities**

Be It Resolved that the Ephrata Area Board of School Directors will not allow COVID-19 vaccine clinics for students to be held within District facilities.

SECTION 3 – INFORMATION ITEMS

I. PERSONNEL

A. Vacancies

Professional

District-wide Instructional Coach
High School Business Education (2nd semester)
High School Emotional Support
High School Learning Support (2)
Intermediate/Middle School Health & Physical Education (March 2022)
LTS District-wide Itinerant Autistic Support
LTS High School World Language (2nd semester)
LTS Intermediate Grade 6 (2nd semester)

Support

Building Aide
Custodian
District-wide HVAC Technician
Full-time Special Education Para-educator
General Cafeteria (2)
Part-time Special Education One-to-One (6)
Part-time Special Education Para-educator (15)

Extra-Curricular

Boys Volleyball Assistant Coach
Dance Team Advisor
Intermediate School Yearbook Advisor
Middle School Boston Club Advisor
Winter Track Assistant Coach

SECTION 4 – REPORTS

I. **REPORT OF THE STUDENT REPRESENTATIVE – Hannah Logue**

A report was provided about various activities being held in buildings throughout the District.

II. **REPORT OF THE LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Tim Stayer**

- Each Board member received a copy of the annual report.

III. **REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer**

No report

IV. **REPORT OF PSBA SECTION VII LIAISON – Tim Stayer**

- PSBA continues to provide updates via email.
- Broadband, clean-energy buses, and lead abatement are part of the federal infrastructure funding.

V. **REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Philip Eby**

- The Lancaster County Extraordinary Give will be held on November 19.

VI. **REPORT OF THE SUPERINTENDENT – Dr. Brian Troop**

- Glenn Martin was thanked for his 24 years of Board service.
- The Board received handouts that spotlighted Veteran's Day activities and Fall Athletics.
- District 5th Grade students visited the District farm for Corny Days in early November.
- Ephrata Borough police officers visited Fulton and Highland Kindergarten classrooms to talk with the children about Trick or Treat safety.
- Conferences for students in Kindergarten through Grade 8 were held on November 11 and 12. High School professional staff spent the days on curriculum work.
- The EHS Investment Club has received local media coverage.
- Fulton received a USDA Fresh Fruit and Vegetable grant.
- The District has several open positions, both full-time and part-time, with little or no experience needed.
- There is no school from November 24-29 for Thanksgiving break.

VII. **REQUEST FOR AN EXECUTIVE SESSION – Dr. Brian Troop**

Dr. Troop requested an Executive Session for labor relations after the School Board meeting tonight.

VIII. **GOOD NEWS REPORTS**

- Thank you notes for the School Board have been received from community members.
- Corny Days are a great experience for students.
- EHS senior Connor Worley was selected as one of two Brownstown CTC Students of the Month.
- The EHS Marching Unit performed with over 620 students from 10 high schools and 5 counties as part of the Central Pennsylvania Band Coalition at the end of October.
- The EHS Theater program will present "*The Curious Incident of the Dog in the Night-Time*" November 19-20.
- The EHS internship program is growing.
- Community members were thanked for attending.

IX. **GOVERNANCE REPORT – Trisha Good (Attachment #13)**

- E-4 LRG: Skills

X. **ADVOCACY REPORT – Judy Beiler**

- A Fair Funding presentation was provided to the Board at their November 8 workshop.

SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS FROM VISITORS

- The following District residents made public comments: Brittany Chernigo about offering full-day Kindergarten, Steven Heffner about the Fair Funding formula, and Angie Lehman about COVID-related decisions.

II. OLD BUSINESS

- 2nd Legal Opinion Search Process Update

III. NEW BUSINESS

- None

IV. ADJOURNMENT

The meeting adjourned at 9:55 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors